

# PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

## JOB OPPORTUNITIES & INFORMATION UPDATES

**6.12.2017**

*(Employers: Jobs are posted on Church at the Crossing's Website under [Site Index: Passport to Employment; Resources: Job Board](#) each Monday Morning. To insure the viability of jobs posted, if you wish your job to be listed and remain on the most recent Job Board, you must resubmit your request each week no later than Friday, thank you.)*

### **Need help refining your search on our job board?**

Save the PDF to your computer (currently when you click on the link it just "opens" in your internet browser), open the PDF in a program like Adobe Acrobat. You can then use the "Find" feature found under the Edit menu. A little blue box appears in the upper right hand corner of the document. Just type in the word you are searching for and it will find all the instances where that word appears in the document.

**TOP 15 MOST POPULAR JOB BOARDS  
BEST 50 NICHE JOB BOARDS  
LINKEDIN**

<http://www.ebizmba.com/articles/job-websites>  
<https://www.smartrecruiters.com/blog/best-50-niche-job-boards/>  
<http://www.linkedin.com>

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**P2E LISTINGS NEW THIS WEEK**

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JOB TITLE	COMPANY & CONTACT INFORMATION
<b>Applicator, Idaville, IN</b>	Co-Alliance LLP – Indeed.com
<b>Assistant Controller – Association Office</b>	YMCA Libby Handcock, Association Office HR Administrative Assistant 317.713.8516 <a href="mailto:Direct/lhancock@indymca.org">Direct/lhancock@indymca.org</a> <a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>
<b>Assistant Coordinator Job</b>	Ajilon – LinkedIn
<b>Assistant Director – Office of Programs for Leadership and Service Education</b>	Butler University – LinkedIn
<b>Assistant Director of Leadership Development</b>	NCAA - LinkedIn
<b>Associate Financial Advisor/Salaried</b>	Tifney L. Fields, MA V.P. Communications CRS Indiana 11595 N. Meridian, St. #300 Carmel, IN 46032 Phone: 317.844.5100 x15 CRSINDIANA.COM
<p><b>Associate Financial Advisor/Salaried:</b>  <i>Responsibilities:</i> This position has the responsibility of servicing and administering current clients, jointly with the managing principal. This person will be required to gather, interpret, process and coordinate financial and investment data in order to assist in developing new client relationships and continue servicing established relationships.            Various daily activities include conducting client investment review meetings, setting up new investment accounts, running analysis reports, preparing and processing paperwork for client accounts, analyzing current accounts, trading investment accounts, communicating with wholesalers on behalf of clients, developing new business opportunities, and assisting with education programs relative to retirement plan participants. Additionally, this position's responsibilities include coordinating the CRS investment committee, keeping its records, and implementing the changes to the CRS investment models as recommended by the committee.            Compensation on a salary basis, and bonus eligible.  <i>Requirements:</i></p> <ul style="list-style-type: none"> <li>◦ Must have a minimum of two-years of experience with investments, qualified retirement plans, long term care, and life insurance.</li> <li>◦ Must have a Bachelor's degree in business, finance, financial planning, economics or accounting.</li> <li>◦ Must have NASD licenses. (6 or 7; 63, 65 or 66)</li> <li>◦ Indiana Life &amp; Health license must be obtained prior to application.</li> <li>◦ Excellent verbal, organizational and communication skills required.</li> <li>◦ CFP® designation is a plus.</li> </ul> <p>Position requires strong presentation skills, professional attire, and the ability to resolve issues effectively. Proficient use of industry-normal software (CRM, MS Office, etc.). Candidate must be familiar with standard concepts, practices, and procedures within financial services industry. Position reports directly to the President.            CRS offers Medical, Dental, 401k and gym membership.</p>	
<b>Associate HR Generalist</b>	Addison Group – LinkedIn
<b>Billing Specialist – Associate Office</b>	YMCA Libby Handcock, Association Office HR Administrative Assistant 317.713.8516 <a href="mailto:Direct/lhancock@indymca.org">Direct/lhancock@indymca.org</a> <a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>

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JOB TITLE	COMPANY & CONTACT INFORMATION
<b>Brand Ambassadors – Part Time</b>	Brooke Miller, Trade Show Coordinator, Indianapolis Seal Smart LLC Toll Free: 877.273.2511/Mobile: 317.643.1583 <a href="http://www.seal-smart.com">www.seal-smart.com</a>
Brand Ambassadors – Part Time: NOW HIRING--Part-time Brand Ambassadors to work events, trade shows, festivals, fairs, etc. in the Indianapolis and surrounding areas. We promote from within, great growth opportunity! Current employees are making \$200+ a weekend. If you are outgoing, coachable, and have transportation, please message me or send your resume to <a href="mailto:brooke.indysc@gmail.com">brooke.indysc@gmail.com</a> . Great opportunity, cool shows and lots of fun! Flexible schedule, weekly pay with bonus opportunities.	
<b>Client Service Representative</b>	Fineline Printing Group 8081 Zionsville Road, Indianapolis, IN 46268 Michelle Coy, Marketing Communications Specialist <a href="mailto:MichelleC@FinelinePrintingGroup.com">MichelleC@FinelinePrintingGroup.com</a> 317.802.1970 Direct
Client Service Representative: Responsibilities: <ul style="list-style-type: none"> <li>• Receive all questions and concerns from external and internal customers. Provide solutions to problems.</li> <li>• Receive job specifications and artwork from Senior Account Manager or customer.</li> <li>• Work with Senior Account Manager, Promotional Products and Apparel for pricing and selection of specialty products.</li> <li>• Generate electronic quote requests for Estimating department. Review estimates to ensure accuracy and compliance with customer specifications. Discuss any required and/or recommended differences with customer or Senior Account Manager.</li> <li>• Prepare estimate letters and provide to customer.</li> <li>• Deliver job specifications via the electronic Job Ticket and related supporting materials to Production Staff.</li> <li>• Ensure customer supplied components are available within required time frame to meet schedule.</li> <li>• Receive proofs from Prepress Dept. Obtain final approval – either self-approve or provide proofs to customer. Route approvals or revisions back to Prepress Dept.</li> <li>• Attend daily production meetings and communicate with department managers re: the status of jobs, unique circumstances relating to jobs, etc.</li> <li>• Inform customer and Senior Account Manager of any changes in delivery dates, as determined during the daily production meeting. This includes updating due dates on the system Production Reports.</li> <li>• Prepare and provide samples for customer.</li> <li>• Prepare and release all billing information to Accounts Receivable by the time of customer proof approval. This should include reviewing current estimate to job specifications &amp; all alterations; Answer all questions that might arise during the invoicing process.</li> <li>• Provide support to Senior Account Managers in the areas of estimates, client communication &amp; follow-up, as needed.</li> <li>• Serve as back-up to other Client Service Representatives as requested.</li> <li>• Answer phones as needed.</li> <li>• Complete and maintain all required paperwork, records, documents, etc.</li> <li>• Follow and comply with all safety and work instructions, developmental or final. Maintain departmental housekeeping standards.</li> <li>• Support the efforts of the Senior Account Manager by participating in on-site sales presentations, demos &amp; customer stewardship meetings.</li> </ul> Required Education and Experience	

