

PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

JOB OPPORTUNITIES & INFORMATION UPDATES

3.20.2017

(Employers: Jobs are posted on Church at the Crossing's Website under Site Index; Passport to Employment; Resources; Job Board each Monday Morning. To insure the viability of jobs posted, if you wish your job to be listed and remain on the most recent Job Board, you must resubmit your request each week no later than Friday, thank you.)

Need help refining your search on our job board?

Save the PDF to your computer (currently when you click on the link it just "opens" in your internet browser), open the PDF in a program like Adobe Acrobat. You can then use the "Find" feature found under the Edit menu. A little blue box appears in the upper right hand corner of the document. Just type in the word you are searching for and it will find all the instances where that word appears in the document.

**TOP 15 MOST POPULAR JOB BOARDS
BEST 50 NICHE JOB BOARDS
LINKEDIN**

<http://www.ebizmba.com/articles/job-websites>
<https://www.smartrecruiters.com/blog/best-50-niche-job-boards/>
<http://www.linkedin.com>

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P2E LISTINGS NEW THIS WEEK

JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
Account Executive	Avant Healthcare	LinkedIn
Associate Brand Manager	Red Gold	LinkedIn
Asst Team Leader-Merchandising	Big Lots Store	LinkedIn
Benefits Assistant Team Leader-Merchandising Coordinator	Herff Jones	LinkedIn
Business Development Representative	Salesforce	LinkedIn
Camp Counselor	Town of Fishers	www.fishers.in.us
Camp Counselor – Ritchey Woods	Town of Fishers	www.fishers.in.us
Clinical Solutions IT Field Engineer	Roche	Indeed.com
Cromwell Hatchery Supervisor	Maple Leaf Farms	Indeed.com
Director of Admissions & Online Enrollment	Eleven Fifty Academy	LinkedIn
Director of HR	Community Health	LinkedIn
Director of Project Management – Customer Solutions Team	FORCE Communications, LLC	LinkedIn
Director of Safety	Celadon Group, Inc.	LinkedIn
Engineer – Stormwater	Town of Fishers	www.fishers.in.us
Engineering Project Manager	Duke Energy	Job Summary: A Project Manager is needed for our major utilities client working out of their engineering offices in Plainfield, IN just outside Indianapolis. The Project Manager is capable of managing multiple projects and will normally lead more than one project at a time. The Project Manager is the single point of contact for the project(s) accountable for successful project management and achieving project results including safety, environment, quality, cost, schedule, and reporting. The projects will consist of Electrical Transmission lines and substation projects from 345KV to 12KV.
Entry Level – Healthcare Recruiter	Medasource	LinkedIn
HR Business Partner	Envigo	LinkedIn
HR Consultant	Infinity Health Care	LinkedIn
HR Generalist eFC5 (Plainfield, IN)	Kohl's Department Stores	LinkedIn
HR Manager	HR Knowledge, Inc.	LinkedIn
HR Manager	KAR Auction Services	LinkedIn
Human Resource Manager	SMART Technologies	LinkedIn
Human Resources Manager	Key Corporate Services	LinkedIn
Indianapolis – A & F Recruiter	Anderson Recruiting	LinkedIn
Inside Sales & Customer Service	Cra-Wal Division Rebecca Starks, Controller 4001 South High School Road Indianapolis, IN 46241	Education: High School or Equivalent Experience: Customer Service – 3 years

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JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
	Office: 317.856.2040 Mobile: 501.250.3624 rstarks@bcipkg.com	
Intern – Face of Fishers	Town of Fishers	www.fishers.in.us
Intern – Fishers Street Team	Town of Fishers	www.fishers.in.us
Intern – Occupational Health & Safety	Town of Fishers	www.fishers.in.us
Intern – Recreation	Town of Fishers	www.fishers.in.us
IT Analyst – Manufacturing – 8786	The Colonial Group Tracey Bigelow, Executive Recruiter 9137 Chamberlayne Road, Suite 202 Mechanicsville, VA 23116 PH: 804.746.2770	Education: Bachelor degree in IT or equivalent experience.
Management Consulting Associate	Eagle Hill Consulting	LinkedIn
Manager in Training	Crew Carwash	LinkedIn
Marketing – CoaguChek Patient Services	Roche	Indeed.com
Marketing & Project Coordinator	Vision Event Management	LinkedIn
Marketing Manager – Lab Process & Competition Centralized Diagnostics	Roche	Indeed.com
Medical Marketing Manager-HPV – Molecular Diagnostics	Roche	Indeed.com
National Recruiter	Booksource	LinkedIn
Office Administrator – UniFirst	UniFirst Corporation	LinkedIn
Pathology Solutions Specialist – PD-L1 – Roche Tissue Diagnostics	Roche	Indeed.com
Payroll Position	Payroll Management, Inc. If interested, Submit resume/cover letter to: kennethmarshall101@outlook.com	currently searching for self-motivated applicants (male/female) who are reliable, articulate and eager to learn with minimal supervision required to work-from-home. Successful candidates will be responsible for processing paychecks of workers on a weekly and bi-weekly basis with Payroll software which will be provided upon training. Excellent organization skills and ability to multitask and juggle multiple priorities. Organized. Part Time/Full Time Salary (Minimum): \$1000.00
Purchasing Agent	Linel, A Mestek Company Becky Morris, Controller 101 Linel Drive Mooresville, IN 46158 Phone: 317.584.0503	Education & work experience: associate's degree or equivalent from a 2-year college or technical school in a related field; and 5 or more years related experience and/or training; or equivalent combination of education and experience. Experience purchasing construction materials, metal products (sheet & extruded aluminum), and specialty

