

PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

JOB OPPORTUNITIES & INFORMATION UPDATES

4.3.2017

(Employers: Jobs are posted on Church at the Crossing's Website under Site Index; Passport to Employment; Resources; Job Board each Monday Morning. To insure the viability of jobs posted, if you wish your job to be listed and remain on the most recent Job Board, you must resubmit your request each week no later than Friday, thank you.)

Need help refining your search on our job board?

Save the PDF to your computer (currently when you click on the link it just "opens" in your internet browser), open the PDF in a program like Adobe Acrobat. You can then use the "Find" feature found under the Edit menu. A little blue box appears in the upper right hand corner of the document. Just type in the word you are searching for and it will find all the instances where that word appears in the document.

TOP 15 MOST POPULAR JOB BOARDS
BEST 50 NICHE JOB BOARDS
LINKEDIN

<http://www.ebizmba.com/articles/job-websites>
<https://www.smartrecruiters.com/blog/best-50-niche-job-boards/>
<http://www.linkedin.com>

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P2E LISTINGS NEW THIS WEEK		
JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
2 Forensic Scientist IV – DNA Analysis	Indianapolis Regional Laboratory For more information contact: Brandon Lowe Indiana State Police Human Resources Division 100 N. Senate Avenue, Indianapolis, IN 46204 317.232.8238 Applicants should apply at www.careers.in.gov	Bachelor's Degree in Biology, Chemistry or Forensic Science. Must have successfully completed two of the following courses: Genetics, Biochemistry, and Molecular Biology. The hire salary for this position is \$46,709.
2 General Construction Laborer	Rachel Lindsey, Office Manager Blend N LLC Office: 317.348.8412/Cell: 317.201.1641 www.blendncontractors.com Send resumes to rlindsey@blendn.contractors	Someone to go into a rental property after the tenant moves out and clean and fix it so that it is ready to rent again.
Account Manager for Start up	Agency360 For more information contact Matthew Molter at matt@agency360.com Linkedin.com/in.matthew-molter-a3574749	5-7 years' experience in account management or sales role.
Account Service Representative	Apex Benefits Apply at http://apexbg.com/about-us/careers/	Minimum of two years of employee benefits experience preferred
Assistant Director of Championships & Alliances, Fan Engagement – Events	NCAA	LinkedIn
Assistant Event Coordinator	Indiana Convention Center & Lucas Oil Stadium – Capital Improvement Board of Managers	Jobungo
Associate Employment Relations Specialist	Liberty Mutual Insurance	LinkedIn
Association Sr. Dir. PR & Communications – Association Office	www.indymca.org/jobs	
Branch Sales & Service Representative (MLO)	PNC, Noblesville, IN	PNC Bank
Career Coach	Conway Linde Group	LinkedIn
Crime Scene Cleanup Technician	Aftermath Services	Jobungo
Customer Service Agent: Ticketing/Gate (Ready Reserve)	Delta Air Lines	Jobungo
Director of Buildings and Grounds – Ransburg	www.indymca.org/jobs	
Director of Digital Revenue & Online Strategy	Indianapolis Museum of Art	LinkedIn
Driver Recruiter	Celadon Group Inc.	LinkedIn
Entry Level – Healthcare Recruiter	Medasource	LinkedIn
Entry Level Outside Sales Trainee	Reynolds & Reynolds	Posted on the web
Executive Director	WorkInSports.com – Sports Jobs	LinkedIn
Executive Director – Bike Hub	www.indymca.org/jobs	
Executive Director, Greater IN	Alzheimer's Association	LinkedIn
HR Business Partner	Indiana University Bloomington	LinkedIn

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P2E LISTINGS NEW THIS WEEK		
JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
HR Consultant	Infinity Health Care Management	LinkedIn
Indianapolis – A & F Recruiter	Anderson Recruiting + Consulting, Inc.	LinkedIn
Laboratory Middleware Manager	Roche	Indeed.com
Life Services Placement Specialist	CareSource	LinkedIn
Management Consulting Associate	Eagle Hill Consulting	LinkedIn
Manager Human Resources	Toyota Industrial Equipment Mfg., Inc.	LinkedIn
Manager in Training	Crew Carwash	LinkedIn
Manager, Talent Attraction – Field Services	Defenders	LinkedIn
Market Analyst	Apex Benefits Apply at http://apexbg.com/about-us/careers/	Strong Excel and analytical experience preferred
Medical Sales Representative	Center for Vein Restoration, Avon, IN	Posted on Resume-Library
Member Services Supervisor I – Benjamin Harrison	www.indymca.org/jobs	
Membership Director – Benjamin Harrison	www.indymca.org/jobs	
Membership Director – Hendricks Regional Health	www.indymca.org/jobs	
Office Manager/Administrative Assistant	Impact Solutions LLC	LinkedIn
Outreach Specialist	RepuCare	Jobungo
Part-time Secretarial Position	Resumes emailed to bj@erleweinmortuary.com or in person at Erlewein Mortuary, W US 40, Greenfield, IN 46140 317.467.4918 www.erleweinmortuary.com	Available for a compassionate, self-motivated person with excellent computer skills, customer service, communication, and teamwork; positive attitude and professional dress required; hours every other Friday (9-5), Saturday (9-4), Sunday (when needed), and Monday (9-5). \$14/hour.
Program Coordinator II – Aquatics	www.indymca.org/jobs	
Recruiter – Indianapolis, IN	Brooksource	LinkedIn
Recruiting Coordinator/HR Generalist	Archway Technology	LinkedIn
Sales Consultant	Asbury Corporate Office, Noblesville, IN	Posted on the web
Sales Representative – Delta Division General Market	Republic National Distributing Company	Poste on the web
Sales Specialist Cabinets	Lowe's	Posted on the web
Site Director II at Warren Township – Youth Development	www.indymca.org/jobs	
Site HR Manager	Technicolor	LinkedIn
Staff Appraisers	Assurant	LinkedIn
Staffing Coordinator	WSI – Workforce	LinkedIn
Strategic HR Business Partner	Amazon	LinkedIn
Strategic HR Business Partner	OneAmerica	LinkedIn
Talent Advisor	Liberty Mutual Insurance	LinkedIn

