

**PART DAY PROGRAMS
REGISTRATION FORM
FALL/SPRING 2017-2018**



9111 Haverstick Road
Indianapolis, IN 46240
O: 317/575-6508
F: 317/575-6509
Golove.org/ecc

Parent's Day Out & Preschool Programs
September 5, 2017 – May 25, 2018

9:00 A.M. – 2:00 P.M.

CHILD INFORMATION

Name: _____

Birthdate: _____

Gender: M F

Mother's Name: _____

Father's Name: _____

Siblings Attending: _____

CONTACT INFORMATION

Address: _____

Phone Numbers:
(Mom) _____

(Dad) _____

(Addit) _____

Preferred Email: _____

Parent's Day Out Programs (9:00 a.m. – 2:00 p.m.)

Class	Reg/Supply	Activity Fee	Tuition
Younger 2's (16-25 mos by 9/1/17) Class Size 10. Mondays may open if Tuesdays and Thursdays fill and there is interest.			
_____ Tuesday	\$80	\$20	\$95/month
_____ Thursday	\$80	\$20	\$95/month
_____ <i>Interest in Mondays?</i>			
Older 2's (26-35 mos by 9/1/17) Class Size 12. Families may register for no more than 3 days.			
_____ Monday	\$80	\$20	\$85/month
_____ Tuesday	\$80	\$20	\$95/month
_____ Thursday	\$80	\$20	\$95/month
_____ Friday	\$80	\$20	\$95/month

Preschool Programs (9:00 a.m. – 2:00 p.m.)

Preschool 3's s (3 years and potty trained by 9/1/17)			
_____ Mon/Thurs	\$80	\$50	\$195/month
_____ Tues/Fri	\$80	\$50	\$195/month
_____ Optional Wednesday	\$20		\$290/month
Preschool 4's s (4 years by 9/1/17)			
_____ Mon/Wed/Thurs	\$100	\$50	\$290/month
_____ Tues/Fri	\$100	\$50	\$195/month
Transitional (4 years by 3/1/17) Placements are made by oldest birthday and teacher recommendations.			
_____ Mon/Tue/Thurs	\$100	\$50	\$290/month
Extended Day Friends (2:00 p.m. – 4:00 p.m., available to Preschool 3's and older)			
___ Mon ___ Tue ___ Thu			\$40/day/month

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CONTRACTUAL AGREEMENT

Please read the following carefully regarding your child's school account and payment responsibilities.

By signing this form (below), I agree to the following plan for my child's tuition and fees to secure my child's spot for the 2017-2018 School Year:

- 1. Registration & Supply Fee (non-refundable) due with this form to register.**
- 2. May/2017 Tuition Prepayment** Due by 5/1/17
- 3. Activity Fee** will be due by 8/29/17
- 4. Regular Monthly Tuition** is due by the 10th of each month beginning in September and going through April/2018.00
Any tuition fee received after the 10th of the month will incur a \$10 late payment fee.
Any returned payment will incur a \$20 NSF fee.
- I understand that Registration and Prepayment fees cannot be accepted if my school account is not current.
- I agree to giving at least two week's written notice to the office prior to withdrawing my child from ECC. If less than 2 weeks notice is given, I will be responsible for paying those week's tuition fees.
- If my account falls in arrears, ECC will issue three warnings and then have the right to immediately end this agreement and pursue collections.
- Tuition Fees are subject to change at the discretion of the center. Parents will be given two weeks notice prior to the change in fees. Such notice will be deemed to be given when (1) notice sent home with child, or (2) two days after emailing or sending by U.S. Postal Mail service to the custodial parent at the address listed above. In families where divorce is present or occurs during the school year, the school will require a copy of the custody settlement agreement to have on file. The school will expect payment from the custodial parent (signed below).
- The person signing below is entering into this contract with the Early Childhood Center and becomes responsible for any and all fees incurred by the child participating in this program.

Parent Responsible for this Contract

Parent Name (Print): _____

Parent Signature: _____ Date: ___/___/___

OFFICE USE:

Received By: _____

Reg/Sup Fee: (Amount) \$_____, (Date) ___/___/___ Check/Cash/Web

Monthly Tuition: \$_____