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JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
		hardware is valuable.
Recruitment Specialist	Talentify.io	LinkedIn
Seasonal Laborer	Town of Fishers	www.fishers.in.us
Senior Human Resource Generalist	Not disclosed	LinkedIn
Specialist, Talent Acquisition	Indiana University Bloomington	LinkedIn
Staff Engineer I	City of Carmel Engineering Department Jim Spelbring, Office Administrator City of Carmel Dept. of HR jpspelbring@carmel.in.gov 317.571.2465	http://agency.governmentjobs.com/carmelin/default.cfm
Staff Engineer II	City of Carmel Engineering Department Jim Spelbring, Office Administrator City of Carmel Dept. of HR jpspelbring@carmel.in.gov 317.571.2465	http://agency.governmentjobs.com/carmelin/default.cfm
Talent & Organizational Development Consultant	Indiana University	LinkedIn
Talent Acquisition Manager	Steak n Shake	LinkedIn
Talent Acquisition Specialist	Damar Services, Inc.	LinkedIn
Technical Support Specialist 1	Roche	Indeed.com

Hiring – MJ/word of mouth NEW THIS WEEK		
ROLE	Hiring firm/recruiting/search firm	SOURCE/OTHER INFO
<i>Executive/Management</i>		
o Management Consultant / Turnaround Specialist	International Services, Inc.	Monster
<i>Information Technology</i>		
o Manager of Application Development	Ambassador Inc.	Koch Davis
o Mobile / Bluetooth Developer	Beacon Hill Staffing Group	Koch Davis
o Solution Architect	BlueSky Technology	Indy Star
o Salesforce Developer	Careers In Salesforce	David Careers
o Web Developer	CBIG Recruiting & Staffing	Koch Davis
o Business Systems Consultant	Ciber	Monster
o SharePoint Developer	Ciber	Koch Davis
o Engineer, Mechanical Systems	Comlux Aviation	
o Technical Marketing Engineer	Cisco	David Careers
o Senior Back End Engineer	CyberCoders	David Careers
o Senior .NET Developer	CyberCoders	David Careers
o .NET Developer	CyberCoders	David Careers
o Software Developer	Dominion Enterprises	David Careers
o Sr. Front End Developer	Eli Lilly	Koch Davis

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Hiring – MJ/word of mouth NEW THIS WEEK		
ROLE	Hiring firm/recruiting/search firm	SOURCE/OTHER INFO
○ Frontend Web Developer	Exacq Technologies	David Careers
○ Sr. Systems Engineer	Flexware Innovation	David Careers
○ Distribution Systems Tester	Houghton Mifflin Harcourt	David Careers
○ JAVA DEVELOPER	Integrated Resources, Inc.	David Careers
○ .Net Developer	Kforce Inc.	Koch Davis
○ Programmer Analyst Assoc	Leidos	Johnson Jobs
○ Azure / Systems Administrator	Nigel Frank International	David Careers
○ Principal Cloud Software Development Engineer	Oracle	David Careers
○ Project Manager InForm EDC Clinical Trials	Oracle	Johnson Jobs
○ Senior Cloud Software Dev Engineer - IaaS Security	Oracle	David Careers
○ Software Engineer	Robert Half Technology	David Careers
○ Lead Solution Engineer - Marketing Cloud	Salesforce.com	David Careers
○ Web Developer	Seven Hills Software	Koch Davis
○ Managed Services Linux Systems Engineer	Sirius Computer Solutions	David Careers
○ Project Managers – Waterfall, Agile	SmartIT	<Dave Meeker>
○ Contact Megan Dodson, mdodson@getsmarterit.com		
○ .Net developer	Sondhi Solutions	Koch Davis
○ UI/ UX Lead Developer	Xoriant Corporation	Koch Davis
<i>Accounting/Finance/Financial Services/Admin</i>		
○ Investor Relations Intern Analyst	Accenture	David Careers
○ Audit Manager - Healthcare	Blue & Co.	Johnson Jobs
○ Health Care Manager	Somerset CPAs	Johnson Jobs
○ Health Care Real Estate Administrative Assistant	Somerset CPAs	Johnson Jobs
<i>Professional/Trades/Engineering/Operations/HR/Education</i>		
○ Sales Engineer	3xLogic, Inc.	David Careers
○ Sr Systems Engineer	AAR CORP	David Careers
○ Staff Engineer - Site Development	American Structurepoint	David Careers
○ Sr. Power Electronics Systems Engineer	BorgWarner	David Careers
○ Engineer Electrical Systems	Comlux Aviation	David Careers
○ Customer Service (both Sales & Logistics)	Jay's Moving Company	<Angel Ward>
○ Contact: Elyse Eggleston elyse@jaysmovingindy.com , (317) 638 – 7033		
○ Applications (Manufacturing, Process) Engineer	Specialty Coating Systems	David Careers
<i>Health care/Life Sciences/Social Services</i>		
○ Pharmacist Clinical (Job Family) – Oncology	Anthem	Johnson Jobs
○ Account Manager	Braden Business Systems	Johnson Jobs
○ Healthcare Systems Compliance Analyst	Carecentrix	David Careers
○ Clinical Scheduler	Community Health	Johnson Jobs
○ Behavioral Health: Quality Assurance Manager	Connections, Inc.	Johnson Jobs
○ Registered Nurse RN - Clinical Sales Liaison (PRN)	CVS	Johnson Jobs
○ Clinical Data Leader	Eli Lilly	Johnson Jobs
○ Clinical Liaison (PRN)	Envision	Johnson Jobs