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Talent Development Leader	Delta Faucet Company	LinkedIn
Technical Recruiter	SkillStorm	LinkedIn
Transaction Processing Specialist – Exceptions Processing – 2 nd Shift	www.careersatchase.com	Job Number 170031795
Transmission Permitting Specialist – Plainfield, IN 202982	Abacus Service Corporation Alex http://www.abacusservice.com	Please send email with your most updated resume in Word format as an attachment. Associates or Bachelor's degree

Hiring – MJ/word of mouth NEW THIS WEEK

ROLE	Hiring firm/recruiting/search firm	SOURCE/OTHER INFO
<u>Executive/Management</u>		
• Clinical Quality Manager - Rehabilitation Services - Carmel, IN All Medical Personnel Healthcare Staffing		Johnson Jobs
• Manager, Public Relations / St.Vincent Health Ascension Health		Johnson Jobs
• Behavioral Health Case Manager Cameron Craig		Johnson Jobs
• Healthcare Sr. Manager Change Healthcare		Johnson Jobs
• Healthcare Finance Manager – 13347 Crowe Horwath		Johnson Jobs
• Clinical Manager – Danville Hendricks Regional Health		Johnson Jobs
• Manager - Clinical Operations – Carmel Indiana University Health		Johnson Jobs
• Manager of Payor Marketing in Healthcare PTS Diagnostics		Johnson Jobs
• Manager, Safety, Health & Environmental Roche		Johnson Jobs
• Manager, Marketing Cloud Support Salesforce		Johnson Jobs
• Retail & Licensee Development Manager Sports Marketing		Koch Davis
• Clinical Manager Theoris		Johnson Jobs
• Marketing and Catering Manager Zaxby's		Koch Davis
<u>Information Technology</u>		
• Software Engineer Aprimo		David Careers
• Mobile Developer Beacon Hill Staffing Group, LLC		Koch Davis
• Java Developer Blackapple Solutions LLC		Koch Davis
• General Manager (GM) CMG Worldwide		Indy Star
• Payer Solutions Programmer CGI		Johnson Jobs
• ASP.NET Developer CyberCoders		Koch Davis
• Managed Care Implementation Consultant Digitek Software		Johnson Jobs
• Level III Systems Engineer enVista LLC		David Careers
• Sr. Java Programmer Experis		Johnson Jobs
• Software Engineer Experis		David Careers
• Project Manager / Marketing Traffic Manager Fat Atom		Johnson Jobs
• Application Clinical Analyst Franciscan Health		Johnson Jobs
• DB2/IMS Systems Programmer Global Technology Solutions Group		Johnson Jobs
• Java Developer InfoReliance		David Careers

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Hiring – MJ/word of mouth NEW THIS WEEK		
ROLE	Hiring firm/recruiting/search firm	SOURCE/OTHER INFO
<ul style="list-style-type: none"> Healthcare Systems Analyst Kforce .Net Development Technical Lead Kforce Inc. Web Developer Kforce Inc. C# developer Midwest Consulting Group, Inc. ETL/Informatica Developer Moser Consulting Sr. Systems Engineer Nigel Frank International Microsoft CRM Technical Nigel Frank International Principal Exadata Systems Software Developer: PCIe Oracle Channel Marketing Specialist 4 Oracle Encore Epic Certified Consultant Quintiles VB.NET Application Developer – Greenfield Robert Half Technology Digital Technology Support Engineer Sallie Mae Mobile Developer SkillDemand Cognos Developer Symphony Enterprises Reports Developer – Muncie TEKsystems, Inc. IT Project Manager UnitedHealth Group Configuration Engineer Varite, Inc. 		<ul style="list-style-type: none"> Johnson Jobs Koch Davis Koch Davis Koch Davis David Careers David Careers David Careers David Careers Koch Davis Monster David Careers David Careers Koch Davis Koch Davis Koch Davis Johnson Jobs David Careers
<u>Accounting/Finance/Financial Services/Admin</u>		
<ul style="list-style-type: none"> Senior Financial Analyst / Financial Consultant Kforce Inc 		<ul style="list-style-type: none"> Monster
<u>Professional/Trades/Engineering/Operations/HR/Education</u>		
<ul style="list-style-type: none"> Design Engineer - Greenfield, IN Bastian Solutions Engineer - Electronics / Control Conagra Brands Automation Controls Engineer – Carmel CyberCoders Systems Engineer - Kokomo, IN Delphi Front End Digital Development Lead Eli Lilly Electrical Engineer Ghafari Manufacturing Engineer Career Brokers Electrical Engineer Indiana University Manufacturing Engineer Kimball Electronics Quality Management Kimball Electronics Health & Safety Manager – Avon IN Management Recruiters CONTROLS AND SYSTEMS ENGINEER PTS Diagnostics Transmission Design Engineer Wabash Valley Power Association 		<ul style="list-style-type: none"> David Careers Beyond David Careers David Careers Koch Davis Beyond David Careers Beyond Indy Star Indy Star Johnson Jobs David Careers Beyond
<u>Health Care/Life Sciences/Social Services</u>		
<ul style="list-style-type: none"> Wraparound Facilitator Adult & Child Health Care Coordinator - Recovery Support – Anderson Aspire Indiana Wraparound Facilitator - Lebanon, IN Aspire Indiana 		<ul style="list-style-type: none"> Johnson Jobs Johnson Jobs Johnson Jobs

