

PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

JOB OPPORTUNITIES & INFORMATION UPDATES

2.3.2019

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TOP 15 MOST POPULAR JOB BOARDS	http://www.ebizmba.com/articles/job-websites
BEST 50 NICHE JOB BOARDS	https://www.smartrecruiters.com/blog/best-50-niche-job-boards/
LINKEDIN	http://www.linkedin.com

EMPLOYERS:

Jobs are posted on Church at the Crossing's Website under [Site Index: Passport to Employment: Resources: Job Board](#) each Monday. To insure the viability of jobs posted, if you wish your job to be listed and remain on the most recent Job Board, you must resubmit your request each week no later than Friday, thank you.

Need help refining your search on our job board?

Save the PDF to your computer (currently when you click on the link it just "opens" in your internet browser), open the PDF in a program like Adobe Acrobat. You can then use the "Find" feature found under the Edit menu. A little blue box appears in the upper right-hand corner of the document. Just type in the word you are searching for and it will find all the instances where that word appears in the document.

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CAREER, FAIRS & NETWORKING EVENTS

Young Professionals Leadership Series Luncheon / Cost - \$25 - @35

Wednesday, February 6, 2019 / 12:00 Noon to 1:30 p.m.

Eddie Merlot's; 3645 East 96th Street; Indianapolis, IN 46240

OneZone Event / More information or registration:

<https://web.onezonecommerce.com/events/YoungProfessionals%20Leadership%20Series%20Luncheon-3539/details> (Copy address into browser address bar)

February Legislative Breakfast - 2019 Legislative Preview / Cost \$20 - \$30

Friday, February 8, 2019 / 7:30 a.m. to 9:00 a.m.

Conner Prairie; 13400 Allisonville Road; Fishers, IN 46038

OneZone Event / More information or registration:

<https://web.onezonecommerce.com/events/February%20Legislative%20Breakfast%20%202019%20Legislative%20Preview-3560/details> (Copy address into browser address bar)

BRIDGE JOB

Work with Children during your bridge job! All you need is a high school diploma, no previous experience required. Kelly Educational Staffing is continually looking for substitute teachers and teacher's aides. You make your own schedule and it is very flexible. We service schools all over Indianapolis from Greenwood to Fortville and everything in-between. The pay ranges from \$70-\$90 a day depending on what school district you work in. There are also opportunities to work long-term assignments or in the same school building each day if that is your interest. Most days approximately 100 classrooms go WITHOUT a substitute in Indianapolis, and we could use your help every day that school is in session! Call 317-537-9715 or email 2570@kellyservices.com if you are interested. Please, mention that you heard about through Passport to Employment!

FTIC JOB FAIR – Every Wednesday

FTIC JOB FAIR - 1100 N Lebanon St, Jamestown, IN 46147 / 3:00 to 6:00 pm

Now hiring for: Production and Conveyance. 1st shift, \$12.71/hour and 2nd shift \$13.51. MM and DM depends on experience. On the spot interviews and job offers. Great growth opportunities, immediate full-time benefits, 2 weeks paid vacation, paid holidays and sick time, 401K program, commute assistance. Susan or Kylee can help answer questions.

P2E JOB BOARD LISTINGS NEW THIS WEEK

All jobs listed are in Indianapolis unless otherwise specified

JOB TITLE	COMPANY &/OR CONTACT INFORMATION
Assistant Director of Human Resources, Talent Acquisition	NCAA; 700 W Washington St; Indianapolis, IN 46204
Associate Relations Manager	OneAmerica
Associate Talent Partner	Finish Line; 3308 N Mitthoeffer Rd; Indianapolis, IN 46235
Automotive Technician – Audi Indianapolis	AutomotiveCareersAtoZ
Automotive Technician – Carrollton	VIOC Corp, Carrollton, IN
Automotive Technician – Family Tire Pros – Indianapolis	Family Tire Pros
Community Sales Manager	Arbor Homes / Silverthorne Homes
Covance Co-op: Study Technician	Covance, Greenfield, IN
Diesel Technician / Mechanic III – Entry Level	Penske Truck Leasing

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P2E JOB BOARD LISTINGS NEW THIS WEEK