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Hiring – MJ/word of mouth NEW THIS WEEK

ROLE	Hiring firm/recruiting/search firm	SOURCE/OTHER INFO
○ Supervisor of Clinical Services	Health & Hospital Corp	Johnson Jobs
○ Patient Care Center Secretary	IUPUI	Johnson Jobs
○ Behavioral Health Case Manager	Pathways by Molina	Johnson Jobs
○ Clinical Regional Monitor - Zionsville, IN	Randstad Life Sciences	Johnson Jobs
○ Manager, Public Relations / St.Vincent Health Admin	St. Vincent Health	Johnson Jobs
○ Manager, Clinical Operations - Travel	STERIS	Johnson Jobs
○ Care Management Consultant - Telecommute	UnitedHealth Group	Monster
<i>Sales/Account Mgmt/Business Development/Marketing/Customer Service</i>		
○ Account Manager	Accounting Principals	Johnson Jobs
○ Commercial Account Manager	Advance Auto Parts	Koch Davis
○ Programmer/Analyst - Transportation	Amazon.com	Johnson Jobs
○ Marketing Manager	Aptude	Johnson Jobs
○ Channel Sales Specialist	Aruba (Hewlett Packard)	LinkedIn
○ Sales Consultant (Medical Devices/Consumables/Acute)	BD	LinkedIn
○ Global Marketing Manager	Beckman Coulter	Johnson Jobs
○ Sales/Account Manager	Bensussen Deutsch & Assoc	Johnson Jobs
○ Account Manager	Braden Business Systems	Koch Davis
○ Business Development Director	Cengage Learning	LinkedIn
○ Territory Account Manager - Commercial Sales	Cisco	LinkedIn
○ Account Manager	City Electric Supply (CES)	Johnson Jobs
○ Senior Field Marketing Manager	Cox Communications	LinkedIn
○ Marketing Coordinator - NGC	Cox Communications	Johnson Jobs
○ Regional Account Manager, Transportation Intermodal	Crabtree & Eller	Johnson Jobs
○ Dell GCCS Account Executive	Dell	LinkedIn
○ Director of Product Marketing	Dominion Enterprises	LinkedIn
○ Marketing Communications Manager – Plainfield	Duke Energy	LinkedIn
○ Specialty Hospital Account Manager	Employment Corp.	Johnson Jobs
○ Sports Minded: Marketing, Sales & Management	F.A.S.T. Global Marketing	LinkedIn
○ Director Project Management - Customer Solutions	FORCE Communications	LinkedIn
○ Sales Strategy Manager	Genesys	LinkedIn
○ Retail Business Development Manager	GPC - Genuine Parts Co.	Koch Davis
○ Global Marketing Manager	Hach Company	Johnson Jobs
○ Retail & Licensee Development Manager	HireOurHeros	>jj
○ Territory Manager, ICC (Midwest Region)	Irvine Scientific	LinkedIn
○ Business Development Exec-Pharma, Biotech, Health	JCJ, LLC	David Careers
○ Strategic Account Manager - North America	Jobscience	Koch Davis
○ Director Of Business Development	Mainstreet	LinkedIn
○ Account Manager - Power Systems Rental	MacAllister Machinery	Johnson Jobs
○ Key Account Development Manager	Nestle Waters North America	Koch Davis
○ Marketing Assistant	OfficeTeam	Johnson Jobs
○ Channel Marketing Specialist	Oracle	Johnson Jobs
○ Higher Education Territory Account Manager	Oracle	Koch Davis
○ Account Executive, Corporate Sales	PCM	LinkedIn

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Hiring – MJ/word of mouth NEW THIS WEEK

ROLE	Hiring firm/recruiting/search firm	SOURCE/OTHER INFO
o Business Development Executive – Indianapolis	Perficient	LinkedIn
o Account Executive - Furniture	PERQ	Johnson Jobs
o Marketing Manager	POLARIS Laboratories	Johnson Jobs
o Senior Named Account Manager	Proofpoint	LinkedIn
o Dermatology Sales Representative	QFR Solutions	LinkedIn
o Account Manager - POL	Quidel Corporation	Johnson Jobs
o Marketing Manager - CoaguChek Patient Services	Roche	Johnson Jobs
o Marketing Manager – Hematology	Roche	Johnson Jobs
o Medical Marketing Manager-HPV - Molecular Diag	Roche	LinkedIn
o Account Executive, Small Business, Marketing Cloud	Salesforce	LinkedIn
o Account Executive - Health & Life Sciences	SAS	LinkedIn
o Account Manager	STERIS	Johnson Jobs
o Regional Sales/Marketing Director	Trilogy Health Services	David Careers
o Outside Sales Representative – UniFirst	UniFirst Corporation	LinkedIn
o Sales Account Manager - Pharma	Univar	Johnson Jobs
o Digital Marketing Manager	USA Football	LinkedIn
o Smart Home Development Manager	Vectren	Koch Davis
o Business Development & Marketing Manager	Wooden McLaughlin	Johnson Jobs
o Corporate Sales Rep, Lower Extremities & Biologics	Wright Medical	LinkedIn