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NEW THIS WEEK

ROLE	Hiring firm/recruiting/search firm	SOURCE/OTHER INFO
• Care Manager II (RN) Centene Corporation		Johnson Jobs
• Residential Director II/Home Healthcare Manager Developmental Service Alternatives		Johnson Jobs
• Regional Program Administrator - Sales, Healthcare Education - Greenwood, IN Distance Learning Systems		David Careers
• Associate - Clinical Data Eli Lilly		Johnson Jobs
• Nurse Healthcare Manager RN or LPN - Bloomington, IN Emeritus Senior Living		Johnson Jobs
• Community Relations Market Spc - Greenwood, IN Franciscan Health		David Careers
• Careers Center - Clinical Office Manager - Greenfield, IN Hancock Regional Hospital		Johnson Jobs
• Customer Service Representative – Healthcare Maxim Healthcare Services		Johnson Jobs
• Healthcare Compliance Coordinator Medsynergies		David Careers
• HIPAA Healthcare Compliance Associate Medsynergies		Johnson Jobs
• Account Rep, Extended Care (Indy) Medtronic		Johnson Jobs
• Licensed Social Worker LSW Case Manager - Home Health Care - Clifford IN Professional Edge Nursing		Johnson Jobs
• Technical Healthcare Writer/ Marketing Associate PTS Diagnostics		David Careers
• Medical Scribe - Career in Healthcare – Cicero ScribeAmerica		Johnson Jobs
• Clinical Abstractor / Navion Healthcare Solutions / FT Days / 80 Hours Bi-Weekly St Vincent Health		Johnson Jobs
• EMS Education Svcs Manager / St. Vincent Health St Vincent Hospital		Johnson Jobs
• Clinical Service Assistant The Judge Group		Johnson Jobs
• Care Management Consultant - Telecommute in Indiana or Kentucky areas UnitedHealth Group		Monster
• Healthcare Recruiter Vergence		Johnson Jobs
<u><i>Sales/Account Mgmt./Business Development/Marketing/Customer Service</i></u>		
• Business Development Manager Ajilon Professional Staffing		Koch Davis
• Bilingual Spanish Part Time Retail Sales Consultant AT&T		Monster
• National Sales Manager Banner Industries		Johnson Jobs
• Sales Consultant - Greenwood / Southport Bob's Discount Furniture		Monster
• Account Manager Caito Foods		Koch Davis
• Business Development Advisor (Real Estate) - Greenfield, IN Carpenter Realtors		Koch Davis
• Cosmetic Sales Consultant – Clinique Carson's		Monster
• Account Developer Relief Coca-Cola Bottling Company Consolidated		Koch Davis
• Business Development Manager Direct Energy		Koch Davis
• Regional Account Manager Direct Sales Recruiting, LLC		Koch Davis
• Relief Account Manager North Indianapolis Lafayette Kokomo Logansport Peru Group		Dr Pepper Snapple
• Tipton Elwood		Johnson Jobs
• Sales & Marketing Manager - New Castle, IN Enlivant		Koch Davis
• Community Relations Manager – Logansport Enlivant		David Careers
• Sales & Marketing Manager New Castle, IN Enlivant New Castle, IN		Johnson Jobs
• Public Relations Assistant Gold Stream Solutions		David Careers
• Marketing Media Coordinator Goodman Campbell Brain & Spine		Johnson Jobs
• Account Manager, Gov't Grainger		Koch Davis

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Hiring – MJ/word of mouth NEW THIS WEEK		
ROLE	Hiring firm/recruiting/search firm	SOURCE/OTHER INFO
• Account Manager, Gov't job Grainger		Johnson Jobs
• PreSales/Marketing associate Gyansys		David Careers
• Account Manager/Sales – Carmel Gyansys		Koch Davis
• National Account Manager Heartland F P G		Koch Davis
• Outside Sales Account Manager (Minimum 2 Years of Experience) Horticulture Company		Johnson Jobs
• Kroger Key Account Manager Hudsonville Ice		Johnson Jobs
• Client Account Manager Indianapolis Team		Johnson Jobs
• Marketing & Communications Manager IUPUI		Koch Davis
• Collection Account Manager J. D. Byrider		Johnson Jobs
• Business Development Manager – LTL JB Hunt		Koch Davis
• Commercial Account Manager Jonus		Johnson Jobs
• Account Manager Knight Transportation		Johnson Jobs
• Account Manager Lifetime Fitness Johnson Jobs		
• Account Manager - Sales Assistant Marketing Firm Brand Management		Koch Davis
• Salesforce Marketing Mason Frank International		Koch Davis
• Marketing Manager Mimir		Johnson Jobs
• Water Treatment Sales Consultant - Indianapolis, IN nch		Monster
• National Account Manager - Greenfield, IN Novelty Inc.		Koch Davis
• Digital Marketing Manager OneAmerica		David Careers
• Customer Service Transition Account Manager Oracle		Koch Davis
• Account Manager Pinnacle Pinnacle Partners, Inc		Koch Davis
• Account Manager Pinnacle Partners, Inc		Johnson Jobs
• Account Executive, Commercial - Marketing Cloud Financial Services Salesforce		Johnson Jobs
• Senior Strategic Account Manager Salesforce. Com		Johnson Jobs
• Marketing Manager / Sr. Marketing Manager – Noblesville Stanley Black and Decker		David Careers
• Business Development Manager Treat America Food Services		Koch Davis
• TPA Strategic Account Executive UnitedHealth Group		Johnson Jobs
• Inside Sales / Account Manager UpNest		Johnson Jobs