All jobs listed are in Indianapolis unless otherwise specified

Director Member Relations	ClubCorp
Director of Sales	Jobot
Employee Relations Manager	Roche
Enrollment Manager – Teachers College	Western Governors University
Health Information Technician	Fairbanks
HR Business Partner	Brooks Automation
Human Resources Business Partner	Blackboard
Lead Install Technician	Digitek Software, Inc.
Lighting Services Technician	Butler University
Maintenance Technician	CraftMark Bakery
Make Ready Technician – Fishers	Fath Properties, Fishers, IN
Manager, Enrollment, Business College	Western Governors University
Manager, Talent Attraction & Strategic Sourcing	Allegion, PLC; 11819 N Pennsylvania St; Carmel, IN 46032
Mechatronic Technician	Schaefer Systems, Greenwood, IN
Omnicare Pharmacy Technician – Packaging – 935924BR	CVS Health
Operations Manager	GEODIS, Plainfield, IN
Optometric Technician – Indianapolis	Dr. Engelberg
Pharmacy Technician	PCA Pharmacy
Process Technician, Sr Building Engineer	CBRE
Public Health Nurse	www.hamiltoncountymt.in.gov
Recruiter	Medasource
Regional Manager	Children’s Learning Adventure
Remote Senior Strategic Technical Marketing Engineer	VirtualVocations
Risk Manager	ERMCO, Inc.
Satellite TV Technician/Installer Jobs – Danville	DISH, Danville, IN
Service Technician	Roto-Rooter Services Company, Fishers, IN
Strategic Program Manager	Adecco
Strategic Program Manager	Adecco
Study Technician Dose Formulations	Covance, Greenfield, IN
Talent Acquisition Partner (IT / eComm Focus)	The Finish Line, Inc.
Tire Technician – Maintenance – Whiteland	Loves Travel Stops & Country Store, Whiteland, IN
Training Manager	Stanley Black & Decker, Inc.

MJWORD OF MOUTH NEW THIS WEEK

Role	Hiring Firm	Source Job Board
Admissions Facilitator	Lincoln Technical Institute	Career Bliss
.NET Developer	NIC Inc	Koch Davis
.NET Developer (Front End)	U.S. Tech Solutions Inc.	David Careers
.Net Developer (Front End)	U.S. Tech Solutions	Koch Davis
.NET Software Engineer	PERQ	TechPoint

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MJWORD OF MOUTH NEW THIS WEEK		
01 Peer/Leadership Coordinator	Adams and Associates • Edinburgh, IN	Career Bliss
Account Executive	Springbuk	TechPoint
Account Manager	Hoist & Crane Service Group	Koch Davis
Account Manager	Indianapolis Team	Koch Davis
Account Manager	Open Control Systems	Koch Davis
Account Manager - Greenwood	DAC Technologies	Koch Davis
Account Manager - Indianapolis, IN	TOLMAR Inc.	Koch Davis
Account Manager - Outside Sales - Fishers	Braden Business Systems	Koch Davis
Account Manager - Personal Lines	Carson Agency	Koch Davis
Account Manager - State Farm Agent Team Member	Jim Metzler - State Farm Agent	Koch Davis
Account Manager (Full Time & Entry Level Team Players) - Mccordsville	Ultra Marketing Consultants	Koch Davis
Account Manager Entry Level [Servers / Bartenders / Hosts Wanted!]	Highland Reserve, Inc.	Koch Davis
Account Manager, Extremity Orthopedics Reconstruction- Indianapolis, IN	Integra LifeSciences Holdings Corporation	Koch Davis
Account Manager, National Account Operations - Fishers	Stanley Black & Decker	Koch Davis
Admissions Facilitator	Lincoln Technical Institute	Career Bliss
Admissions Specialist	Acadia-Healthcare	Career Bliss
Admissions Specialist	Acadia-Healthcare	Career Bliss
Architecture Office Operations Consultant	Bcforward	Career Bliss
Architecture Office Operations Consultant	BCforward	Career Bliss
Associate Software Automation Developer	MOBI	TechPoint
Associate Systems Engineer, Support Services	Genesys	Kimble Group
Azure Support Lead	Cliecon Solutions	Kimble Group
Big Data Developer	Moser Consulting	TechPoint
Business Account Manager	Prime Communications AT&T Authorized Retailer	Koch Davis
Business Analyst	KSM Consulting	TechPoint
Business Analyst	MOBI	TechPoint
Business Analyst	SkillDemand	Career Bliss
Business Analyst - Child Support	CSG	Career Bliss
Business Development Manager	Cruitek	Koch Davis
Business Development Manager	Spot Inc	Koch Davis
Business Intelligence Developer	KSM Consulting	TechPoint
Business Intelligence Developers	Republic Airways	Indy Star
C# .Net Developer Indianapolis, IN W2 Only	Sage Group	Kimble Group
Client Success Manager – Multifamily	PERQ	TechPoint
Client Support Analyst	Springbuk	TechPoint
Clinical Account Manager - Indianapolis, IN	ExactCare Pharmacy	Koch Davis
Cloud Engineer	Eli Lilly and Company	David Careers
Cloud Systems Administrator	Baker Hill	TechPoint