EmployIndy – NEW THIS WEEK

Applicaion Link: <http://employindy.hirecentric.com/jobs/>

Banking Center Manager - Westfield / Carmel
Bilingual Medical Assistant
Chemical Safety Technician
Claims Analyst - Fishers IN
CNC Machinist
CNC Operator
Customer Service - Entry Level
Electronic Sales Engineer
Emergency Kit Technician
Entry Level Machinist
Facility Maintenance Technician
Fixed Route Coach Operator
General Laborer (Vehicle Maintenance)
HVAC / Electrical Mechanic
Lab Manager
License Practical Nurse LPN & Registered Nurse RN
Loan Documentation Specialist
Loan Operations Assistant / Imaging Team
LPN - 2nd Shift
Machine Packaging Technician
Mail Processor
Maintenance Mechanic 2nd Shift

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EmployIndy – NEW THIS WEEK

Application Link: <http://employindy.hirecentric.com/jobs/>

Order Entry Technician - Pharmacy Tech
Patient Services Representative - Fishers IN
Pharmacy Order Entry Technician
Picking Technician
Plastics Collection Technician
Policy Service Contact Center Representative
Press Operator
Processor II - Financial Industry
Processor II Disbursements
Product Support Specialist - Financial Industry
Property Manager - Apartments Westfield
Registered Nurse (RN)- 2nd Shift
Triage (Customer Service) Technician

NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

EXECUTIVE

Chief Executive Officer - Indianapolis Humane Society. The Indianapolis Humane Society has formed a search committee to identify a new leader to replace its current CEO who will be retiring later this year. We are...more

FUND DEVELOPMENT

Regional Development Manager - Kiwanis International. The Regional Development Manager is responsible for leading and managing the team of Regional Development Strategists as well as managing a team of...more
Development Director - Outside the Box, Inc. Outside the Box, Inc. (OTB) is an Indianapolis non-profit seeking a full-time Development Director to join our dynamic team. Outside The Box Inc.'s mission...more
Development Director (part-time) - Megan S. Ott Foundation. Part-time independent contractor position - Put your fundraising and nonprofit experience to work for a cause that positively impacts families battling breast...more
Donor Services Officer - Rehabilitation Hospital of Indiana. Donor Services Officer is a new full time position working for the Rehabilitation Hospital of Indiana Foundation. Rehabilitation Hospital of Indiana is a...more

ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

Director, Family and Donor Services - Indiana Donor Network. We are looking for a strategic and visionary leader to join our team as the Director, Family and Donor Services at Indiana Donor Network. This is an...more
Administrative Assistant, Marketing & Development - Easterseals Crossroads. Easterseals Crossroads is dedicated to change the way the world defines and views disability by making profound, positive differences in people's lives every...more
Worship & the Arts Ministry Assistant - St. Luke's United Methodist Church. St. Luke's has a rich musical tradition, offering multiple styles of worship supported with diverse musical ensembles and artists, presenting concerts and...more

MARKETING/COMMUNICATIONS

Vice President of Marketing and Sales - American Printing House for the Blind. American Printing House for the Blind, located in Louisville, KY, is the world's largest nonprofit organization creating educational, workplace and independent...more
Marketing Associate - Indiana Youth Institute (IYI). IYI exists to increase the well-being of all Hoosier kids by supporting, educating and collaborating with the organizations and individuals that care for them. The...more
Communications Senior Writer - American Legion Auxiliary National Headquarters. For nearly a century, the American Legion Auxiliary has

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

been serving, helping, and meeting the needs of our nation's veterans, military, and their families' both...more

Communications Director - Indianapolis Congregation Action Network. Indianapolis Congregation Action Network (IndyCAN) is a catalyst for marginalized peoples and faith communities to act collectively for racial and...more

Director of Communications - Richard M. Fairbanks Foundation, Inc. The Richard M. Fairbanks Foundation seeks an experienced, collaborative and strategic professional to serve as Director of Communications. Working closely...more

Communications Coordinator - Christ Church Cathedral. We're looking for a self-motivated, community-minded Communications Coordinator to implement communication strategies and tactics to help...more

INTERNSHIPS/VISTAS

Museum Collections Intern (part-time) - Indianapolis Motor Speedway Foundation, Inc.(Indianapolis Motor Speed-way Museum). The Indianapolis Motor Speedway Museum internship program is design to provide students with an introduction to collections management and provide...more

IT/DATA

IT Specialist - American Legion Auxiliary National Headquarters. For nearly a century, the American Legion Auxiliary has been serving, helping, and meeting the needs of our nation's veterans, military, and their families' both...more

HR

Human Resource Manager - CEDIA. CEDIA is the international trade association and central touchpoint for 3,700 member companies that represent every facet of the ever-evolving technology...more

OTHER

Natural, Landscape and Hardscape Technician - Orchard School. The Orchard School seeks an innovative, dynamic, and collaborative landscape and hardscape technician. Primary responsibilities include care of the Orchard...more