EmployIndy – NEW THIS WEEK

Applicaion Link: <http://employindy.hirecentric.com/jobs/>

Banking Center Manager - Westfield / Carmel
 Bilingual Medical Assistant
 Bookkeeper/Accountant
 Career Services Coordinator - EmployIndy
 Chemical Safety Technician
 Claims Analyst - Fishers IN
 CNC Machinist
 CNC Operator
 Customer Service - Entry Level
 Emergency Kit Technician

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EmployIndy – NEW THIS WEEK

Application Link: <http://employindy.hirecentric.com/jobs/>

Facility Maintenance Technician
Fixed Route Coach Operator
General Laborer (Vehicle Maintenance)
HVAC / Electrical Mechanic
LCSW Therapist
License Practical Nurse LPN Registered Nurse RN
Loan Documentation Specialist
Loan Operations Assistant / Imaging Team
LPN - 2nd Shift
Machine Packaging Technician
Mail Processor
Maintenance Mechanic 2nd Shift
Order Entry Technician - Pharmacy Tech
Paramedic
Patient Services Representative - Fishers IN
Pharmacy Order Entry Technician
Picking Technician
Plastics Collection Technician
Policy Service Contact Center Representative
Press Operator
Processor II - Financial Industry
Processor II Disbursements
Product Support Specialist - Financial Industry
Property Manager - Apartments Westfield
Quality Control Technician - Heartland Sweeteners
Registered Nurse (RN)- 2nd Shift
Triage (Customer Service) Technician
Warehouse Worker - IMMEDIATE HIRE

NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

FUND DEVELOPMENT

Foundation Giving Manager - Boys & Girls Clubs of Indianapolis. Our Foundation Giving Manager will work with the Director of Development & Marketing to identify, apply, receive, manage, and report on grants from...more

Grants and Public Relations Manager - Girls Inc. of Greater Indianapolis. Girls Inc. is a voice for girls in the Greater Indianapolis community. The Grants and Public Relations Manager position is integral to raising funds and...more

Senior Director of Philanthropy - Second Helpings. Second Helpings has created a new position for an experienced Development professional to work closely with the CEO and Board of Directors to strategically...more

Director of Development for the College of Health - Ball State University. Do you have major gift fundraising experience? Would you like to work with a dynamic, results-focused team at a newly unified foundation, one with no...more

Director of Advancement - Indiana Connected by 25. The Director of Advancement will lead all fundraising activity for Indiana Connected by 25. This newly-created position provides an opportunity for an...more

Major Gifts Officer or Senior Major Gifts Officer - Wabash College. Wabash College invites applications for the position of Major Gifts Officer or Senior Major Gifts Officer (Gifts Officer) in the Wabash Advancement Office...more

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Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

Assistant Director of Engagement - Wabash College. Wabash College invites applications for the position of Assistant Director of Engagement. This position is part of the Alumni and Parent Relations Office and...more

Assistant Director of Gift Planning - Wabash College. The Assistant Director of Gift Planning assists the Director of Gift Planning in a cohesive effort to maximize the department's strategic priorities. Reporting to the...more

FINANCE

Finance and Operations Associate - Little Red Door Cancer Agency. Reporting directly to the VP of Business Operations, the Finance and Operations Associate will have the opportunity to play a major part at Little Red Door...more

Financial Administrator (part-time) - All Souls Unitarian Church. All Souls Unitarian Church seeks a half-time Financial Administrator to handle our financial operations. We are a 300 member church. Our Financial...more

ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

Visitor Services Assistant (part-time) - Percussive Arts Society. The Visitor Services Assistant will provide friendly and courteous service to visitors of the Rhythm! Discovery Center while supporting general museum...more

Office Manager (part-time) - All Souls Unitarian Church. All Souls Unitarian Church seeks a half-time office administrator to manage our daily church operations. We are a 300-member church with significant levels of...more

Administrative Coordinator for Advancement and Donor Relations - Indianapolis Museum of Art. This position will provide administrative and project support to the Deputy Director of Institutional Advancement and the development program operations...more

Northern Regional Director - Indiana Nonprofit Resource Network. The Indiana Association of United Ways (laUW) is a membership driven organization focused on bringing Indiana United Ways together to create a...more

Performance and Evaluation Director - Indiana Family Health Council, Inc. Indiana Family Health Council (IFHC), a private nonprofit organization, is seeking qualified candidates for a Performance and Evaluation Director. As a...more

MARKETING/COMMUNICATIONS/DESIGN

Graphic Designer - Delta Upsilon International Fraternity. Reporting to the Director of Communications, the Graphic Designer will serve as a brand manager for Delta Upsilon International Fraternity and Foundation, and...more