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<ul style="list-style-type: none"> <li>• Education: Minimum - High School diploma. Some college preferred.</li> <li>• Professional Experience: Minimum 3-5 years encompassing a broad knowledge of offset printing and all associated processes.</li> <li>• Must be able to: (1) read and interpret documents such as estimates, work orders and procedure manuals, (2) clearly communicate, in writing and verbally, job specifications, (3) add, subtract, multiply, and divide in all units of measure.</li> <li>• Must possess outstanding interpersonal skills to effectively interact with external and internal customers.</li> <li>• Must be proficient in the basics of all software programs required to perform job functions. Specific ones include:               <ul style="list-style-type: none"> <li>▪ Microsoft Word</li> <li>▪ Microsoft Excel</li> <li>▪ Microsoft Outlook</li> </ul> </li> </ul>	
<b>Communications and Training Manager</b>	Serve Indiana The position is a "Program Director" position within the state and applicants can apply at <a href="http://www.in.gov/spd/careers/">http://www.in.gov/spd/careers/</a> . The application ID is 609189 and applications will be open until 06/19/2017. For more information about the position, please contact Elspeth Hilton at 317-233-0901 or <a href="mailto:orehilton@serveindiana.gov">orehilton@serveindiana.gov</a> . For more information about Serve Indiana, visit our website <a href="http://www.serveindiana.gov">www.serveindiana.gov</a> .
<b>Communications and Training Manager:</b> Serve Indiana is seeking qualified applications for their Communications and Training Manager open position! The purpose of this position is to oversee Serve Indiana's communications including social media, newsletter and marketing needs. In addition, the Manager will organize and facilitate all Serve Indiana trainings and events alongside other team members. The position is overseen by the Assistant Director and requires some travel and outreach efforts.	
<b>Communications Business Partner</b>	Roche – Indeed.com
<b>Communications Business Partner – (HR)</b>	Roche – Indeed.com
<b>Contract Recruiter – Talent Acquisition</b>	That's Good HR, Inc. – LinkedIn
<b>Corporate Recruiter</b>	Celadon Group, Inc. – LinkedIn
<b>Corporate Recruiter</b>	Brooksource – LinkedIn
<b>Development Coordinator</b>	JDRF International - LinkedIn
<b>Director of Business Operations</b>	Faith Church 9125 N. College Avenue; Indianapolis, IN 46240 Phone: 317.848.1541 Email: <a href="mailto:info@FaithLiveltOut.org">info@FaithLiveltOut.org</a> <a href="http://www.FaithLiveltOut.org">www.FaithLiveltOut.org</a> View the Job Description: <a href="http://www.FaithLiveltOut.org/about-us/employment">www.FaithLiveltOut.org/about-us/employment</a>
<b>Director of Business Operations:</b> We are looking for our next Director of Business Operations. This is a part-time role for someone with a background in business and financial administration, overseeing implementation of policies and initiatives to empower staff and ministry leaders. If you think you might be a good fit, we'd love to talk to you!	
<b>Director of Faith Kids</b>	Faith Church 9125 N. College Avenue; Indianapolis, IN 46240 Phone: 317.848.1541 Email: <a href="mailto:info@FaithLiveltOut.org">info@FaithLiveltOut.org</a> <a href="http://www.FaithLiveltOut.org">www.FaithLiveltOut.org</a> View the Job Description: <a href="http://www.FaithLiveltOut.org/about-us/employment">www.FaithLiveltOut.org/about-us/employment</a>
<b>Director of Faith Kids:</b> Would you like to work with a team of dedicated children's ministry volunteers who take seriously their call to shepherd the next generation of	

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JOB TITLE	COMPANY & CONTACT INFORMATION
children? Are you called to help our church expand our influence to partner with parents in inspiring a real, intimate, and growing relationship with Jesus? The Director of Faith Kids is responsible for the discipleship of birth through 5 <sup>th</sup> grade students, including partnering with parents, building a strong volunteer team, and connecting children's ministry to student ministry.	
<b>Director, Premium Management</b>	CNO Financial Group - LinkedIn
<b>Entry Level – Recruiter</b>	Brooksource – LinkedIn
<b>Executive Recruiter</b>	Ajilon – LinkedIn
<b>Firm Administrator</b>	Kopka Pinkus Dolig – LinkedIn
<b>FT Site Director 35-IPS – Youth Development</b>	YMCA Libby Handcock, Association Office HR Administrative Assistant 317.713.8516 <a href="mailto:Direct/lhancock@indymca.org">Direct/lhancock@indymca.org</a> <a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>
<b>Ft Site Director 40-Greenfield (JB Stephens) – Youth Development</b>	YMCA Libby Handcock, Association Office HR Administrative Assistant 317.713.8516 <a href="mailto:Direct/lhancock@indymca.org">Direct/lhancock@indymca.org</a> <a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>
<b>Hatchery Supervisor, Cromwell, IN</b>	Maple Leaf Farms – Indeed.com
<b>Head of Recruitment</b>	Private – LinkedIn
<b>HR Assistant</b>	Gleaners Food Bank of Indiana – LinkedIn
<b>HR Coordinator – Interactions</b>	Hub Recruiting – LinkedIn
<b>HR Coordinator – Interactions</b>	Hub Recruiting – LinkedIn
<b>Human Resources Specialist</b>	Braden Business Systems – LinkedIn
<b>Human Resources Specialist</b>	Arnett Management Solutions, Inc. – LinkedIn
<b>Indiana Program Director</b>	Teachers of Tomorrow - LinkedIn
<b>Inside Sales Representative</b>	Gannett
<b>Inside Sales Representative</b>	Defenders – Posted on Defenders
<b>National Recruiter</b>	Brooksource - LinkedIn
<b>Pastor of Student Ministry</b>	Faith Church 9125 N. College Avenue; Indianapolis, IN 46240 Phone: 317.848.1541 Email: <a href="mailto:info@FaithLiveltOut.org">info@FaithLiveltOut.org</a> <a href="http://www.FaithLiveltOut.org">www.FaithLiveltOut.org</a> View the Job Description: <a href="http://www.FaithLiveltOut.org/about-us/employment">www.FaithLiveltOut.org/about-us/employment</a>
<b>Pastor of Student Ministries:</b> Are you passionate about discipling middle school and high school students into a real, intimate, and growing relationship with Jesus Christ? We're currently seeking a Pastor of Faith Student Ministry who is committed to building a culture of international discipleship and strengthening community among the students, volunteers, and parents of students.	
<b>Program Director – Jordan/Witham (North/Lebanon)</b>	YMCA Libby Handcock, Association Office HR Administrative Assistant 317.713.8516 <a href="mailto:Direct/lhancock@indymca.org">Direct/lhancock@indymca.org</a> <a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>
<b>Project Recruiter</b>	Management Recruiters – LinkedIn

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JOB TITLE	COMPANY & CONTACT INFORMATION
<b>Recruitment Manager, Indiana</b>	Indiana University Bloomington – LinkedIn
<b>Recruiting Specialist – Greenwood, IN</b>	Appletree Staffing Kimble Group 2450 Louisiana St., Suite 400-437; Houston TX 77006 <a href="http://www.appletreestaffing.com">www.appletreestaffing.com</a>
<p>Recruiting Specialist – Greenwood, IN: We offer a base salary of \$40-45K and ability to earn monthly commissions. First year estimated salary after commissions is around \$75K! We specialize in placement in the following areas:</p> <ul style="list-style-type: none"> <li>• Light Industrial/Manufacturing</li> <li>• Office Professional/Administrative</li> <li>• Accounting</li> <li>• Healthcare</li> <li>• Engineering</li> <li>• Management</li> <li>• Sales</li> <li>• Information Technology</li> </ul> <p>If you meet these requirements, please apply today!</p> <ul style="list-style-type: none"> <li>• 2+ years of staffing, employment, or recruiting experience required</li> <li>• MS Office experience required (Word, Excel, Outlook, etc.)</li> <li>• Outstanding work history with verifiable references</li> <li>• Professional appearance</li> <li>• Positive demeanor</li> <li>• Strong communication skills (both verbal and written)</li> <li>• Task oriented and organized</li> <li>• Desire to be part of a team working toward common goals</li> </ul>	
<b>Regional Recruiter</b>	Gannett/USA Today Network - LinkedIn
<b>Regional Recruiter</b>	NiSource – LinkedIn
<b>RPO Recruiting Specialist</b>	PrincetonOne – LinkedIn
<b>Sales Account Executive – Oxford Park, IN</b>	Best Version Media – Posted on Best Version Media
<b>Sales Account Manager, Donor Recruitment</b>	America Red Cross – Posted on Bayard
<b>Sales Representative</b>	Tractor Zone LLC, Carmel, IN Please send all inquiries, resumes to <a href="mailto:rebecca@tractorzone.com">rebecca@tractorzone.com</a> with “SALES REPRESENTATIVE” in the subject line.
<p>Sales Representative: <b>POSITION DETAILS</b></p> <ul style="list-style-type: none"> <li>• Work remotely from home</li> <li>• Internet sales support</li> <li>• We provide leads, sales support, training</li> </ul> <p><b>POSITION RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Proven track record of experience</li> <li>• Understand customers' needs while providing effective solutions</li> <li>• Prospect and develop new business</li> </ul>	

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## P2E LISTINGS NEW THIS WEEK

### JOB TITLE

### COMPANY & CONTACT INFORMATION

- Establish new customer relationships
- Deliver exceptional customer service

#### MINIMUM REQUIREMENTS

- **5 years, experience** in heavy equipment parts sales a must!
- Ability to identify, qualify and close accounts
- Prior experience in a home-office environment a plus
- Excellent communication, problem-solving skills are a must!
- Computer, internet and basic software literacy a must

If you are a competitive, detailed, dependable team player that thrives on achieving goals and solving problems, then TRACTOR ZONE wants to hear from you!