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MJWORD OF MOUTH NEW THIS WEEK		
Coding/Technology Teacher K-8	Matchbook Learning	Career Bliss
Collections Representative	Sallie Mae	TechPoint
Commercial Account Manager	Cook Maran	Koch Davis
Commercial Account Manager	ONI Risk Partners	Koch Davis
Commercial Account Manager	TNT Services	Koch Davis
Consultant I – June 2019	Kronos	TechPoint
Continuous Improvement Engineer / Mfg Engineer - Greenwood	Zing Professional Recruiting a Peoplelink Group Company	TipTop Jobs
Culinary Consultant	Sysco Corporation	Career Bliss
Data Network Engineer	Beacon Hill Technologies	David Careers
DB2/IMS Systems Programmer	Global Technology Solutions Group (GTSG)	David Careers
Demand Generation Marketing Manager	PFL	TechPoint
Desktop Support Analyst - Indianapolis	Salesforce	Kimble Group
Desktop Support Specialist-Direct Hire - Indianapolis	Green Key Resources	Kimble Group
Developer	TEKsystems	Koch Davis
Development Manager - Residential	Simon Property Group	Koch Davis
Director of Human Resources	MRINetwork • Indianapolis, IN	Career Bliss
Director of Martech Sales	PFL	TechPoint
Director of Talent Management	KSM Consulting	TechPoint
Director, Account Manager - Healthcare Payer	Conduent	Koch Davis
Electrical Controls Engineer	Modis	David Careers
Electrical Engineer circuit boards	Systems Pros Inc.	David Careers
Email/Content Marketing Manager	National Corporate Housing	Koch Davis
Entry Level Account Manager - Greenwood	Ultra Marketing Consultants	Koch Davis
Entry Level Account Manager (Sales & Customer Service) - Greenwood	Ultra Marketing Consultants	Koch Davis
Event-Field Marketing Manager	PrintingForLess.com Inc	Koch Davis
Finance Manager	BlackInk IT	TechPoint
Fire Support Specialist - 13F	Army National Guard	Kimble Group
Front End Developer	U.S. Tech Solutions Inc.	Koch Davis
Global Account Manager - Telecommute	VirtualVocations	Koch Davis
Human Resources Coordinator - hourly position - Carmel	Confidential	Career Bliss
Humanities Teacher - Part Time and Temporary - Kokomo	Goodwill Industries of Central & Southern Indiana	Career Bliss
HW Design and Validation Engineer - Medical - Batesville	LogicBulls	David Careers
Indiana/Kentucky Regional Account Manager	Champion	Koch Davis
Instructional Designer	OneAmerica	Career Bliss
Java Developer	Lead IT Corporation	Kimble Group
Java Developer	Agile Premier	Koch Davis
Java Developer - Indianapolis	Diverse Lynx	Kimble Group
Java Developer with JWT(JSON Web Tokens)	Nexo Global Inc.	Kimble Group

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MJWORD OF MOUTH NEW THIS WEEK		
Junior Electronic Consultant	Halo Marketing	Career Bliss
Junior Marketing Project Manager	PERQ	TechPoint
Lead Installer	Concepts, Inc	Career Bliss
Leadership Development Consultant, Facilitator/Coach	FLASHPOINT INC • Indianapolis, IN	Career Bliss
Leadership Development Consultant, Facilitator/Coach	Flashpoint Inc.	Career Bliss
Logistics Account Manager	Hometown Logistics	Koch Davis
Maintenance Supervisor - Quarry at River North	Gene B Glick Company	David Careers
Manager of Customer Success + Adoption	Springbuk	TechPoint
Manager, Continuous Improvement	Knauf Insulation • Shelbyville, IN Star Ratin	Career Bliss
Manager, Continuous Improvement - Shelbyville	Knauf Insulation	Career Bliss
Manager, Systems Specialist	Salesforce	Career Bliss
Marketing Account Manager	The Learning House	Koch Davis
Marketing Manager	Scalable Press	Koch Davis
Marketing Manager	TechPoint	TechPoint
Marketing Manager	Performant Solutions	Koch Davis
Marketing Manager - Ambulatory	Roche	Koch Davis
Memory Care Support Specialist - Social Worker - Avon	Countryside Meadows	Career Bliss
Mid-Level Mainframe Developer	Arthur Lawrence - Brownsburg, IN	Kimble Group
Mid-level Mainframe Developer	Information Resource group, Inc.	Kimble Group
Multicultural Marketing Lead-Associate Brand Manager	Elanco Animal Health Incorporated	Koch Davis
Network Engineer	KSM Consulting	TechPoint
ODI/ Oracle Data Integrator	Keylent	David Careers
ODM Developer	Collabera	Koch Davis
Office Manager	BlackInk IT	TechPoint
Operations Account Manager - Lebanon	JB Hunt	Koch Davis
Operations Associate	Springbuk	TechPoint
Outside Sales Account Manager B2B Sales (Job 98526) - Lawrence	United Career Fairs	Koch Davis
Paid Search Manager - Indianapolis - Telecommute	VirtualVocations	Kimble Group
Partner Marketing Manager	Springbuk	TechPoint
Part-Time Dietitian	Touchpoint Support Services	David Careers
Part-Time Staff Support Analyst in Indianapolis, IN at Delta Faucet Company	Delta Faucet	Kimble Group
Peer/Leadership Coordinator - Edinburgh	Adams and Associates, Inc	Career Bliss
Personal and Commercial Account Manager - Crawfordsville	The Mitchell Agency, Inc.	Koch Davis
Pharmacist	Community Health Network	Indy Star
Physical Education Teacher K-8	Matchbook Learning	Career Bliss
PR Intern	TechPoint	TechPoint
Preschool Teacher - Greenwood	Adventures Child Care and Learning	Career Bliss
Product Marketing Manager Businesses	Carrier	Koch Davis
Product Owner	Liberty Mutual Technology Group	Indy Star