Business Proposal Writer - Engaging Solutions, LLC (ES). Engaging Solutions, LLC (ES) established in 2005 as a management consultant firm is the company with an evolving and growing future! Join this growing...more

Membership & Communications Manager - HollandParlette. Individual needed to manage membership and communications for three non-profit associations (Society for Redox Biology and Medicine, Pacific...more

Digital & Design Marketing Manager - Keep Indianapolis Beautiful. Promotes and supports the work of Keep Indianapolis Beautiful through communication and design efforts. Assists in the implementation of KIB's...more

Communications and Outreach Coordinator - Indiana Family Health Council, Inc. Indiana Family Health Council (IFHC), a private nonprofit organization, is seeking qualified candidates for a Communications and Outreach Coordinator...more

PROGRAMS

Case Manger (part-time) - Family Promise of Hendricks County. Family Promise of Hendricks County serves homeless children and their families experiencing the crisis of homelessness by providing temporary shelter and...more

INTERNSHIPS/VISTAS

AmeriCorps VISTA members - The Oaks Academy. If you're a recent college grad or current college senior looking for a 'gap' year of service, get real-world experience and high-level responsibility before you start...more

Backpack Attack Internship, Central Indiana North West - Boone County - United Way of Central Indiana. United Way of Central Indiana

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recognizes that the key to success is a strong and cohesive team that works through shared values to achieve our mission...more

ROBERT HUTT'S JOB REPORT

Caruso Inc.,

[Telecommute - Benefits Representative](#)

Fishers (IN), Posted: Friday Mar 24th

Neil Klemme - State Farm Agent

[Office Associate - State Farm Agent Team Member](#)

West Lafayette (IN), Posted: Friday Mar 24th

Health Inc.

[Health benefits Specialist Wanted!](#)

Zionsville (IN), Posted: Friday Mar 24th

WFYI Public Media

[Accounting Specialist](#)

Indianapolis (IN), Posted: Thursday Mar 23rd

Keter Environmental Services

[Payroll/HR Generalist](#)

Indianapolis (IN), Posted: Saturday Mar 25th

Ajilon

[Senior Payroll And Benefits Analyst](#)

Indianapolis (IN), Posted: Friday Mar 24th

RAY S TRASH SERVICE, INC.

[Dispatcher | Strong Compensation & Benefits! \(7793029\)](#)

Indianapolis (IN), Posted: Thursday Mar 23rd

Ecolab Inc.

[Sr Customer Service Agent II](#)

Fishers (IN), Posted: Sunday Mar 26th

Kolton Blickenstaff - State Farm Agent

[Team Leader - State Farm Agent Team Member](#)

Westfield (IN), Posted: Saturday Mar 25th

Bart Hile - State Farm Agent

[Insurance Staff Position - State Farm Agent Team Member](#)

Indianapolis (IN), Posted: Monday Mar 20th

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ROBERT HUTT'S JOB REPORT

Gyansys

[Sr SAP Delivery Manager](#)

Indianapolis (IN), Posted: Monday Mar 27th

Robert Half Finance & Accounting

[Accounting Manager/Controller](#)

Muncie (IN), Posted: Monday Mar 27th

Robert Half

[Accounting Manager/Controller](#)

Muncie (IN), Posted: Monday Mar 27th

FBI - Federal Bureau of Investigation, HQ

[SPECIAL AGENT with Security Clearance](#)

Indianapolis (IN), Posted: Saturday Mar 25th

Tyco Fire and Security

[Payroll Scheduling Coordinator](#)

Indianapolis (IN), Posted: Wednesday Mar 22nd

Naviron

[Account Executive](#)

Indianapolis (IN), Posted: Thursday Mar 23rd

Carpenter Realtors

[Independent Real Estate Agent](#)

Indianapolis (IN), Posted: Tuesday Mar 28th

Caruso Inc.,

[Telecommute - Benefits Agent](#)

Greenwood (IN), Posted: Saturday Mar 25th

RAY S TRASH SERVICE, INC.

[Torchman | Strong Compensation & Benefits! \(7793422\)](#)

Indianapolis (IN), Posted: Thursday Mar 23rd

Carmel Clay Parks & Recreation

[Payroll Administrator](#)

Carmel (IN), Posted: Monday Mar 27th

Bureau of Motor Vehicles

[BMV Accountant - Finance/Payroll](#)

Indianapolis (IN), Posted: Wednesday Mar 29th

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ROBERT HUTT'S JOB REPORT

Turning Point Domestic Violence Services

[Accounting Associate](#)

Columbus (IN), Posted: Monday Mar 27th

Allegra Highsmith | Recruiter | ahighsmith@goodwinhospitality.com

[Executive Sous Chef / Kitchen Manager](#)

Indianapolis (IN), Posted: Tuesday Mar 28th

Ke Labs, Inc.

[Sales Executive](#)

Indianapolis (IN), Posted: Wednesday Mar 29th

Medicare

[Account Executive \(Medicare\)](#)

Indianapolis (IN), Posted: Friday Mar 24th

Centene Corporation

[Account Executive \(Medicare\)](#)

Indianapolis (IN), Posted: Sunday Mar 26th

RAY S TRASH SERVICE, INC.