**Sales Representative – Carmel, IN**

Carmel North – Posted on Workpop

**Senior Account Manager**

Fineline Printing Group  
8081 Zionsville Road, Indianapolis, IN 46268  
Michelle Coy, Marketing Communications Specialist  
[MichelleC@FinelinePrintingGroup.com](mailto:MichelleC@FinelinePrintingGroup.com)  
317.802.1970 Direct

Senior Account Manager:

Responsibilities:

- Achieve monthly, quarterly and annual Sales Plan as determined by Director of Sales and Client Services.
- Develop profitable and sustainable sales growth at assigned and self-generated retention accounts and MAP's. Manage these accounts both internally and externally.
- Develop growth plans for accounts and implement account strategy for growth.
- Implement prospecting disciplines that create an ongoing flow of new customers.
- Maintain thorough understanding of the customers' marketing communication tools and strategies as well as their general printing needs across all facets of the business.
- Establish and build strong working relationships and clear communication lines with client business leaders and internal team members to ensure the successful delivery of services to your customers.
- Investigate, track and resolve customer concerns; identify trends and implement solutions.
- Determine customers' unmet needs and translate internally for adequate follow up.
- Manage the overall customer satisfaction and profitability of your accounts.
- Retain and grow your assigned book of business including meeting or exceeding sell targets.
- Document activities in CRM as directed.

Required Education and Experience:

- Education: Some college preferred.
- Professional Experience: Minimum 5-7 years in a sales or marketing position related to print manufacturing, digital VDP, communication, fulfillment and marketing integration technology.
- Strong technical skills, a thorough understanding of businesses and how they run, and the ability to communicate effectively with peers & management.
- Must be proficient in the basics of all office software programs required to perform job functions. Specific ones include:
  - Office 365
  - Microsoft Word
  - Microsoft Excel

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## P2E LISTINGS NEW THIS WEEK

### JOB TITLE

### COMPANY & CONTACT INFORMATION

- Microsoft Outlook
- CRM Business Acumen

#### Senior Specialist in Customer Service Group

Franlene Hampton,  
Chase Consumer & Community Banking Recruiting  
1111 Polaris Parkway, Floor 1M; Columbus, OH 43240  
T:614.213.0480  
[Franlene.x.hampton@chase.com/www.chase.com/careers](mailto:Franlene.x.hampton@chase.com/www.chase.com/careers)  
JP Morgan Chase  
Candidates can apply to job number 170056745 at [job.jporganchase.com](http://job.jporganchase.com)

#### Senior Specialist in Customer Service Group:

We are looking for individuals with a passion for Customer Service with the following skills:

#### Strong Customer Focus

- Take ownership of each customer while empathizing and prioritizing customer needs
- Resolve conflicts and manage customer expectations
- Determine customer needs and provide appropriate solutions through relationship building

#### Strong Communication Skills

- Effective verbal and written communication
- Document customer account activities thoroughly and concisely
- Engage in interactive dialogue with customers through active listening

#### Strong Problem Solving Skills

- Approach escalated problems logically and with good judgment to ensure the appropriate customer outcome
- Make appropriate decisions on behalf of the customer quickly and effectively
- Effectively prioritize work to ensure efficiency
- Conduct research

#### Strong Analytical Skills

- Critical thinking and ability to exercise independent judgment
- Accuracy and attention to detail
- Required to abide by all applicable regulatory and department practices and procedures

#### Strong Computer Skills:

- Experience with multiple browsers, multiple tabs, window navigation and instant messenger tools
- Fluency in Windows Operating Systems and Microsoft Office tools

#### Training Schedule:

Formal paid training will take place for the position, however; days and times of the training may vary. Specific information will be provided by the Recruiter.

#### Work Schedule:

Hours fall within 12pm - 8pm Monday through Friday and Saturday 9am - 6pm with a day off during the week

Our team members are dynamic. They seek opportunities to take initiative, adjust quickly to change, have a positive attitude, and take responsibility for results. They are able to deliver a great customer experience, even when handling challenging situations by offering customers alternative solutions and enhanced products.

- Minimum of two year of customer interaction or customer support experience strongly preferred, either by phone or face to face
- Must be willing to work in an environment that requires 100% phone-based customer interaction
- Proficiency with advanced computer functions including mouse and keyboard usage, launching applications, conducting searches on the



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Internet, and maneuvering in a Windows-based environment strongly preferred • High School Diploma or equivalent required • Retail Banking experience a plus.	
<b>Surgery Scheduler – Physician Office – Carmel, IN</b>	Urology of Indiana LLC – Indeed.com
<b>Talent Acquisition Specialist</b>	American Structurepoint, Inc. – LinkedIn
<b>Vacation Sales &amp; Service Associate</b>	Wyndham Worldwide

Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
.Net Developer	Strivector	<a href="#">Kimble Group</a>
.NET Developer	SkillDemand	<a href="#">Koch Davis</a>
.NET Developer	Populus Group	<a href="#">Indy Star</a>
.Net Developer	Rose International INC	<a href="#">Koch Davis</a>
.Net Developer - Indianapolis, IN	UnitedHealth Group	<a href="#">Koch Davis</a>
Accountant (CPA or eligible)	On Target CPA	<a href="#">Michael Jamison</a>
- contact Michael at michael@ontargetcpa.com	<a href="#">(mention Mike Johnson)</a>	
Account Exec ProServices	Lowe's Inc.	<a href="#">Koch Davis</a>
Account Executive	The Job DNA Group	<a href="#">Koch Davis</a>
Account Executive - Home Health Sales	Angels of Mercy	<a href="#">Johnson Jobs</a>
Account Executive / Account Executive	Etitle	<a href="#">Koch Davis</a>
ACCOUNT EXECUTIVE, CPE - Cicero	Frontier Communications	<a href="#">Koch Davis</a>
Account Manager	Celadon Trucking	<a href="#">Koch Davis</a>
Account Manager - Muncie	Kirby Risk Corporation	<a href="#">Johnson Jobs</a>
Account Manager - State Farm Agent Team Member	Jim Metzler - State Farm Agent	<a href="#">Koch Davis</a>
Account Manager - State Farm Agent Team Member - Bloomington	Lindsay Schnarr - State Farm Agent	<a href="#">Johnson Jobs</a>
ACCOUNT MANAGER - Zionsville	Marten Recruiting Dept.	<a href="#">Johnson Jobs</a>
Account Representative - Noblesville	Best Version Media	<a href="#">Koch Davis</a>

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Role	Hiring Firm	Source Job Board
Active Directory Systems Engineer - West Lafayette	Purdue University	<a href="#">David (Duke) Careers</a>
Admissions Facilitator	Lincoln Technical Institute	<a href="#">Koch Davis</a>
Behavioral Health Case Manager	Careers 2005	<a href="#">Johnson Jobs</a>
Business Account Executive 1 - Bloomington	Comcast	<a href="#">Johnson Jobs</a>
Business Development Manager	Auto Export Direct	<a href="#">Koch Davis</a>
Business Development Manager	Peoplelink Group	<a href="#">Koch Davis</a>
Business Development Manager - Westfield	AgReliant Genetics	<a href="#">Koch Davis</a>
Business Development Manager Relocation	Gartner, Inc.	<a href="#">Koch Davis</a>
Business Development Representative - Fishers	Glidepath.com, LLC	<a href="#">Koch Davis</a>
Care Team Manager, South Milwaukee, WI/ full	Ascension Health	<a href="#">Johnson Jobs</a>
Clinical Abstractor / Navion Healthcare Solutions / FT Days / 80 Hours Bi-Weekly	St. Vincent Health, IN	<a href="#">Johnson Jobs</a>
Clinical Care Transition Specialist - Carmel	Option Care	<a href="#">Johnson Jobs</a>
Clinical Care Transition Specialist/RN - Indianapolis	Option Care	<a href="#">Johnson Jobs</a>
Clinical Liaison - Kindred Hospital	Kindred Healthcare	<a href="#">Johnson Jobs</a>
Clinical Manager	RESOURCE TREATMENT FACILITY	<a href="#">Johnson Jobs</a>
Commercial Security Consultant - Sales (Indianapolis, IN)	ADT	<a href="#">Monster</a>

