

Dear Families of The Neighborhood Child Care Ministry,

The attached is a parent notice required to be signed and on file for each child enrolled in our Child Care Ministry. State Lawmakers some years ago made a ruling allowing for groups such as churches to operate Child Care Ministries, distinguishing them from state licensed centers/homes. Some of those differences being in the regulations and rules that each is required to adhere to.

The choice to be a registered child care ministry instead of a licensed center was made by our Early Childhood Center Advisory Board. The Neighborhood program is a Registered Child Care Ministry with the State of Indiana's Division of Family and Children, Child Care Facilities Unit. The State Fire Marshal's office inspects this facility annually to ensure that it complies with state law for fire and life safety. In addition our program is inspected twice a year by The Indiana State Division of Family and Children concerning health and sanitation guidelines.

As pertains to the Fire Marshal's office, our facility has fire extinguishers accessible throughout the preschool area, and a fully automated fire/emergency alarm system. Exit routes from the building are posted in each room and The Neighborhood conducts monthly fire drills (and tornado drills in season).

As pertains to the health regulations, conditions are maintained by our staff and an evening cleaning service which exceed Child Care Ministry standards. A copy of those standards are on file in the school office and available to anyone wishing to become familiar with them.

We take your child's safety and well being very seriously. We always welcome any comments or questions you may have regarding the services and facilities we provide. You may also contact The Indiana Family and Social Services Administration at 232-4254 to report any concerns that you feel have been brought to our attention and are not being resolved satisfactorily.

Families who will be attending The Neighborhood, **please sign and return** the attached form by the next day.

Sincerely,

John Drake

## **Fire Marshall - Parent's Notice**

I understand that this day care ministry is not licensed under the laws of Indiana. However, I understand that this day care ministry complies with the State Rules concerning sanitation and fire safety for the primary use of the structure in which it is conducted. I understand that it is my responsibility to ensure that the nutritional and health needs of my child are met while my child is at the day care ministry.

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Signature of Parent or Guardian

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Name of Child(ren) Enrolled

This notice does not absolve a day care ministry from liability for injury to a child while the child is at the day care ministry, if the cause of the injury is negligence or intentional wrongdoing on the part of the day care ministry or an employee of the day care ministry.