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MJWORD OF MOUTH NEW THIS WEEK		
Program Operations Manager	TechPoint	TechPoint
Progran Manager	Emerys North America	Indy Star
Project Manager	KSM Consulting	TechPoint
Project Manager	Pepper Construction	David Careers
Project Manager I – June 2019	Kronos	TechPoint
Project Manager/Coordinator	BC Forward	Chris Macklin/P2E Alum
ProjectWise Systems Support Analyst - Carmel	NetSource, Inc.	Kimble Group
QA Engineer	PERQ	TechPoint
QA Software Tester	Healthx	TechPoint
Regional Account Director	Springbuk	TechPoint
Regional Account Manager	Smith Technologies	Koch Davis
Relationship Manager	TechPoint	TechPoint
Relationship Manager / Account Manager / Customer Service	Indiana Finance Company - Daleville (IN)	Koch Davis
Remote Psychology Academic Coach - Indianapolis	VirtualVocations	Kimble Group
Remote Psychology Academic Coach - Southport	VirtualVocations	Kimble Group
Remote Training Coordinator	VirtualVocations	Career Bliss
Revenue Accountant	Springbuk	TechPoint
Risk Management Specialist	Wilkinson Asset Management	David Careers
RN Case Manager	First Horizon Home Health Care	Career Bliss
RPA Developer (Openspan)	Expedite Technology Solutions	Kimble Group
Sales Account Manager, Strategic Accounts - Indianapolis	azcentral	Koch Davis
Sales And Management Trainee - COMET	Applied Industrial Technologies	TipTop Jobs
Sales Manager	Halo Marketing	Career Bliss
Sales Support Specialist	BlackInk IT	TechPoint
Salesforce Developer	Galvin Technologies	TechPoint
Salesforce Developer	Quintess Solutions LLC.	Koch Davis
Salesforce Developer - Carmel IN	Scottline LLC	Kimble Group
Salesforce Marketing	TEKsystems	Koch Davis
Salesforce Marketing Cloud Consultant	Iconma, L.L.C.	Koch Davis
Security Coordinator	Springbuk	TechPoint
Senior .Net Application Developer	Pyramid Technology Solutions, Inc.	Kimble Group
Senior Business Analyst	KSM Consulting	TechPoint
Senior Director of Research & Policy	TechPoint	TechPoint
Senior Integration Business Analyst	Cellular Connection - Carmel IN	Indy Star
Senior Software Quality Engineers	Carbonite	Indy Star
Senior Systems Engineer	Carbonite	David Careers
Senior Technical Engineering Analyst	Ascension	David Careers
Site Safety Facilitator - Lafayette	Trinity Safety Group	Career Bliss
Small-Medium Business Account Executive - Ellettsville	Smithville Telephone Company	David Careers
SOA Developer / Lead	Net2Source Inc.	Kimble Group
Software Automation Developer	MOBI	TechPoint
Software Automation Tester	MOBI	TechPoint

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MJWORD OF MOUTH NEW THIS WEEK		
Software Developer	DriverReach	Kimble Group
Software Development Manager - Carmel	High Bridge Consulting	Koch Davis
Software Engineer	PERQ	TechPoint
Software Engineer II	Sallie Mae	TechPoint
Software Engineer III	Sallie Mae	TechPoint
Software Project Manager	BDO Capital Advisors	Career Bliss
Software Project Manager	BDO Capital Advisors	Career Bliss
SQL Developer - Netezza	SkillDemand	Koch Davis
Sr. .NET Software Engineer	GEICO	David Careers
Sr. Business Analyst	Apex Systems	Career Bliss
Sr. Salesforce Consultant	Galvin Technologies	TechPoint
Sr. Software Developer (Python)	Circle City HR	Kimble Group
Strategic Account Manager II (SAM II) - Indiana	Exact Sciences	Koch Davis
Supervisor	Covance Central Laboratory Services	Indy Star
System Administrator	MOBI	TechPoint
Systems Director - Environmental Services	Touchpoint Support Services	David Careers
Systems Engineer	Konica Minolta	David Careers
Tableau Developer	KSM Consulting	TechPoint
Talent + Experience Coordinator	Springbuk	TechPoint
Talent Development Manager	Springbuk	TechPoint
Talent Development Manager	State of Indiana	Koch Davis
Tax Manager/Senior Manager	EDGEWATER TAX GROUP • Carmel, IN	Career Bliss
Tax Manager/Senior Manager - Carmel	Edgewater Tax Group	Career Bliss
Technical Network Support Engineer	Moser Consulting	TechPoint
Technical Sales Representative - Indianapolis District Office	Lincoln Electric	TipTop Jobs
Technical Support Specialist	KSM Consulting	TechPoint
Technical Support Virtualization Engineer	Moser Consulting	TechPoint
Territory Account Manager - Commercial Sales - Indiana - 1252691.	Cisco Careers	Koch Davis
Town Manager	Town of Ingalls IN	Indy Star
Training Analyst/Facilitator - Crane	Mantech International Corporation	Career Bliss
Transitioning Youth Facilitator - Batesville	Community Mental Health Center, Inc	Career Bliss
UI Developer (NodeJs) - Indianapolis	Silverlink Technologies LLC	Kimble Group
Utilization Review RN	Stairs Alliance	Career Bliss
Virtual IT Curriculum Developer - Indianapolis	VirtualVocations	Kimble Group
Virtual Senior Primary Support Engineer - Southport	VirtualVocations	Kimble Group
VP, IT	Republic Airways	Indy Star
Water Wastewater Engineer	Beam, Longest and Neff, LLC	TipTop Jobs
WebMethods Developer - Carmel	Q1 Tech Inc	Kimble Group
WrapAround Facilitator	Eskenazi Health	Career Bliss