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Role	Hiring Firm	Source Job Board
Computer Systems Analyst	GyanSys	<a href="#">Indy Star</a>
Consultant Professional Services 3 - Vulnerability Threat Management	AT&T	<a href="#">Monster</a>
Cosmetic Sales Consultant - Clinique	Carson's	<a href="#">Monster</a>
CSM Field Sales Support	Continental Sales & Marketing, Inc.	<a href="#">Koch Davis</a>
DATA ANALYST   HEALTHCARE ANALYST II	Cameron Craig	<a href="#">Johnson Jobs</a>
DB2/IMS Systems Programmer	Global Technology Solutions Group (GTSG)	<a href="#">Johnson Jobs</a>
Desktop Support	Kforce Inc.	<a href="#">Koch Davis</a>
Development Manager, Distinguished Events - Indianapolis, IN	American Cancer Society	<a href="#">Koch Davis</a>
Development Ops Engineer - Carmel	NextGear Capital	<a href="#">David (Duke) Careers</a>
Digital Account Manager	The Prosper Group	<a href="#">Johnson Jobs</a>
Digital Marketing Manager	AAA Hoosier Motor Club	<a href="#">Johnson Jobs</a>
Digital Marketing Manager	TCK Publishing	<a href="#">Johnson Jobs</a>
Grow with us - Multiple Home Health Care Job - Maxwell	Unknown	<a href="#">Johnson Jobs</a>
Health Care Partner	Special Counsel	<a href="#">Johnson Jobs</a>
Health Coach - Frankfort	American Health Network	<a href="#">Johnson Jobs</a>
HEALTHCARE RECRUITER	Life Care Centers of America	<a href="#">Johnson Jobs</a>
Hospice RN Clinical Liaison	Kindred at Home	<a href="#">Johnson Jobs</a>
i Series Developer	CyberCoders	<a href="#">Koch Davis</a>
Implementation Manager for a Cutting Edge National Software Consulting Firm	NewGold Search	<a href="#">Monster</a>

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Role	Hiring Firm	Source Job Board
Indianapolis, IN: Air Compliance Project Manager/Consultant – Join our growing team! - Zionsville	Cornerstone Environmental	<a href="#">Monster</a>
Java Developer	10115369	<a href="#">Kimble Group</a>
Jr. Business Development Rep	Lewellyn Technology, Inc.	<a href="#">Koch Davis</a>
Looking for .Net Developer	Intuites	<a href="#">Kimble Group</a>
Marketing and Project Manager - Westfield	Vision Event Management	<a href="#">Koch Davis</a>
Marketing Comm / PR Specialist 3	Oracle	<a href="#">Koch Davis</a>
Marketing Coordinator	myCOI LLC	<a href="#">Koch Davis</a>
Marketing Programs Manager	Healthx, Inc.	<a href="#">Koch Davis</a>
Microsoft CRM - Columbus.	Nigel Frank International	<a href="#">David (Duke) Careers</a>
MSCRM Senior Developer	Genesis10	<a href="#">Kimble Group</a>
MSCRM Sr Developer	KAnand Corporation	<a href="#">Kimble Group</a>
National Account Manager	Bridgestone Americas	<a href="#">Johnson Jobs</a>
National Account Manager	Firestone Industrial Products	<a href="#">Koch Davis</a>
Non Acute Account Business Manager	BD Becton Dickinson	<a href="#">Koch Davis</a>
Nutrition Care Manager / Dietitian	Compass Group, North America	<a href="#">Johnson Jobs</a>
Oravle DBA	Esense, Inc.	<a href="#">Indy Star</a>
Process Facilitator, Packaging	AstraZeneca Pharmaceuticals LP	<a href="#">Kimble Group</a>
Programmer/Analyst	Ashley Ellis	<a href="#">Johnson Jobs</a>
Programmer/Report Writer - Columbus	Strategic IT Staffing	<a href="#">Johnson Jobs</a>
Project Development Engineer	USM, An EMCOR Company	<a href="#">David (Duke) Careers</a>
Project Engineer	Wynright	<a href="#">Indy Star</a>
Project Manager   EDC Inform Clinical Professional	Oracle	<a href="#">Johnson Jobs</a>

# PASSPORT TO EMPLOYMENT

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Regional Account Manager	BCD Travel	<a href="#">Koch Davis</a>
Registered Nurse - RN - Health Care Navigator Nurse - Full-time	Key Benefit Administrators	<a href="#">Johnson Jobs</a>
Retail GoGetter, FT - Carmel	Giant Eagle Inc.	<a href="#">Monster</a>
Retail Marketing Manager - IGRC - Shelbyville	Indiana Grand Racing & Casino	<a href="#">Johnson Jobs</a>
Ropes Course Facilitator	Jameson Camp	<a href="#">Johnson Jobs</a>
Sales Account Executive I (New Business Development)	Gannett	<a href="#">Johnson Jobs</a>
Sales Account Manager - Construction, Farm and UTV - Westfield	IMMI	<a href="#">Johnson Jobs</a>
Sales and Marketing Manager (Real Estate) - Anderson	Carpenter Realtors	<a href="#">Johnson Jobs</a>
Sales and Marketing Manager Real Estate - Mooresville	Jobtome	<a href="#">Koch Davis</a>
Sales Consultant	AlSCO • IN-Indianapolis	<a href="#">Monster</a>
Sales Consultant Penske Honda	Penske Automotive Group	<a href="#">Monster</a>
Sales Manager - Roofing	AMP Roofing and Restoration	<a href="#">Johnson Jobs</a>
Sales/Account Manager	Bensussen Deutsch & Associates, Inc.	<a href="#">Johnson Jobs</a>
SAP Developer	Lilly	<a href="#">Kimble Group</a>
Senior Systems Engineer - Seymour	Cummins	<a href="#">David (Duke) Careers</a>
Server/Systems Admin /engineer	Profile500 Corporation	<a href="#">David (Duke) Careers</a>
SFDC Developer I	Silverlink Technologies	<a href="#">Koch Davis</a>
SFDC Front End Developer	Accion Labs	<a href="#">Kimble Group</a>
Sr. Software Engineer	ADESA	<a href="#">Indy Star</a>
Sr Technical Account Manager - NetSuite...	Oracle	<a href="#">Johnson Jobs</a>
Sr. .Net Programmer Analyst	CGI	<a href="#">Johnson Jobs</a>

# PASSPORT TO EMPLOYMENT

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Sr. Tableau Developer	Halcyon Solutions, Inc.	<a href="#">Koch Davis</a>
Staff Engineer, Power Electronics Systems - Pendleton	BorgWarner Inc.	<a href="#">David (Duke) Careers</a>
Supplier Development Engineer	Volt	<a href="#">Koch Davis</a>
Systems Engineer	Robert Half Technology	<a href="#">David (Duke) Careers</a>
Systems Engineer - Kokomo	Iconma, L.L.C.	<a href="#">David (Duke) Careers</a>
Tableau Developer	Accreti	<a href="#">Kimble Group</a>
Tableau Developer	Rose International INC	<a href="#">Kimble Group</a>
Tableau Developer	Ciber	<a href="#">Koch Davis</a>
Tableau Developer	Samson Software Solutions, INC	<a href="#">Koch Davis</a>
Tableau Developer	SkillDemand	<a href="#">Koch Davis</a>
Tier II Product Support Analyst - Carmel	Zotec Partners, LLC	<a href="#">Koch Davis</a>
Web Developer	Digitek Software, Inc.	<a href="#">Kimble Group</a>
Workforce Systems Development Manager - EmployIndy	EmployIndy	<a href="#">Koch Davis</a>
Wraparound Facilitator	Adult and Child Center Inc.	<a href="#">Johnson Jobs</a>