Spring Interview Event - Adult & Child Health. Are you seeking a position in the field of behavioral health services? Adult & Child Health's Spring Interview event on Wednesday, March 29th, is an...more

ROBERT HUTT'S JOB REPORT

University of Indianapolis

[Payroll Manager](#)

Indianapolis (IN), Posted: Friday Mar 10th

ADP USA

[Mid Market Account Executive](#)

Indianapolis (IN), Posted: Friday Mar 10th

Accounting Principals

[Accounting Clerk](#)

Indianapolis (IN), Posted: Thursday Mar 9th

Indianapolis Public Schools

[Assistant Payroll Supervisor](#)

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ROBERT HUTT'S JOB REPORT

Indianapolis (IN), Posted: Friday Mar 10th

Accountemps

[Accounting Analyst](#)

Columbus (IN), Posted: Tuesday Mar 7th

RAY S TRASH SERVICE, INC.

[Torchman | Strong Compensation & Benefits! \(7731635\)](#)

Indianapolis (IN), Posted: Friday Mar 10th

Parker and Lynch

[Executive Recruiter in Accounting / Finance Indianapolis](#)

Indianapolis (IN), Posted: Saturday Mar 11th

Robert Half Accountemps

[Payroll Administrator](#)

Indianapolis (IN), Posted: Monday Mar 6th

Professional Labor Support of Indiana

[Payroll Administrator](#)

Greenwood (IN), Posted: Thursday Mar 9th

Paychex

[Online Payroll Technical Support Representative](#)

Indianapolis (IN), Posted: Thursday Mar 9th

Holt Construction Group

[Accounting Assistant](#)

Indianapolis (IN), Posted: Friday Mar 10th

Accounting Principals

[Accounting Assistant](#)

Fishers (IN), Posted: Saturday Mar 11th

Adecco: USA

[Accounting Clerk](#)

West Lafayette (IN), Posted: Friday Mar 10th

Baldwin & Lyons, Inc.

[Workers' Compensation Unit Supervisor](#)

Indianapolis (IN), Posted: Wednesday Mar 8th

Dickey Recruiting

[Accounting Manager](#)

Indianapolis (IN), Posted: Saturday Mar 11th

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ROBERT HUTT'S JOB REPORT

Horace Mann

[Insurance & Financial Services Agent](#)

Indianapolis (IN), Posted: Friday Mar 10th

Nanshan America Advanced Aluminum Technologies, LLC

[Compensation, Benefits & Job Analysis Specialist](#)

Lafayette (IN), Posted: Monday Mar 13th

Blue & Co, LLC

[Payroll Specialist](#)

Indianapolis (IN), Posted: Monday Mar 13th

David Johnson - State Farm Agent

[Account Representative - State Farm Agent Team Member \(Property and Casualty Insurance Focus\)](#)

Indianapolis (IN), Posted: Thursday Mar 9th

Oracle

[Compensation Consultant 3-HR](#)

Indianapolis (IN), Posted: Friday Mar 10th

Accounting Principals

[Entry Level Accounting Job in Carmel, IN](#)

Carmel (IN), Posted: Saturday Mar 11th

MV Transportation

[Accounting Manager](#)

Indianapolis (IN), Posted: Tuesday Mar 14th

Guitar Center

[Accounting Clerk](#)

Brownsburg (IN), Posted: Tuesday Mar 14th

RAY S TRASH SERVICE, INC.

[Dispatcher | Strong Compensation & Benefits! \(7750285\)](#)

Indianapolis (IN), Posted: Tuesday Mar 14th

Blue & Co, LLC

[Payroll Manager](#)

Indianapolis (IN), Posted: Monday Mar 13th

OneAmerica

[Producer Compensation Representative II](#)

Indianapolis (IN), Posted: Tuesday Mar 14th

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ROBERT HUTT'S JOB REPORT

ADP USA

[Strategic Sales Executive](#)

Indianapolis (IN), Posted: Sunday Mar 12th

Susie Ricke - State Farm Agent

[Account Representative - State Farm Agent Team Member](#)

Greensburg (IN), Posted: Thursday Mar 9th

Interim HR Consulting

[Payroll Consultant \(Workday\)](#)

Indianapolis (IN), Posted: Wednesday Mar 8th

ADP

[Mid Market Account Executive](#)

Indianapolis (IN), Posted: Thursday Mar 9th

Oracle

[Compensation Consultant 4-HR](#)

Indianapolis (IN), Posted: Sunday Mar 12th

Foamcraft Inc.

[Payroll Clerk](#)

Indianapolis (IN), Posted: Wednesday Mar 15th

Accountemps

[Part Time Accounting Clerk](#)

Indianapolis (IN), Posted: Wednesday Mar 15th

YMCA of Greater Indianapolis

[Payroll Accounting Specialist](#)

Indianapolis (IN), Posted: Thursday Mar 16th

Lafayette

[Accounting Clerk](#)

West Lafayette (IN), Posted: Thursday Mar 16th

ADP

[Strategic Sales Executive](#)

Indianapolis (IN), Posted: Saturday Mar 11th

Andy Oleson - State Farm Agent

[Telemarketer - State Farm Agent Team Member \(Part Time\)](#)

Indianapolis (IN), Posted: Tuesday Mar 14th

Walmart/Sam's Club Health & Wellness

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ROBERT HUTT'S JOB REPORT

[Independent Optometrist](#)