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Mike's News Coming Up

- **Indianapolis Job Fair by Job News USA – Wed Jan 30, 10:00AM-2:00PM**, Indiana State Fairgrounds, 1202 E. 38thSt., Indy - [Info and registration here](#)
- **BizCard Xpress January Special: Buy 250 cards, get 500 free** – 79th St. and Fall Creek Road, 317-436-8649
- **Rainmakers** – Local business networking events each month – Identify yourself as with Passport/as a job seeker, to attend for free: <https://gorainmakers.com/events/month/>
 - **Rainmakers Eat and Drink** – Tue Jan 29, 4:30-? PM, Mimi's Blue Meatballs
 - **See Networking Sheet for details.**
- **Sparks Networking** – held at Redemption Alewerks, E. 96thSt. (in front of Menards)
 - Lunch - Fri Feb 8, 11:30AM-1:00PM
 - Sparks After Hours - Wed Feb 13, 5:00-7:00PM
- **Agile Indy Meetup Group – Wed Feb 13, 5:30PM** – MISO Office, 720 City Center Drive, Carmel IN [Info and registration here](#)
- **Wabash Valley Lean Network event – Thu Feb 7, 8-11AM**. <http://www.wvln.org/p/upcoming-events.html>
- **Business and Professional Exchange (BPE) - WorkOne Noblesville Mondays 8-9:30AM** - Contact Dan Reneau with questions
 - BPE members can go to any Chamber of Commerce event at member rate

NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

To view all jobs, visit the [Not-for-profit News jobs' board](#).

Executive

Executive Director - Trinity Haven. Trinity Haven seeks a full-time Executive Director to launch and lead Indiana's first and only transitional home dedicated to LGBTQ youth experiencing homelessness...[more](#)

Development

Corporate Engagement Associate - United Way of Central Indiana. This position is focused on fundraising in the northern part of Central Indiana which includes northern Marion and all of Hamilton counties. The Corporate...[more](#)

Regional Philanthropy Officer - American Red Cross. As one of the nation's premier humanitarian organizations, the American Red Cross is dedicated to helping people in need throughout the United States and, in...[more](#)

Advancement Coordinator - Joy's House. Joy's House is hiring a full-time Advancement Coordinator. This position plays a key role in providing support to the Advancement, Development and Community...[more](#)

Development Manager (part-time) - Joy's House. Joy's House is hiring a part-time Development Manager. This position will be primarily responsible for a defined portfolio in order to develop and align with an...[more](#)

Director of Donor Relationships and Stewardship - Western Governors University. Western Governors University is an online university driven by a mission to expand access to higher education through online, competency-based degree programs....[more](#)

Director of Advancement - TechPoint Foundation for Youth. Opportunity to strategically develop and formalize the organization's advancement plan as the first development professional in the Foundation's 18 year history...[more](#)

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

Divisional Grants and Research Manager - The Salvation Army. The Divisional Grants and Research Manager is responsible for conducting research on grant opportunities and donor prospects; writing, editing and...[more](#)

Giving Officer - Great American Songbook Foundation. The Giving Officer serves as a key development team member and an active participant in expanding the base of philanthropic support for the American...[more](#)

Administrative/Management/Leadership

Administrative Assistant - Children's Bureau, Inc. As Administrative Assistant you will be the direct support to the development team. Your responsibilities will include the stewardship of donors through keen record-keeping...[more](#)

Receptionist/Administrative Assistant - Brebeuf Jesuit. The Receptionist is responsible for the management of the front desk on a daily basis and to perform a variety of administrative and clerical tasks. This position...[more](#)