## MIKE'S NEWS/COMING UP!

- **WorkOne Open Computer Lab**, 1<sup>st</sup>, 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of each month, 1:00-3:00PM – bring your resume, software/tools questions (PC, Word, Excel, ...)
- **BPE**, Mondays 8-9:30AM, WorkOne Fishers
- **WorkOne North (Pyramids)** continues to offer classes on Microsoft Word, Excel, PowerPoint for information contact them at [317-228-0682](tel:317-228-0682)

## EmployIndy – NEW THIS WEEK

Application Link: <http://employindy.hirecentric.com/jobs/>

**ABA Therapist - SW Indianapolis**  
**Business Solutions Representative - Employ Up Program**

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## EmployIndy – NEW THIS WEEK

Application Link: <http://employindy.hirecentric.com/jobs/>

CDL Driver  
Chemical Operator  
Claims Technician - Fishers IN  
Clinical Staff Supervisor - Valle Vista  
Clinical Staff Supervisor - Community Based Treatment  
CNC Machinist  
Customer Sales Associate  
Customer Service Representative - Financial Services/Banking Industry  
Customer Service Representative 1 - DT Indianapolis  
Electrical Engineer - Noblesville  
Food Safety & Quality Technician  
Forklift Operator  
Future Opportunities - General Resume Submission  
Immediate Opening BOBST Press Operator - West Side Indianapolis  
Industrial Maintenance Technician  
Lab Manager - East Indianapolis (Chemical)  
LPN / RN Southwest Indianapolis  
Machine Operator  
Mail Processor - Methodist Hospital  
Manufacturing Operator  
Mechanical Product Engineer - Noblesville  
Opportunity Zone Connector  
Order Picker - East Indianapolis  
Patient Services Representative - Fishers IN  
Plastics Collection Technician / Supervisor  
Production Associate  
Production Plater  
Production Supervisor  
Quality Control Technician  
Quality Systems Regulatory Engineer - Noblesville IN  
RN Case Manager - NE Indianapolis  
RN Clinical Manager - NE Indianapolis  
Skills Development Technician  
Technician 1 - Mechanic  
Utility Associate - Manufacturing  
Volunteer Manager  
Warehouseman  
Workforce Development Training Manager - EmployIndy

## NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

EXECUTIVE

# PASSPORT TO EMPLOYMENT

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

**Executive Director - Indiana Osteopathic Association.** The Indiana Osteopathic Association is searching for a Full Time Executive Director to start in early December....[more](#)

**CEO Human Services Agency - LIFE Designs.** LIFE Designs, a non-profit agency located in Bloomington, IN, has provided services for people with disabilities across South-Central Indiana for over 30...[more](#)

## FUND DEVELOPMENT

**Development Coordinator - Theta Chi Fraternity (Foundation).** Theta Chi Fraternity is seeking applicants for the position of Development Coordinator. The Development Coordinator is responsible for ensuring the...[more](#)

**Grants and Public Policy Specialist - United Way of Central Indiana.** United Way of Central Indiana recognizes that the key to success is a strong and cohesive team that works through shared values to achieve our mission. The...[more](#)

**Fund Development Specialist (Part Time) - Greenwood Village South.** Greenwood Village South is seeking qualified candidates for the part-time position of Fund Development Specialist...[more](#)

**Grant and Corporate Proposal Writer - Butler University Advancement.** The Grant and Proposal Writer will support the activities of the Corporate and Foundation Relations team in Butler University's Advancement Division. The...[more](#)

## ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

**Operations Manager - The Social of Greenwood.** The Operations Manager's role is to plan, direct and coordinate the operations of The Social of Greenwood. He or she is responsible for ensuring and improving...[more](#)

**Office Manager - Community Solutions, Inc.** A dynamic community development and public health consulting company is looking for an Office Manager to organize and coordinate administrative duties...[more](#)

**Farm Manager - Felege Hiywot Center.** A key element of our work is to teach skills and behaviors that empower youth and adult residents to sustain and advance local quality of life and to support our...[more](#)

**Volunteer Engagement Coordinator, Team ACE & Machine - United Way of Central Indiana.** United Way of Central Indiana, recognizes that the key to success is a strong and cohesive team that works through shared values to achieve our mission. The...[more](#)

**Events and Volunteer Coordinator - Fortune Academy.** Fortune Academy is a small private school in Indianapolis for 1st to 12th graders who have dyslexia and other language processing differences. The Events and...[more](#)

**Director of Membership - Raybourn Group International.** Association Management Company is seeking full time employee to serve as a Director of Membership. Excellent attention to detail, strong written and verbal...[more](#)



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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

## COMMUNICATIONS/MARKETING/DESIGN

**Director of Communications & Events - Life Centers.** Life Centers provides compassionate care to women and men facing pregnancy related decisions. We offer free, confidential services including pregnancy tests,...[more](#)

## FINANCE

**Center Specialist, Accounting - Early Learning Indiana.** Are you a unique combination of accounting and customer service skills? Do you enjoy helping others succeed? Do you create spreadsheets for fun? If so, we'd...[more](#)

## PROGRAMS

**Mental Health Care Coordinator - PACE, Inc.** PACE, Inc. provides services to those with criminal backgrounds to assist them in transitioning back to their community. This position is responsible for assisting...[more](#)

**Independent Living Advocate - AccessABILITY.** The Independent Living Advocate (ILA) provides outreach and information to people with disabilities in accessABILITY's service area. S/he helps to connect...[more](#)

**Counseling & Testing Specialist, Bi-Lingual - Indianapolis Urban League.** The Counseling and Testing Specialist will be expected to make at least fifteen (15) educational presentations, and test at least ninety (90) individuals in various...[more](#)

**Out of School Time Programs Support - Art With a Heart.** The Program Support Assistant is a full time, exempt position supporting out of school time programs throughout the year...[more](#)

**Creative Classroom Connections Site Director (part-time) - Art With a Heart.** The Site Director is a part-time position requiring approximately 15-30 hours per week. Under the direction of the Creative Classroom Connections Program Manager...[more](#)

**Program Coordinator - Society of Professional Journalists.** The Society of Professional Journalists seeks enthusiastic, dedicated and driven candidate to fill the Program Coordinator role at our Indianapolis, Ind., office. The...[more](#)

**Student and Family Support Specialist (Case Manager) - Edna Martin Christian Center.** The Edna Martin Christian Center, as sub-grantee of the United Way of Central Indiana's Great Families 2020 initiative, seeks to hire a Student and Family...[more](#)

## ROBERT HUTT'S JOB REPORT

Symmetry Financial Group

[Independent Sales Agent](#)

Indianapolis (IN), Posted: Saturday Jun 3rd

RAY S TRASH SERVICE, INC.

# PASSPORT TO EMPLOYMENT

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## ROBERT HUTT'S JOB REPORT

[Torchman | Strong Compensation & Benefits! \(8070745\)](#)

**Indianapolis (IN), Posted: Thursday Jun 1st**

Badger Daylighting

[Payroll Clerk](#)

**Brownsburg (IN), Posted: Friday Jun 2nd**

Irving Materials Incorporated

[Payroll Administrator](#)

**Greenfield (IN), Posted: Friday Jun 2nd**

Badger Daylighting Corp

[Payroll Clerk](#)

**Brownsburg (IN), Posted: Friday Jun 2nd**

AHEPA Management Company

[Payroll Coordinator - AMC Home Office](#)

**Fishers (IN), Posted: Friday Jun 2nd**

Salesforce

[Global Sales Compensation Analyst](#)

**Indianapolis (IN), Posted: Friday Jun 2nd**

Primrose Oil Company

[Independent Sales Representative](#)

**Crawfordsville (IN), Posted: Friday Jun 2nd**

Lindsay Schnarr - State Farm Agent

[Account Manager - State Farm Agent Team Member](#)

**Bloomington (IN), Posted: Saturday Jun 3rd**

NTS Development Company

[Leasing Agent](#)

**Indianapolis (IN), Posted: Friday Jun 2nd**

RAY S TRASH SERVICE, INC.