New Castle (IN), Posted: Tuesday Mar 14th

Resource Associates Corporation

[Independent Consultant](#)

Indianapolis (IN), Posted: Friday Mar 17th

Doug Miller - State Farm Agent

[Customer Relations Representative - State Farm Agent Team Member](#)

Indianapolis (IN), Posted: Tuesday Mar 14th

UPCOMING JOB FAIRS & EVENTS:

- [Networking Night @ hc1.com](#), Wed Mar 15, 6-8PM, [hc1.com](#), 6100 Technology Center Drive, Bldg. K (promoted by TechPoint)
- Premier Speed Networking, Tue Mar 21, 2:00-4:30PM, Champps, Northside, [Info & registration](#)
- WorkOne Open Computer Lab – NEW!! Thursdays 1:00-3:00PM, every other Thursday at WorkOne Fishers (Mar 23) - assistance with any IT-related tools
- Dan Reneau is facilitating the WorkOne Fishers Job Club on Fridays (9-10:30AM)
- Volunteer & Networking opportunity – Indy 500 Festival activities (Mini Marathon, Parade, ...) see <http://www.500festival.com/volunteer>
- FOR A LIST OF JOB FAIRS IN THE INDIANAPOLIS AREA VISIT: <http://jobfairsin.com/indiana>
- **WorkOne Open Computer Lab** – NEW!!! Thursdays 1:00-3:00PM, every other Thursday at WorkOne Fishers Feb 9 & 23 – assistance with any IT-related tools
- **Look-ahead** - Volunteer & Networking opportunity – Indy 500 Festival activities (Mini Marathon, Parade,...) see <http://www.500festival.com/volunteer>

OPPORTUNITIES:

- **Brown & Brown Insurance:** is hiring for a variety of positions. Visit www.bbinsurance.com/jobs/?state=38 for more.
- **BRIDGE JOBS:**
 - **Ushers** – Pacers, Butler Sports, Indy Fuel, Indy Eleven; ESG Security; Indy Star; jobs@esgsecurity.com or 317.261.0886
- **Rainmakers** will begin to waive registration fees for P2E participants, for their networking events. Identify yourself as working with Passport to Employment. For their upcoming calendar, see <http://gorainmakers.com/events/>. Special thanks to Jeff Crane and Monty Riffer for this arrangement!
- **Education/Training Opportunity:** Metropolitan School District; Community & Continuing Education Center; Washington Township; Northview Middle School, 8401 Westfield Blvd; Indianapolis, IN 46240; door #4; 317.259.5275; free classes for adults in need of skills training (academic

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OPPORTUNITIES:

and career certification*); Opportunities include: College preparation, basic academic skills classes, career certification (including: Certified Nursing Assistant, Certified Medical Assistant, HVAC, CNC, CDL (A & B), Welding, Microsoft Office, Pharmacy Technician, EMT, A+ (Computer Support Specialist), Building Maintenance, Aviation Manufacturing, Material Management and Logistics); *Career certification classes require meeting minimum eligibility criteria prior to enrollment.

- **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. (trinity/freeclinical.org/support)
- **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That's okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! 2554@kellyservices.com
- **Klamen Training & Development, LLC** is looking for those that can provide business services such as employee training, staff development, safety management, financial analysis, business consulting, website development and such. A brand new company, Klamen would like to offer its upcoming clients even more services and we need to create the needed partnerships in advance. Going forward, we can offer possible contracted professional jobs on a P/T basis to those that have skills to offer. Please see our company site at www.klamen.com to get an idea of the services that we offer and to see areas that we can add to offer to customers. Please send an email to jk@klamen.com or through the website if interested and we can begin a discussion. We also offer a referral rewards program as well. Thank you!
- **Liberty Tax Service:** join the team, become the next rising superstar with our Tuition Free Tax School; Bob Donica – Liberty Tax Fishers; 8757 E. 116th Street; Fishers, IN 46038; 317.912.2100; fisherstax@libertytax.com http://marketing.libertytaxfishers.com/acton/ct/11030/s-0028-1509/Bct/q-0017/l-0016:159b/ct4_1/1?sid=zBonSOIU5
- **Medxcel:** 5451 Lakeview Parkway S Drive; Indianapolis, IN 46268; Phone: 317.275.5973; Paula Earleywine, Talent Acquisition Consultant II (paula.earleywine@medxcelglobal.com) is searching for talent to join the Medxcel staff. For a listing of current positions visit <https://www.facebook.com/MedxcelCareers>
- **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programing, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:317.259.5275), the Adult Education office. Great opportunities for new careers.

REGULAR NETWORKING EVENTS:

- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups.