Indiana State Director - The Nature Conservancy. The Nature Conservancy is seeking a new Indiana State Director! We seek a strong collaborative leader, capable of engaging and inspiring staff and trustees...[more](#)

Communications / Marketing

Marketing and Communications Manager - The International Center. This position is responsible for maintaining the organizational website and social media presence, as well as creating materials to promote The International Center...[more](#)

Marketing Coordinator - The International School of Indiana. The International School of Indiana is a private school with approximately 600 students from Pre-School (age 3) thru 12th grade. The Marketing Coordinator will...[more](#)

Finance

Chief Financial Officer - The Julian Center. The Julian Center, the state's largest and most comprehensive provider of services for survivors of domestic and sexual violence, is seeking a full-time Chief Financial...[more](#)

Programs

Senior Program Specialist - AARP Indiana. AARP is a nonprofit, nonpartisan organization, with a membership of nearly 38 million that helps people turn their goals and dreams into 'Real Possibilities' by...[more](#)

Site Director for Fresh Start - Volunteers of America of Ohio & Indiana. This position will be responsible for assuring that the quality of clinical and residential services are maintained through supervision program staff. Responsibilities...[more](#)

Mental Wellness Counselor - Exodus Refugee Immigration. The primary goal of the Mental Wellness Counselor is to provide direct mental health services to Exodus clients that are culturally and linguistically appropriate...[more](#)

Project Manager-I Need You to Listen Hear and Understand Me (INYLHUM) - Indianapolis Urban League. The position will assist with coordination, facilitation and administration of the I Need You to Listen Hear and Understand Me (INYLHUM) Tour Presentation....[more](#)

Program Director - Southeast Community Services. We are looking for a Program Director to help us take our work to the next level and innovate alongside our team members. We want to learn together and...[more](#)

ETV Specialist (part-time) - Indiana Connected By 25. Each year the Indiana Education and Training Voucher (ETV) program provides resources and support for students who have experienced foster care pursuing...[more](#)

Director of Strategic Partnerships - Indiana Connected By 25. Independent Colleges of Indiana, Inc., seeks applications from motivated communications professionals interested in using their skills to help further the...[more](#)

Advocacy Program Associate (Part-time) - Global Ministries. Collaborate with the Disciples Office of Communication; the Disciples Peace Fellowship; and other entities and networks related to the Christian Church...[more](#)

Internships

Kahlert Foundation FIRST Robotics Initiative Intern - Triangle Fraternity. The FIRST intern position is a part-time (average of 10 to 15 hours/week) position created to build, implement and manage Triangle's national partnership with...[more](#)

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Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

AmeriCorps Member - Center for Interfaith Cooperation. Serve through Center for Interfaith Cooperation AmeriCorps at a nonprofit in Indianapolis, IN. Learn and connect with cultural services, faith communities, and...[more](#)

EMPLOYINDY

<https://employIndy.hirecentric.com/jobsearch/>

Job ID	Title
152121	Assistant Store Manager Trainee
152623	ATS Manager - NW Indy
148974	Bindery Stitcher - NW Indy
152462	CMA - Indianapolis
152479	CNC Operator - East Indy
150990	Credit Card System Administrator - DT Indy
84425	CSR Teller - Indianapolis
137753	Electrician - NW Indy
152944	Flooring Field Technician
153444	Formulation Associate - NW Indy
74988	Future Opportunities - General Resume Submission
141754	Lab Tech - NW Indy
143275	Machine Operator
113359	Manufacturing Team Member 1 - Medical Device East Indianapolis
152307	Product Support Specialist Treasury Mgt - DT Indy
132772	Production Technician
146253	Revenue Cycle Management Follow-Up Representative
145379	Sample Processing Opener - NW Indy
148462	Sanitation Technician - Heartland Sweeteners
145646	Skills Development Specialist
153663	Skills Training Coordinator - EmployIndy
153662	Staff Therapist - Non Licensed
152514	Tile Setter
143276	Tool Maker - East Indy
150760	Warehouse Associates
146085	Wraparound Facilitator

YMCA JOB OPPORTUNITIES:

www.indymca.org/job-postings

New Full-time Position:

- Far East Before & After School Program Director – Youth Development – 1/19
- Aquatics and Teen Director – Witham – 1/30
- Full Time Site Director 40 – Robey Elementary – Youth Development – 1/31
- Full Time – Site Director 35 – Westlake Elementary – Youth Development – 1/31

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YMCA JOB OPPORTUNITIES: www.indymca.org/job-postings

- Full Time – Site Director 35 – North Wayne Elementary – Youth Development – 2/12