[Supervisor - Transportation | Strong Compensation & Benefits! \(8072534\)](#)

**Indianapolis (IN), Posted: Thursday Jun 1st**

Department of Defense

[Compensation and Pension Lead NP](#)

**Indianapolis (IN), Posted: Sunday Jun 4th**

Kolton Blickenstaff - State Farm Agent

# PASSPORT TO EMPLOYMENT

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## ROBERT HUTT'S JOB REPORT

[Account Representative - State Farm Agent Team Member](#)

**Westfield (IN), Posted: Sunday Jun 4th**

Jim Metzler - State Farm Agent

[Account Manager - State Farm Agent Team Member](#)

**Indianapolis (IN), Posted: Wednesday May 31st**

Repucare

[Accounting Administrative Assistant](#)

**Carmel (IN), Posted: Tuesday May 30th**

ADP USA

[Strategic Account Executive](#)

**Indianapolis (IN), Posted: Sunday May 28th**

HNTB Companies

[Sr Inspector](#)

**North Vernon (IN), Posted: Sunday May 28th**

BCG Attorney Search

[Benefits/ERISA Attorney with 4+ years...](#)

**Indianapolis (IN), Posted: Tuesday May 30th**

Elwood Staffing

[Accounting Clerk](#)

**Columbus (IN), Posted: Sunday May 28th**

Allison Allen - State Farm Agent

[Account Associate - State Farm Agent Team Member](#)

**Bloomington (IN), Posted: Tuesday May 30th**

Heartland Payment Systems, Inc.

[Payroll Sales Executive](#)

**Indianapolis (IN), Posted: Saturday Jun 3rd**

RAY S TRASH SERVICE, INC.

[Local Routes, Home Daily CDL A or B Driver - Amazing Compensation & Benefits!](#)

**Avon (IN), Posted: Tuesday Jun 6th**

Accountemps

[Payroll Administrator](#)

**Fishers (IN), Posted: Monday Jun 5th**

Ryder

# PASSPORT TO EMPLOYMENT

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## ROBERT HUTT'S JOB REPORT

### [Payroll & HR Clerk](#)

**Greenwood (IN), Posted: Monday Jun 5th**

Ultra Steak | Ultra Steak, Inc.

### [Accounting Clerk](#)

**Fishers (IN), Posted: Tuesday Jun 6th**

PCMS Advisors, LLC

### [1099 Medical Sales Representative High Compensation -MIN](#)

**Muncie (IN), Posted: Monday Jun 5th**

Robert Half Accountemps

### [Payroll Administrator](#)

**Fishers (IN), Posted: Tuesday Jun 6th**

Ultra Steak Inc.

### [Accounting Clerk](#)

**Fishers (IN), Posted: Tuesday Jun 6th**

PayJunction

### [Independent Software Sales -](#)

**Zionsville (IN), Posted: Tuesday Jun 6th**

TechSpace Solutions Inc.

### [Sr Salesforce Consultant](#)

**Indianapolis (IN), Posted: Tuesday Jun 6th**

Adecco: USA

### [Payroll Clerk](#)

**West Lafayette (IN), Posted: Thursday Jun 8th**

Aflac

### [Benefits Professional](#)

**Fishers (IN), Posted: Wednesday May 31st**

Accountemps

### [Payroll Clerk](#)

**Franklin (IN), Posted: Thursday Jun 8th**

Jim Metzler - State Farm Agent

### [Account Associate - State Farm Agent Team Member](#)

**Indianapolis (IN), Posted: Thursday Jun 8th**

CareerScribe

# PASSPORT TO EMPLOYMENT

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## ROBERT HUTT'S JOB REPORT

### [Payroll Manager](#)

**Lafayette (IN), Posted: Thursday Jun 8th**

PCMS Advisors, LLC

[1099 Medical Sales Representative High Compensation -LIN](#)

**Lafayette (IN), Posted: Monday Jun 5th**

Author Solutions

[Manager, Accounting](#)

**Bloomington (IN), Posted: Thursday Jun 8th**

Badger Daylighting Corp

[Accounting Manager](#)

**Brownsburg (IN), Posted: Tuesday Jun 6th**

Circle K

[Accounting Analyst](#)

**Columbus (IN), Posted: Thursday Jun 8th**

Brent Reece - State Farm Agent

[Insurance Account Representative - State Farm Agent Team Member](#)

**New Palestine (IN), Posted: Tuesday Jun 6th**

RAY S TRASH SERVICE, INC.

[Supervisor - Processing | Strong Compensation & Benefits! \(8093499\)](#)

**Indianapolis (IN), Posted: Wednesday Jun 7th**

Wellbrooke of Wabash

[Accounts Payable / Payroll Coordinator](#)

**Wabash (IN), Posted: Wednesday Jun 7th**

PCMS Advisors, LLC

[1099 Medical Sales Representative High Compensation -IIN](#)

**Indianapolis (IN), Posted: Monday Jun 5th**

CNO Financial Group

[Sr Business Systems Analyst](#)

**Carmel (IN), Posted: Tuesday Jun 6th**

Charilynn McKennedy | Recruiter | [Cmckennedy@goodwinhospitality.com](mailto:Cmckennedy@goodwinhospitality.com)

[Executive Chef](#)

**Indianapolis (IN), Posted: Wednesday Jun 7th**

DEFENDERS

# PASSPORT TO EMPLOYMENT

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## ROBERT HUTT'S JOB REPORT

### [Sr Financial Analyst](#)

Indianapolis (IN), Posted: Tuesday Jun 6th

HOOSIER ENERGY

### [Accounting Associate I](#)

Bloomington (IN), Posted: Wednesday Jun 7th

Jasmine Singh - State Farm Agent

### [Account Representative - State Farm Agent Team Member](#)

Indianapolis (IN), Posted: Wednesday Jun 7th

Decatur County Memorial Hospital

### [Accounting Clerk](#)

Greensburg (IN), Posted: Tuesday Jun 6th

Ryder System

### [Payroll & HR Clerk](#)

Greenwood (IN), Posted: Tuesday Jun 6th

## OPPORTUNITIES:

- **Sparks!** 5<sup>th</sup> Anniversary and a New Location! Redemption Alewerks is a great North side location known for creating community and fun. We are excited to partner with them to bring Sparks events to their location! 7035 E 96TH ST, SUITE K, INDIANAPOLIS, IN, 46250  
  
Sparks Lunch 1st Friday @ 11:30 am - 1 pm  
Sparks After Hours 2nd Wednesday @ 5 pm  
  
Get registered now and bring your friends! The first 30 people through the door get a FREE beer or house wine.  
We are going to have one heck of a show!
- **Brown & Brown Insurance:** is hiring for a variety of positions. Visit [www.bbinsurance.com/jobs/?state=38](http://www.bbinsurance.com/jobs/?state=38) for more.
- **BRIDGE JOBS:**
  - **Ushers** – Pacers, Butler Sports, Indy Fuel, Indy Eleven; ESG Security; Indy Star; [jobs@esgsecurity.com](mailto:jobs@esgsecurity.com) or 317.261.0886
- **Rainmakers** will begin to waive registration fees for P2E participants, for their networking events. Identify yourself as working with Passport to Employment. For their upcoming calendar, see <http://gorainmakers.com/events/>. Special thanks to Jeff Crane and Monty Riffer for this arrangement!
- **Education/Training Opportunity:** Metropolitan School District; Community & Continuing Education Center; Washington Township; Northview Middle School, 8401 Westfield Blvd; Indianapolis, IN 46240; door #4; 317.259.5275; free classes for adults in need of skills training (academic and career certification\*); Opportunities include: College preparation, basic academic skills classes, career certification (including: Certified Nursing Assistant, Certified Medical Assistant, HVAC, CNC, CDL (A & B), Welding, Microsoft Office, Pharmacy Technician, EMT, A+ (Computer Support Specialist), Building Maintenance, Aviation Manufacturing, Material Management and Logistics); \*Career certification

# PASSPORT TO EMPLOYMENT

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## OPPORTUNITIES:

classes require meeting minimum eligibility criteria prior to enrollment.