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REGULAR NETWORKING EVENTS:

- Fishers Group: Wednesdays; 9:30-11:00 AM; Work One Fishers – 10204 Lantern Road, Fishers; Facilitator: Mike Johnson at mikejohnsonmj@aol.com
- Northeast Indy Group: Thursdays; 9:00-10:00 AM; Community North Hospital - 96th & Shadeland.; Facilitator: Jeff Crane at jcrane@esourcecoach.com
- Carmel Group: Fridays; 9:00-10:30 AM; SoHo Café – 620 S. Rangeline Road, Carmel; Facilitator: Monty Riffer at mriffer@comcast.net
- **P2E Workshops at Church at the Crossing:** Contact us at p2e@golove.org P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second informercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
 - Tuesdays, 1:30 – 3:30 PM; Room 134 (Enter at Door 4 – green canopy)
- **Be Funemployed Volunteer Events:** for details see <http://www.befunemployed.org/VolunteerOpportunities.html>
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65th Street; Indianapolis, IN 46220; (65th and Binford Blvd)
- **BPE Indy North** – is moving from Launch Fishers – **will meet 8:00am on Mondays in the WorkOne Fishers office** for now; Patrice Waidner, BPE Indianapolis North Chapter Membership Chair; www.B-P-E.org; 317.408.8554
- **Business Professional Exchange** – exit 205, Fishers Library lower level. Mondays 8AM, business attire, good speakers, come ready with your 30-second introduction
- **College Park Church Career Workshop**, 2606 West 96th Street, Indianapolis, IN; Thursdays at 6:30 pm, Room E104 (free)
- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumnus)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3rd Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint** Thursday (IT Focus) – 3rd Thursday of each month <http://techpoint.org/>
- **Vet to Vet** – Networking Events – hosted by WorkOne North Shadeland office, Wednesday mornings, 2 Wednesdays per month – contact Elliott Glandon, Veteran Services Liaison, eglandon@dwd.in.gov

STILL LOOKING?

BUSINESSES	WEBSITE
Amgen	http://www.amgen.com/
Angie's List	https://careers.angieslist.com/
Ascension Health	http://msc.ascensionhealth.org/

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Avon	https://www.avon.com
Bankers Life	https://www.bankerslife.com/careers/
Bastian Solutions	http://www.bastiansolutions.com/about/careers
Best Media Version	http://www.bestversionmedia.com/
Citizens Energy Group	http://www.citizensenergygroup.com/Our-Company/Careers
Community Health Network	https://www.ecommunity.com/careers
Company Kitchen	https://companykitchen.com
Covance	http://jobsearch.covance.com/
Crowe Horwath	http://jobs.crowehorwath.com/
Dow AgroSciences	http://www.dowagro.com/en-us/careers
Engaging Solutions	http://www.engagingsolutions.net
Eskenazi Health	http://www.eskenazihealth.edu/careers
Exacq	https://www.exacq.com/about/jointheteam.php
Fastenal	https://careers.fastenal.com/
GEICO	http://www.geico.jobs/indy
Goodwill Industries	http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/
Green BEAN Delivery	http://www.greenbeandelivery.com
HealthX	http://www.healthx.com/global/careers/
hhGregg	http://www.hhgregg-jobs.com/
Indiana State Fairgrounds	http://www.in.gov/statefair/fairgrounds/employment.html
Indiana, State of	http://www.in.gov/spd/careers/
Katz, Sapper & Miller	http://www.ksmconsulting.com/
Key Benefits Administrators	http://keybenefit.applicantpro.com/jobs/
Kroger Corporation	https://jobs.kroger.com/
LeadJen	https://www.leadjen.com/careers
Leidos	https://leidos.com/careers
Liberty Mutual Insurance	http://www.libertymutualcampus.com
Liberty Mutual Insurance	http://www.jobs.libertymutualgroup.com/indianapolis/claims-job
Lids	http://www.lids.com/HelpDesk/Corporate/CareerOpportunities
Lincoln Heritage Life	https://www.lhlic.com/
MacAllister Machinery	http://careers.macallister.com/jobs/
Navient Corp.	http://jobs.navient.com/indiana-jobs
Nestle USA	http://nestlejobs.com/indianapolis/nestle-usa-jobs
NextGear Capital/Cox Automotive	http://www.nextgearcapital.com/
Northwest Radiology	http://www.northwestradiology.com/about-nwr/careers
Omni Hotels & Resorts	http://www.omnihotels.com/careers
OurHealth	http://www.ourhealth.org/careers
Roche	http://www.roche.com/careers
SMC	http://www.jobs.net/jobs/smcusa/en-us/
STLogics	http://www.Stlogics.com/careers/
Stonegate Mortgage Corp.	http://www.stonegatemtq.com/careers.aspx
Stonemill Consulting, LLC	http://www.stonemillconsulting.com