[Supervisor - Transportation | Strong Compensation & Benefits! \(7791843\)](#)

Indianapolis (IN), Posted: Wednesday Mar 22nd

Accountemps

[Payroll Clerk](#)

Carmel (IN), Posted: Monday Mar 27th

The Heritage Group

[Payroll Specialist II](#)

Indianapolis (IN), Posted: Wednesday Mar 29th

The Delaney Agency

[Independent Insurance Sales Representative](#)

Indianapolis (IN), Posted: Wednesday Mar 29th

UPCOMING JOB FAIRS & EVENTS:

- **WE ARE HIRING!** March 12 – April 23, 2017; no experience needed; \$12.00-\$16.00 hour; unlimited overtime; weekly/bi-weekly/daily pay; paid time off; all backgrounds accepted; shifts available: Monday-Friday (6:00am-2:00pm, 2:00pm-10:00pm, 8:00am-4:00pm, 9:00am-5:00pm)
Positions Open: Call Center(53), Data Entry(14), Security Officer(207), Can/Cma(185), Work From Home Online Marketing(1,376), Construction(985), Six Flags(30), Winstar Casino(87), CDL Bus Driver(67), Gust Services Agent(34), Amazon Representative(152), Retail(15), Coca-Cola(74), Warehouse(400), Chase Bank(20), Car Auction/Sales(71). We will train you. All new employees receive a \$600

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UPCOMING JOB FAIRS & EVENTS:

sign on bonus. Phone interviews start Monday, March 20, 2017; You Must Register for this job fair at EventBrite.com, to be considered for an interview. <https://freshstartjobfair.eventbrite.com>

- **Dan Reneau is facilitating the WorkOne Fishers Job Club on Fridays (9-10:30AM)**
- Volunteer & Networking opportunity – Indy 500 Festival activities (Mini Marathon, Parade, ...) see <http://www.500festival.com/volunteer>
- **FOR A LIST OF JOB FAIRS IN THE INDIANAPOLIS AREA VISIT:** <http://jobfairsin.com/indiana>
- **WorkOne Open Computer Lab** – NEW!!! Thursdays 1:00-3:00PM, every other Thursday at WorkOne Fishers_ – assistance with any IT-related tools
- **Look-ahead** - Volunteer & Networking opportunity – Indy 500 Festival activities (Mini Marathon, Parade,...) see <http://www.500festival.com/volunteer>

OPPORTUNITIES:

- **Brown & Brown Insurance:** is hiring for a variety of positions. Visit www.bbinsurance.com/jobs/?state=38 for more.
- **BRIDGE JOBS:**
 - **Ushers** – Pacers, Butler Sports, Indy Fuel, Indy Eleven; ESG Security; Indy Star; jobs@esgsecurity.com or 317.261.0886
- **Rainmakers** will begin to waive registration fees for P2E participants, for their networking events. Identify yourself as working with Passport to Employment. For their upcoming calendar, see <http://gorainmakers.com/events/>. Special thanks to Jeff Crane and Monty Riffer for this arrangement!
- **Education/Training Opportunity:** Metropolitan School District; Community & Continuing Education Center; Washington Township; Northview Middle School, 8401 Westfield Blvd; Indianapolis, IN 46240; door #4; 317.259.5275; free classes for adults in need of skills training (academic and career certification*); Opportunities include: College preparation, basic academic skills classes, career certification (including: Certified Nursing Assistant, Certified Medical Assistant, HVAC, CNC, CDL (A & B), Welding, Microsoft Office, Pharmacy Technician, EMT, A+ (Computer Support Specialist), Building Maintenance, Aviation Manufacturing, Material Management and Logistics); *Career certification classes require meeting minimum eligibility criteria prior to enrollment.
- **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. (trinity/freeclinical.org/support)
- **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That's okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! 2554@kellyservices.com

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OPPORTUNITIES:

- **Klamen Training & Development, LLC** is looking for those that can provide business services such as employee training, staff development, safety management, financial analysis, business consulting, website development and such. A brand new company, Klamen would like to offer its upcoming clients even more services and we need to create the needed partnerships in advance. Going forward, we can offer possible contracted professional jobs on a P/T basis to those that have skills to offer. Please see our company site at www.klamen.com to get an idea of the services that we offer and to see areas that we can add to offer to customers. Please send an email to jk@klamen.com or through the website if interested and we can begin a discussion. We also offer a referral rewards program as well. Thank you!
- **Liberty Tax Service:** join the team, become the next rising superstar with our Tuition Free Tax School; Bob Donica – Liberty Tax Fishers; 8757 E. 116th Street; Fishers, IN 46038; 317.912.2100; fisherstax@libertytax.com http://marketing.libertytaxfishers.com/acton/ct/11030/s-0028-1509/Bct/q-0017/l-0016:159b/ct4_1/1?sid=zBonSOIU5
- **Medxcel:** 5451 Lakeview Parkway S Drive; Indianapolis, IN 46268; Phone: 317.275.5973; Paula Earleywine, Talent Acquisition Consultant II (paula.earleywine@medxcelglobal.com) is searching for talent to join the Medxcel staff. For a listing of current positions visit <https://www.facebook.com/MedxcelCareers>
- **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programming, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:3172595275), the Adult Education office. Great opportunities for new careers.