CITY OF FISHERS JOB OPPORTUNITIES: www.fishers.in.us/jobs

- Building Maintenance Technician II
- Building Maintenance Technician II (2nd Shift: 3pm - Midnight)
- Camp Counselor
- Camp Counselor – Ritchey Woods
- Intern – Planning & Zone
- Laborer – Water Quality (Full-Time)
- Mechanic II – Auto / Equipment Technician
- Part-Time Environmental Education Program Instructor
- Part-Time Events Coordinator – Ambassador House
- Part-time Laborer – Building Maintenance
- Part-Time Laborer Fleet
- Part-Time Laborer – Water Quality
- Part-Time Volunteer Coordinator
- Special Events Manager

GOOD INFORMATION

OPPORTUNITIES:

- **NEW TOOLS AVAILABLE TO HOOSIER JOB SEEKERS** - If you are looking for a better-paying job in a high-demand field, a new website will connect you with the training and resources to get started. The state just launched the “Next Level Jobs” initiative and nextleveljobs.org. You can quickly get connected with resources and share your information with employers. Visit: <http://nextleveljobs.org/2017> or <http://www.des05.com/t/33794534/995558842/74517845/0/60330/?x=b85970f4>
- **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. (trinity/freeclinical.org/support)
- **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That’s okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! 2554@kellyservices.com

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GOOD INFORMATION

- **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programming, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:317.259.5275), the Adult Education office. Great opportunities for new careers.

REGULAR NETWORKING EVENTS:

- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups. **People in an accountability groups are finding jobs much quicker.**
 - **Noblesville Accountability Group** – Mike Johnson, Facilitator – mike@coachfortomorrow.com; location: WorkOne/Ivy Tech, 300 N. 17th Street, Noblesville, Wednesday 9:30 am
 - **Northeast Indianapolis Group** – Jeff Crane, Facilitator – jcrane@ESourcecoach.com; Community North Heart Hospital, room off the cafeteria, 8075 N Shadeland Ave, Thursday 9:00 am
 - **Indianapolis Accountability Group** – Monty Riffer, Facilitator – mriffer@comcast.net; location: The Haverstick – On the backside of Church At The Crossing; Friday 9:00 am
 - **Hendricks County Accountability Group** – Barbara Hansen, Facilitator-bhansen@workonecentral.org; WorkOne Plainfield, 995 Andico Road, Plainfield, IN 46168; Friday, 9-11am
- **P2E LinkedIn Learning Labs** - Will begin again January 7th and each Wednesday after, Church at the Crossing, Room #133 in the Cox Wing. We encourage all participants to bring their laptop computers.
- **P2E Workshops at Church at the Crossing:** Contact us at p2e@golove.org P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second infomercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
 - Tuesdays, 1:30 – 3:30 PM; Room 136 (In the Haverstick Building)
- **SPARKS!** Sparks Lunch is a FREE event to attend (just buy your own lunch)! This is open to new friends, members and guests of members. This networking lunch will allow everyone to introduce themselves to (at minimum those at your table) as well as learn more about what Sparks is all about. So click the button below to grab a FREE ticket and attend this new event. **REGISTER HERE:** <http://www.ne16.com/t/653353/6063125/968258/2/1000029/?x=5dc0a268>
 - **Sparks Lunch:**
 - The FIRST FRIDAY of Each Month! 11:30-1:00 pm
 - **Network & Eat Lunch:**
 - The FIRST TUESDAY of Each Month 11:30-1:00 pm
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65th Street; Indianapolis, IN 46220; (65th and Binford Blvd)
- **BPE**, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN

PASSPORT TO EMPLOYMENT

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GOOD INFORMATION

- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumnus)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3rd Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint Thursday (IT Focus)** – 3rd Thursday of each month <http://techpoint.org/>

STILL LOOKING? (Try these Websites)

These websites are not routinely verified for website link integrity.

RECRUITING/STAFFING	WEBSITE
Abacus Service Corporation	http://www.abacusservice.com
Aegis Worldwide	http://teamaegis.com/job-seekers/search-jobs/
Artemis Search Partners, Inc.	http://www.artemissearchpartners.com/
Bastian Solutions	http://www.bastiansolutions.com/about-us/careers
BusinessWorkforce	http://www.businessworkforce.com/
CareerArc	http://www.careerarc.com/about-us
Duke Careers	http://www.dukecareers.com
Express Employment Professionals-North, IN	http://www.expressindynorth.com
Express Employment Professionals-South, IN	http://www.expressindysouth.com
Gannett Talent Network	http://www.gannett.com/
Go Position	http://go-position.site/
Hireable	http://www.hireable.com
IDC Technologies, Inc.	http://www.idctechnologies.com
IndianaCAREERconnect.com	http://www.indianacareerconnect.com
Integrity Staffing Solutions	http://jobs.integritystaffing.com/
KForce	http://www.kforce.com/jobs
Koch Davis	http://www.kochdavis.com
Meridian Group	http://www.themeridiangp.com
Newell Brands/Jarden Corporation	http://jarden.jobs/jobs/?location=Indiana&q=brand
Platinum Recruiting	http://www.platinumrecruiting.com
Purple Ink	http://purpleinkllc.com/
QuEST Global	https://www.quest-global.com/
Randstad Engineering	http://engineers.randstadusa.com
Recruitology	https://apply.recruitology.com
Safari Solutions	http://www.safarisolutions.com/careers/
Sharpen	http://careers.sharpencx.com/
US Tech Solutions	http://www.ustechsolutions.com/
USAJOBS	http://www.usajobs.gov