- **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. ([trinity/freeclinical.org/support](http://trinity/freeclinical.org/support))
- **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That's okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! [2554@kellyservices.com](mailto:2554@kellyservices.com)
- **Klamen Training & Development, LLC** is looking for those that can provide business services such as employee training, staff development, safety management, financial analysis, business consulting, website development and such. A brand new company, Klamen would like to offer its upcoming clients even more services and we need to create the needed partnerships in advance. Going forward, we can offer possible contracted professional jobs on a P/T basis to those that have skills to offer. Please see our company site at [www.klamen.com](http://www.klamen.com) to get an idea of the services that we offer and to see areas that we can add to offer to customers. Please send an email to [jk@klamen.com](mailto:jk@klamen.com) or through the website if interested and we can begin a discussion. We also offer a referral rewards program as well. Thank you!
- **Liberty Tax Service:** join the team, become the next rising superstar with our Tuition Free Tax School; Bob Donica – Liberty Tax Fishers; 8757 E. 116<sup>th</sup> Street; Fishers, IN 46038; 317.912.2100; [fisherstax@libertytax.com](mailto:fisherstax@libertytax.com) [http://marketing.libertytaxfishers.com/acton/ct/11030/s-0028-1509/Bct/q-0017/l-0016:159b/ct4\\_1/1?sid=zBonSOIU5](http://marketing.libertytaxfishers.com/acton/ct/11030/s-0028-1509/Bct/q-0017/l-0016:159b/ct4_1/1?sid=zBonSOIU5)
- **Medxcel:** 5451 Lakeview Parkway S Drive; Indianapolis, IN 46268; Phone: 317.275.5973; Paula Earleywine, Talent Acquisition Consultant II ([paula.earleywine@medxcelglobal.com](mailto:paula.earleywine@medxcelglobal.com)) is searching for talent to join the Medxcel staff. For a listing of current positions visit <https://www.facebook.com/MedxcelCareers>
- **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programming, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:317.259.5275), the Adult Education office. Great opportunities for new careers.

## REGULAR NETWORKING EVENTS:

- **NORTH-SIDE NETWORKING NIGHT:** FRIDAY NIGHTS LAKESIDE - SUNSET SATURDAYS; Open from 5pm till Midnight these great nights! Wednesday Night Live! Live Music Every Week! Don't Miss out on our North-side Networking Night. Every Thursday! You can go here for free registration: <https://northsidenetworkingnight.eventbrite.com/>  
Chance to win Cubs Fan Getaway! Friday Night Lakeside w/ Slater Hogan  
Providing the sounds to put you in that Summer State of Mind  
Chance to win a Bud Light VIP experience every Friday. Sunset Saturdays

# PASSPORT TO EMPLOYMENT

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## REGULAR NETWORKING EVENTS:

Various Bands and Entertainment every week! Every Night we will have fresh Summer Craft Cocktails.

- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups.
  - Fishers Group: Wednesdays; 9:30-11:00 AM; Work One Fishers – 10204 Lantern Road, Fishers; Facilitator: Mike Johnson at [mikejohnsonmj@aol.com](mailto:mikejohnsonmj@aol.com)
  - Northeast Indy Group: Thursdays; 9:00-10:00 AM; Community North Hospital - 96<sup>th</sup> & Shadeland.; Facilitator: Jeff Crane at [jcrane@esourcecoach.com](mailto:jcrane@esourcecoach.com)
  - Carmel Group: Fridays; 9:00-10:30 AM; SoHo Café – 620 S. Rangeline Road, Carmel; Facilitator: Monty Riffer at [mriffer@comcast.net](mailto:mriffer@comcast.net)
- **P2E Workshops at Church at the Crossing:** Contact us at [p2e@golove.org](mailto:p2e@golove.org) P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second informercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
  - Tuesdays, 1:30 – 3:30 PM; Room 134 (Enter at Door 4 – green canopy)
- **Be Funemployed Volunteer Events:** for details see <http://www.befunemployed.org/VolunteerOpportunities.html>
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65<sup>th</sup> Street; Indianapolis, IN 46220; (65<sup>th</sup> and Binford Blvd)
- **BPE Indy North** – is moving from Launch Fishers – **will meet 8:00am on Mondays in the WorkOne Fishers office** for now; Patrice Waidner, BPE Indianapolis North Chapter Membership Chair; [www.B-P-E.org](http://www.B-P-E.org); 317.408.8554
- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumnus)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3<sup>rd</sup> Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint** Thursday (IT Focus) – 3<sup>rd</sup> Thursday of each month <http://techpoint.org/>
- **Vet to Vet** – Networking Events – hosted by WorkOne North Shadeland office, Wednesday mornings, 2 Wednesdays per month – contact Elliott Glandon, Veteran Services Liaison, [eglandon@dwd.in.gov](mailto:eglandon@dwd.in.gov)
- **WorkOne Open Computer Lab** – NEW!!! Thursdays 1:00-3:00PM, every other Thursday at WorkOne Fishers\_ – assistance with any IT-related tools

**STILL LOOKING?**



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## STILL LOOKING?

BUSINESSES	WEBSITE
Amgen	<a href="http://www.amgen.com/">http://www.amgen.com/</a>
Angie's List	<a href="https://careers.angieslist.com/">https://careers.angieslist.com/</a>
Ascension Health	<a href="http://msc.ascensionhealth.org/">http://msc.ascensionhealth.org/</a>
Avon	<a href="https://www.avon.com">https://www.avon.com</a>
Bankers Life	<a href="https://www.bankerslife.com/careers/">https://www.bankerslife.com/careers/</a>
Bastian Solutions	<a href="http://www.bastiansolutions.com/about/careers">http://www.bastiansolutions.com/about/careers</a>
Best Media Version	<a href="http://www.bestversionmedia.com/">http://www.bestversionmedia.com/</a>
Citizens Energy Group	<a href="http://www.citizensenergygroup.com/Our-Company/Careers">http://www.citizensenergygroup.com/Our-Company/Careers</a>
Community Health Network	<a href="https://www.ecommunity.com/careers">https://www.ecommunity.com/careers</a>
Company Kitchen	<a href="https://companykitchen.com">https://companykitchen.com</a>
Covance	<a href="http://jobsearch.covance.com/">http://jobsearch.covance.com/</a>
Crowe Horwath	<a href="http://jobs.crowehorwath.com/">http://jobs.crowehorwath.com/</a>
Dow AgroSciences	<a href="http://www.dowagro.com/en-us/careers">http://www.dowagro.com/en-us/careers</a>
Engaging Solutions	<a href="http://www.engagingsolutions.net">http://www.engagingsolutions.net</a>
Eskenazi Health	<a href="http://www.eskenazihealth.edu/careers">http://www.eskenazihealth.edu/careers</a>
Exacq	<a href="https://www.exacq.com/about/jointheteam.php">https://www.exacq.com/about/jointheteam.php</a>
Fastenal	<a href="https://careers.fastenal.com/">https://careers.fastenal.com/</a>
GEICO	<a href="http://www.geico.jobs/indy">http://www.geico.jobs/indy</a>
Goodwill Industries	<a href="http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/">http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/</a>
Green BEAN Delivery	<a href="http://www.greenbeandelivery.com">http://www.greenbeandelivery.com</a>
HealthX	<a href="http://www.healthx.com/global/careers/">http://www.healthx.com/global/careers/</a>
hhGregg	<a href="http://www.hhgregg-jobs.com/">http://www.hhgregg-jobs.com/</a>
Indiana State Fairgrounds	<a href="http://www.in.gov/statefair/fairgrounds/employment.html">http://www.in.gov/statefair/fairgrounds/employment.html</a>
Indiana, State of	<a href="http://www.in.gov/spd/careers/">http://www.in.gov/spd/careers/</a>
Katz, Sapper & Miller	<a href="http://www.ksmconsulting.com/">http://www.ksmconsulting.com/</a>
Key Benefits Administrators	<a href="http://keybenefit.applicantpro.com/jobs/">http://keybenefit.applicantpro.com/jobs/</a>
Kroger Corporation	<a href="https://jobs.kroger.com/">https://jobs.kroger.com/</a>
LeadJen	<a href="https://www.leadjen.com/careers">https://www.leadjen.com/careers</a>
Leidos	<a href="https://leidos.com/careers">https://leidos.com/careers</a>
Liberty Mutual Insurance	<a href="http://www.libertymutualcampus.com">http://www.libertymutualcampus.com</a>
Liberty Mutual Insurance	<a href="http://www.jobs.libertymutualgroup.com/indianapolis/claims-job">http://www.jobs.libertymutualgroup.com/indianapolis/claims-job</a>
Lids	<a href="http://www.lids.com/HelpDesk/Corporate/CareerOpportunities">http://www.lids.com/HelpDesk/Corporate/CareerOpportunities</a>
Lincoln Heritage Life	<a href="https://www.lhlic.com/">https://www.lhlic.com/</a>
MacAllister Machinery	<a href="http://careers.macallister.com/jobs/">http://careers.macallister.com/jobs/</a>
Navient Corp.	<a href="http://jobs.navient.com/indiana-jobs">http://jobs.navient.com/indiana-jobs</a>
Nestle USA	<a href="http://nestlejobs.com/indianapolis/nestle-usa-jobs">http://nestlejobs.com/indianapolis/nestle-usa-jobs</a>
NextGear Capital/Cox Automotive	<a href="http://www.nextgearcapital.com/">http://www.nextgearcapital.com/</a>
Northwest Radiology	<a href="http://www.northwestradiology.com/about-nwr/careers">http://www.northwestradiology.com/about-nwr/careers</a>
Omni Hotels & Resorts	<a href="http://www.omnihotels.com/careers">http://www.omnihotels.com/careers</a>