REGULAR NETWORKING EVENTS:

- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups.
 - Fishers Group: Wednesdays; 9:30-11:00 AM; Work One Fishers – 10204 Lantern Road, Fishers; Facilitator: Mike Johnson at mikejohnsonmj@aol.com
 - Northeast Indy Group: Thursdays; 9:00-10:00 AM; Community North Hospital - 96th & Shadeland.; Facilitator: Jeff Crane at jcrane@esourcecoach.com
 - Carmel Group: Fridays; 9:00-10:30 AM; SoHo Café – 620 S. Rangeline Road, Carmel; Facilitator: Monty Riffer at mriffer@comcast.net
- **P2E Workshops at Church at the Crossing:** Contact us at p2e@golove.org P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second informercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
 - Tuesdays, 1:30 – 3:30 PM; Room 134 (Enter at Door 4 – green canopy)
- **Be Funemployed Volunteer Events:** for details see <http://www.befunemployed.org/VolunteerOpportunities.html>
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65th Street; Indianapolis, IN 46220; (65th and

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REGULAR NETWORKING EVENTS:

Binford Blvd)

- **BPE Indy North** – is moving from Launch Fishers – will meet 8:00am on Mondays in the WorkOne Fishers office for now; Patrice Waidner, BPE Indianapolis North Chapter Membership Chair; www.B-P-E.org; 317.408.8554
- **Business Professional Exchange** – exit 205, Fishers Library lower level. Mondays 8AM, business attire, good speakers, come ready with your 30-second introduction
- **College Park Church Career Workshop**, 2606 West 96th Street, Indianapolis, IN; Thursdays at 6:30 pm, Room E104 (free)
- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumna)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3rd Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint Thursday (IT Focus)** – 3rd Thursday of each month <http://techpoint.org/>
- **Vet to Vet** – Networking Events – hosted by WorkOne North Shadeland office, Wednesday mornings, 2 Wednesdays per month – contact Elliott Glandon, Veteran Services Liaison, eglandon@dwd.in.gov

STILL LOOKING?

BUSINESSES	WEBSITE
Amgen	http://www.amgen.com/
Angie's List	https://careers.angieslist.com/
Ascension Health	http://msc.ascensionhealth.org/
Avon	https://www.avon.com
Bankers Life	https://www.bankerslife.com/careers/
Bastian Solutions	http://www.bastiansolutions.com/about/careers
Best Media Version	http://www.bestversionmedia.com/
Citizens Energy Group	http://www.citizensenergygroup.com/Our-Company/Careers
Community Health Network	https://www.ecommunity.com/careers
Company Kitchen	https://companykitchen.com
Covance	http://jobsearch.covance.com/
Crowe Horwath	http://jobs.crowehorwath.com/
Dow AgroSciences	http://www.dowagro.com/en-us/careers
Engaging Solutions	http://www.engagingsolutions.net
Eskenazi Health	http://www.eskenazihealth.edu/careers
Exacq	https://www.exacq.com/about/jointheteam.php
Fastenal	https://careers.fastenal.com/

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GEICO	http://www.geico.jobs/indy
Goodwill Industries	http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/
Green BEAN Delivery	http://www.greenbeandelivery.com
HealthX	http://www.healthx.com/global/careers/
hhGregg	http://www.hhgregg-jobs.com/
Indiana State Fairgrounds	http://www.in.gov/statefair/fairgrounds/employment.html
Indiana, State of	http://www.in.gov/spd/careers/
Katz, Sapper & Miller	http://www.ksmconsulting.com/
Key Benefits Administrators	http://keybenefit.applicantpro.com/jobs/
Kroger Corporation	https://jobs.kroger.com/
LeadJen	https://www.leadjen.com/careers
Leidos	https://leidos.com/careers
Liberty Mutual Insurance	http://www.libertymutualcampus.com
Liberty Mutual Insurance	http://www.jobs.libertymutualgroup.com/indianapolis/claims-job
Lids	http://www.lids.com/HelpDesk/Corporate/CareerOpportunities
Lincoln Heritage Life	https://www.lhlic.com/
MacAllister Machinery	http://careers.macallister.com/jobs/
Navient Corp.	http://jobs.navient.com/indiana-jobs
Nestle USA	http://nestlejobs.com/indianapolis/nestle-usa-jobs
NextGear Capital/Cox Automotive	http://www.nextgearcapital.com/
Northwest Radiology	http://www.northwestradiology.com/about-nwr/careers
Omni Hotels & Resorts	http://www.omnihotels.com/careers
OurHealth	http://www.ourhealth.org/careers
Roche	http://www.roche.com/careers
SMC	http://www.jobs.net/jobs/smcusa/en-us/
STLogics	http://www.Stlogics.com/careers/
Stonegate Mortgage Corp.	http://www.stonegatemtq.com/careers.aspx
Stonemill Consulting, LLC	http://www.stonemillconsulting.com
TechPoint IT Jobs	http://techpoint.org/talent-network
Tekmark Global Solutions LLC	http://www.tekmarkinc.com/go.php?id=1
Town of Fishers	http://www.fishers.in.us/jobs
Town of Plainfield	http://www.townofplainfield.com/Employment-Opportunities/
Trine University	http://www.trine.edu/careers/ed-office-international-services.aspx
United Way of Central Indiana	http://www.uwci.org/careers
UnitedHealth Group	http://careers.unitedhealthgroup.com/
University of Indianapolis	https://jobs.uindy.edu
Waffle House	http://www.wafflehouse.com/whcareers/career-path
WestPoint Financial Group/MassMutual	http://www.westpointfinancialgroup.com
Wyndham Worldwide	http://www.wyndhamworldwide.com/
YMCA of Greater Indianapolis	http://www.indymca.org/jobs/
RECRUITING/STAFFING	WEBSITE