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VACO	http://www.vaco.com/indianapolis
Vitamin T	http://vitamintalent.com/find-work/
Wolfe & Associates, Inc.	http://www.wolferecruiting.com
Women Working in Technology	https://womenworkingintechnology.org
World Wide Staffing	http://www.worldwidestaffinginc.com
JOB BOARDS	WEBSITE
BeYond	http://www.beyond.com/
CandidatePoint	http://candidatepoint.com/recommended-jobs
Careeralerter	http://www.careeralerter.com/home
CareerAlerts	http://www.careeralerts.com/
careeravenue	http://www.careeravenue.com/
NEW! CareerBliss JobAlerts	JobAlerts@iralerts.careerbliss.com
CareerBuilder	http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in
Charitable Advisors	https://charitableadvisorsllc.com/4MIT-DLL3-2TGOA2-94V2O-1/c.aspx
Craigslist-Indianapolis	https://indianapolis.craigslist.org/
CyberCoders	https://www.cybercoders.com/
David Careers	http://davidcareers.com/
Defenders Careers	https://defenderdirectcareers.silkroad.com/
Dice	http://www.dice.com/
efinancialcareers	http://www.efinancialcareers.com/
Encore.org	http://encore.org/jobs-encore-org/
FindYourCareer.com	http://www.findyourcareer.com/
FlexJobs	https://www.flexjobs.com/
Geebo Job Alerts	https://geebo.zipalerts.com/login
Glassdoor	https://www.glassdoor.com/index.htm
hiredboard	http://www.hiredboard.com/jobs/
Indeed	http://www.indeed.com/jobs
Job Alert Service	http://www.jobalertservice.com
Job Hunt Digest	http://www.jobhuntedigest.com/?q=
Job Thunder	http://www.jobthunder.com/jobs
JobDiagnosis	http://www.jobdiagnosis.com
JobGoRound.com	http://www.jobgoround.com/
JobRight	http://www.jobright.com
Jobs2Careers	http://www.jobs2careers.com/
JobsBall	http://jobsball.co.uk/
JOBSEEQ	http://www.jobseeq.com/#jobs
JobsFlag	http://jobs.jobsflag.com/
Jobtomic	http://www.jobtomic.com
jobungo	http://www.jobungo.com
Johnson Jobs	http://www.johnsonjobs.com
JustJobs	https://justjobs.com/

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These websites are not routinely verified for website link integrity.

Kimble Group	www.kimblegroup.com
Ladders	https://www.theladders.com/theladders/
LinkedIn	www.linkedin.com
Monster	http://www.monster.com
Nextcareer	http://www.NextCareer.com
Online Job Applications	http://www.onlinejobapplications.com/
Post Job Free	https://www.postjobfree.com/
PRSA Hoosier Chapter	http://www.prsa-hoosier.org/job-bank
RecommendedJobs	http://www.recommendedjobs.com/#jobs
Resume Library Com	https://www.resume-library.com/
Salesforce Jobs and Careers	https://careers.secure.force.com/jobs
SalesJobs.com	https://www.salesjobs.com
Search Find Hired	http://searchfindhired.com/
SimplyHired	http://www.simplyhired.com/
Startwire	http://www.startwire.com/
SuggestedJobs	http://www.suggestedjobs.com/#jobs
Techpoint Job Board	http://techpoint.org/job-board
NEW! Tellis Executive Search	https://recruitinghop.com/recruiting/dashboard/null/null?order=popular&expired=false&showAll=true
The Job Network	http://www.thejobnetwork.com/
TopUSAJobs	https://jobs.glidepath.com/careers/
VirtualVocations	https://www.virtualvocations.com
Work Now America	http://www.worknowamerica.com/jobs
Wullo	http://www.wullo.com/jobs.php#
Your Sales Engineer Jobs	https://www.getsalesengineerjobs.com/
ZipRecruiter	https://www.ziprecruiter.com/

OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class
Monday Nights – 7:00-9:00pm @ Church at the Crossing

Introduction to P2E Participants
 Danny's Closet of Hope
 Dress for Success
 Trinity Free Medical Clinic & other Healthcare
 Connect 2 Help (211)
 Food Pantries
 Emergency Shelters
 Employment Services/Staffing Companies
 Recruiters by Specialty
 Ex-Offender Re-Entry Assistance
 Neighborhood Christian Legal Clinic & Legal Services

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Mental Health & Substance Abuse
Counseling Services
Veterans Assistance
Compassionate Support: Stephen Ministry/Divorce Care
WorkOne Organizations
Vocational Training & English as a Second Language