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TechPoint IT Jobs	http://techpoint.org/talent-network
Tekmark Global Solutions LLC	http://www.tekmarkinc.com/go.php?id=1
Town of Fishers	http://www.fishers.in.us/jobs
Town of Plainfield	http://www.townofplainfield.com/Employment-Opportunities/
Trine University	http://www.trine.edu/careers/ed-office-international-services.aspx
United Way of Central Indiana	http://www.uwci.org/careers
UnitedHealth Group	http://careers.unitedhealthgroup.com/
University of Indianapolis	https://jobs.uindy.edu
Waffle House	http://www.wafflehouse.com/whcareers/career-path
WestPoint Financial Group/MassMutual	http://www.westpointfinancialgroup.com
Wyndham Worldwide	http://www.wyndhamworldwide.com/
YMCA of Greater Indianapolis	http://www.indymca.org/jobs/
RECRUITING/STAFFING	WEBSITE
Abacus Service Corporation	http://www.abacusservice.com
Aegis Worldwide	http://teamaegis.com/job-seekers/search-jobs/
Artemis Search Partners, Inc.	http://www.artemissearchpartners.com/
Bastian Solutions	http://www.bastiansolutions.com/about-us/careers
BusinessWorkforce	http://www.businessworkforce.com/
CareerArc	http://www.careerarc.com/about-us
Duke Careers	http://www.dukecareers.com
Express Employment Professionals-North, IN	http://www.expressindynorth.com
Express Employment Professionals-South, IN	http://www.expressindysouth.com
Gannett Talent Network	http://www.gannett.com/
Go Position	http://go-position.site/
IDC Technologies, Inc.	http://www.idctechnologies.com
IndianaCAREERconnect.com	http://www.indianacareerconnect.com
Integrity Staffing Solutions	http://jobs.integritystaffing.com/
KForce	http://www.kforce.com/jobs
Koch Davis	http://www.kochdavis.com
Meridian Group	http://www.themeridiangp.com
Newell Brands/Jarden Corporation	http://jarden.jobs/jobs/?location=Indiana&q=brand
Platinum Recruiting	http://www.platinumrecruiting.com
Purple Ink	http://purpleinkllc.com/
QuEST Global	https://www.quest-global.com/
Randstad Engineering	http://engineers.randstadusa.com
Recruitology	https://apply.recruitology.com
Safari Solutions	http://www.safarisolutions.com/careers/
Sharpen	http://careers.sharpencx.com/
US Tech Solutions	http://www.ustechsolutions.com/
USAJOBS	http://www.usajobs.gov
VACO	http://www.vaco.com/indianapolis
Vitamin T	http://vitamintalent.com/find-work/

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Wolfe & Associates, Inc.	http://www.wolferecruiting.com
Women Working in Technology	http://womenworkingintechnology.org/wp/
World Wide Staffing	http://www.worldwidestaffinginc.com
JOB BOARDS	WEBSITE
BeYond	http://www.beyond.com/
CandidatePoint	http://candidatepoint.com/recommended-jobs
Careeralerter	http://www.careeralerter.com/home
CareerAlerts	http://www.careeralerts.com/
careeravenue	http://www.careeravenue.com/
CareerBuilder	http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in
Craigslist-Indianapolis	https://indianapolis.craigslist.org/
CyberCoders	https://www.cybercoders.com/
David Careers	http://davidcareers.com/
Defenders Careers	https://defenderdirectcareers.silkroad.com/
Dice	http://www.dice.com/
efinancialcareers	http://www.efinancialcareers.com/
FindYourCareer.com	http://www.findyourcareer.com/
FlexJobs	https://www.flexjobs.com/
Geebo Job Alerts	https://geebo.zipalerts.com/login
Glassdoor	https://www.glassdoor.com/index.htm
hiredboard	http://www.hiredboard.com/jobs/
Indeed	http://www.indeed.com/jobs
Job Alert Service	http://www.jobalertservice.com
Job Hunt Digest	http://www.jobhuntedigest.com/?q=
Job Thunder	http://www.jobthunder.com/jobs
JobDiagnosis	http://www.jobdiagnosis.com
JobGoRound.com	http://www.jobgoround.com/
JobRight	http://www.jobright.com
Jobs2Careers	http://www.jobs2careers.com/
JobsBall	http://jobsball.co.uk/
JOBSEEQ	http://www.jobseeq.com/#jobs
JobsFlag	http://jobs.jobsflag.com/
Jobtomic	http://www.jobtomic.com
jobungo	http://www.jobungo.com
Johnson Jobs	http://www.johnsonjobs.com
JustJobs	https://justjobs.com/
Ladders	https://www.theladders.com/theladders/
Monster	http://www.monster.com
Online Job Applications	http://www.onlinejobapplications.com/
Post Job Free	https://www.postjobfree.com/
PRSA Hoosier Chapter	http://www.prsaHoosier.org/job-bank
RecommendedJobs	http://www.recommendedjobs.com/#jobs

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Resume Library Com	https://www.resume-library.com/
SalesJobs.com	https://www.salesjobs.com
Search Find Hired	http://searchfindhired.com/
SimplyHired	http://www.simplyhired.com/
Startwire	http://www.startwire.com/
SuggestedJobs	http://www.suggestedjobs.com/#jobs
The Job Network	http://www.thejobnetwork.com/
TopUSAJobs	https://jobs.glidepath.com/careers/
VirtualVocations	https://www.virtualvocations.com
Work Now America	http://www.worknowamerica.com/jobs
Wullo	http://www.wullo.com/jobs.php#
Your Sales Engineer Jobs	https://www.getsalesengineerjobs.com/
ZipRecruiter	https://www.ziprecruiter.com/

OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class
Monday Nights – 7:00-9:00pm @ Church at the Crossing

Introduction to P2E Participants
 Danny's Closet of Hope
 Dress for Success
 Trinity Free Medical Clinic & other Healthcare
 Connect 2 Help (211)
 Food Pantries
 Emergency Shelters
 Employment Services/Staffing Companies
 Recruiters by Specialty
 Ex-Offender Re-Entry Assistance
 Neighborhood Christian Legal Clinic & Legal Services
 Mental Health & Substance Abuse
 Counseling Services
 Veterans Assistance
 Compassionate Support: Stephen Ministry/Divorce Care
 WorkOne Organizations
 Vocational Training & English as a Second Language