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Abacus Service Corporation	http://www.abacusservice.com
Aegis Worldwide	http://teamaegis.com/job-seekers/search-jobs/
Artemis Search Partners, Inc.	http://www.artemissearchpartners.com/
Bastian Solutions	http://www.bastiansolutions.com/about-us/careers
BusinessWorkforce	http://www.businessworkforce.com/
CareerArc	http://www.careerarc.com/about-us
Duke Careers	http://www.dukecareers.com
Express Employment Professionals-North, IN	http://www.expressindynorth.com
Express Employment Professionals-South, IN	http://www.expressindysouth.com
Gannett Talent Network	http://www.gannett.com/
Go Position	http://go-position.site/
IDC Technologies, Inc.	http://www.idctechnologies.com
IndianaCAREERconnect.com	http://www.indianacareerconnect.com
Integrity Staffing Solutions	http://jobs.integritystaffing.com/
KForce	http://www.kforce.com/jobs
Koch Davis	http://www.kochdavis.com
Meridian Group	http://www.themeridianqp.com
Newell Brands/Jarden Corporation	http://jarden.jobs/jobs/?location=Indiana&q=brand
Platinum Recruiting	http://www.platinumrecruiting.com
Purple Ink	http://purpleinkllc.com/
QuEST Global	https://www.quest-global.com/
Randstad Engineering	http://engineers.randstadusa.com
Recruitology	https://apply.recruitology.com
Safari Solutions	http://www.safarisolutions.com/careers/
Sharpen	http://careers.sharpencx.com/
US Tech Solutions	http://www.ustechsolutions.com/
USAJOBS	http://www.usajobs.gov
VACO	http://www.vaco.com/indianapolis
Vitamin T	http://vitamintalent.com/find-work/
Wolfe & Associates, Inc.	http://www.wolferecruiting.com
Women Working in Technology	http://womenworkingintechnology.org/wp/
World Wide Staffing	http://www.worldwidestaffinginc.com
JOB BOARDS	WEBSITE
BeYond	http://www.beyond.com/
CandidatePoint	http://candidatepoint.com/recommended-jobs
Careeralerter	http://www.careeralerter.com/home
CareerAlerts	http://www.careeralerts.com/
careeravenue	http://www.careeravenue.com/
CareerBuilder	http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in
Craigslst-Indianapolis	https://indianapolis.craigslst.org/
CyberCoders	https://www.cybercoders.com/

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David Careers	http://davidcareers.com/
Defenders Careers	https://defenderdirectcareers.silkroad.com/
Dice	http://www.dice.com/
efinancialcareers	http://www.efinancialcareers.com/
FindYourCareer.com	http://www.findyourcareer.com/
FlexJobs	https://www.flexjobs.com/
Geebo Job Alerts	https://geebo.zipalerts.com/login
Glassdoor	https://www.glassdoor.com/index.htm
hireboard	http://www.hireboard.com/jobs/
Indeed	http://www.indeed.com/jobs
Job Alert Service	http://www.jobalertservice.com
Job Hunt Digest	http://www.jobhuntedigest.com/?q=
Job Thunder	http://www.jobthunder.com/jobs
JobDiagnosis	http://www.jobdiagnosis.com
JobGoRound.com	http://www.jobgoround.com/
JobRight	http://www.jobright.com
Jobs2Careers	http://www.jobs2careers.com/
JobsBall	http://jobsball.co.uk/
JOBSEEQ	http://www.jobseeq.com/#jobs
JobsFlag	http://jobs.jobsflag.com/
Jobtomic	http://www.jobtomic.com
jobungo	http://www.jobungo.com
Johnson Jobs	http://www.johnsonjobs.com
JustJobs	https://justjobs.com/
Ladders	https://www.theladders.com/theladders/
Monster	http://www.monster.com
Online Job Applications	http://www.onlinejobapplications.com/
Post Job Free	https://www.postjobfree.com/
PRSA Hoosier Chapter	http://www.prsaHoosier.org/job-bank
RecommendedJobs	http://www.recommendedjobs.com/#jobs
Resume Library Com	https://www.resume-library.com/
SalesJobs.com	https://www.salesjobs.com
Search Find Hired	http://searchfindhired.com/
SimplyHired	http://www.simplyhired.com/
Startwire	http://www.startwire.com/
SuggestedJobs	http://www.suggestedjobs.com/#jobs
The Job Network	http://www.thejobnetwork.com/
TopUSAJobs	https://jobs.qslidepath.com/careers/
VirtualVocations	https://www.virtualvocations.com
Work Now America	http://www.worknowamerica.com/jobs
Wulfo	http://www.wulfo.com/jobs.php#

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Your Sales Engineer Jobs

<https://www.getsalesengineerjobs.com/>

ZipRecruiter

<https://www.ziprecruiter.com/>

OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class
Monday Nights – 7:00-9:00pm @ Church at the Crossing

Introduction to P2E Participants

Danny's Closet of Hope

Dress for Success

Trinity Free Medical Clinic & other Healthcare

Connect 2 Help (211)

Food Pantries

Emergency Shelters

Employment Services/Staffing Companies

Recruiters by Specialty

Ex-Offender Re-Entry Assistance

Neighborhood Christian Legal Clinic & Legal Services

Mental Health & Substance Abuse

Counseling Services

Veterans Assistance

Compassionate Support: Stephen Ministry/Divorce Care

WorkOne Organizations

Vocational Training & English as a Second Language