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OurHealth	<a href="http://www.ourhealth.org/careers">http://www.ourhealth.org/careers</a>
Roche	<a href="http://www.roche.com/careers">http://www.roche.com/careers</a>
SMC	<a href="http://www.jobs.net/jobs/smcusa/en-us/">http://www.jobs.net/jobs/smcusa/en-us/</a>
STLogics	<a href="http://www.Stlogics.com/careers/">http://www.Stlogics.com/careers/</a>
Stonegate Mortgage Corp.	<a href="http://www.stonegatemtq.com/careers.aspx">http://www.stonegatemtq.com/careers.aspx</a>
Stonemill Consulting, LLC	<a href="http://www.stonemillconsulting.com">http://www.stonemillconsulting.com</a>
TechPoint IT Jobs	<a href="http://techpoint.org/talent-network">http://techpoint.org/talent-network</a>
Tekmark Global Solutions LLC	<a href="http://www.tekmarkinc.com/go.php?id=1">http://www.tekmarkinc.com/go.php?id=1</a>
Town of Fishers	<a href="http://www.fishers.in.us/jobs">http://www.fishers.in.us/jobs</a>
Town of Plainfield	<a href="http://www.townofplainfield.com/Employment-Opportunities/">http://www.townofplainfield.com/Employment-Opportunities/</a>
Trine University	<a href="http://www.trine.edu/careers/ed-office-international-services.aspx">http://www.trine.edu/careers/ed-office-international-services.aspx</a>
United Way of Central Indiana	<a href="http://www.uwci.org/careers">http://www.uwci.org/careers</a>
UnitedHealth Group	<a href="http://careers.unitedhealthgroup.com/">http://careers.unitedhealthgroup.com/</a>
University of Indianapolis	<a href="https://jobs.uindy.edu">https://jobs.uindy.edu</a>
Waffle House	<a href="http://www.wafflehouse.com/whcareers/career-path">http://www.wafflehouse.com/whcareers/career-path</a>
WestPoint Financial Group/MassMutual	<a href="http://www.westpointfinancialgroup.com">http://www.westpointfinancialgroup.com</a>
Wyndham Worldwide	<a href="http://www.wyndhamworldwide.com/">http://www.wyndhamworldwide.com/</a>
YMCA of Greater Indianapolis	<a href="http://www.indymca.org/jobs/">http://www.indymca.org/jobs/</a>
RECRUITING/STAFFING	WEBSITE
Abacus Service Corporation	<a href="http://www.abacusservice.com">http://www.abacusservice.com</a>
Aegis Worldwide	<a href="http://teamaegis.com/job-seekers/search-jobs/">http://teamaegis.com/job-seekers/search-jobs/</a>
Artemis Search Partners, Inc.	<a href="http://www.artemissearchpartners.com/">http://www.artemissearchpartners.com/</a>
Bastian Solutions	<a href="http://www.bastiansolutions.com/about-us/careers">http://www.bastiansolutions.com/about-us/careers</a>
BusinessWorkforce	<a href="http://www.businessworkforce.com/">http://www.businessworkforce.com/</a>
CareerArc	<a href="http://www.careerarc.com/about-us">http://www.careerarc.com/about-us</a>
Duke Careers	<a href="http://www.dukecareers.com">http://www.dukecareers.com</a>
Express Employment Professionals-North, IN	<a href="http://www.expressindynorth.com">http://www.expressindynorth.com</a>
Express Employment Professionals-South, IN	<a href="http://www.expressindysouth.com">http://www.expressindysouth.com</a>
Gannett Talent Network	<a href="http://www.gannett.com/">http://www.gannett.com/</a>
Go Position	<a href="http://go-position.site/">http://go-position.site/</a>
Hireable <b>NEW!!!</b>	<a href="http://www.hireable.com">http://www.hireable.com</a>
IDC Technologies, Inc.	<a href="http://www.idctechnologies.com">http://www.idctechnologies.com</a>
IndianaCAREERconnect.com	<a href="http://www.indianacareerconnect.com">http://www.indianacareerconnect.com</a>
Integrity Staffing Solutions	<a href="http://jobs.integritystaffing.com/">http://jobs.integritystaffing.com/</a>
KForce	<a href="http://www.kforce.com/jobs">http://www.kforce.com/jobs</a>
Koch Davis	<a href="http://www.kochdavis.com">http://www.kochdavis.com</a>
Meridian Group	<a href="http://www.themeridiangp.com">http://www.themeridiangp.com</a>
Newell Brands/Jarden Corporation	<a href="http://jarden.jobs/jobs/?location=Indiana&amp;q=brand">http://jarden.jobs/jobs/?location=Indiana&amp;q=brand</a>
Platinum Recruiting	<a href="http://www.platinumrecruiting.com">http://www.platinumrecruiting.com</a>
Purple Ink	<a href="http://purpleinkllc.com/">http://purpleinkllc.com/</a>
QuEST Global	<a href="https://www.quest-global.com/">https://www.quest-global.com/</a>

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Randstad Engineering	<a href="http://engineers.randstadusa.com">http://engineers.randstadusa.com</a>
Recruitology	<a href="https://apply.recruitology.com">https://apply.recruitology.com</a>
Safari Solutions	<a href="http://www.safarisolutions.com/careers/">http://www.safarisolutions.com/careers/</a>
Sharpen	<a href="http://careers.sharpencx.com/">http://careers.sharpencx.com/</a>
US Tech Solutions	<a href="http://www.ustechsolutions.com/">http://www.ustechsolutions.com/</a>
USAJOBS	<a href="http://www.usajobs.gov">http://www.usajobs.gov</a>
VACO	<a href="http://www.vaco.com/indianapolis">http://www.vaco.com/indianapolis</a>
Vitamin T	<a href="http://vitamintalent.com/find-work/">http://vitamintalent.com/find-work/</a>
Wolfe & Associates, Inc.	<a href="http://www.wolferecruiting.com">http://www.wolferecruiting.com</a>
Women Working in Technology	<a href="http://womenworkingintechnology.org/wp/">http://womenworkingintechnology.org/wp/</a>
World Wide Staffing	<a href="http://www.worldwidestaffinginc.com">http://www.worldwidestaffinginc.com</a>
JOB BOARDS	WEBSITE
BeYond	<a href="http://www.beyond.com/">http://www.beyond.com/</a>
CandidatePoint	<a href="http://candidatepoint.com/recommended-jobs">http://candidatepoint.com/recommended-jobs</a>
Careeralerter	<a href="http://www.careeralerter.com/home">http://www.careeralerter.com/home</a>
CareerAlerts	<a href="http://www.careeralerts.com/">http://www.careeralerts.com/</a>
careeravenue	<a href="http://www.careeravenue.com/">http://www.careeravenue.com/</a>
CareerBuilder	<a href="http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in">http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in</a>
Craigslist-Indianapolis	<a href="https://indianapolis.craigslist.org/">https://indianapolis.craigslist.org/</a>
CyberCoders	<a href="https://www.cybercoders.com/">https://www.cybercoders.com/</a>
David Careers	<a href="http://davidcareers.com/">http://davidcareers.com/</a>
Defenders Careers	<a href="https://defenderdirectcareers.silkroad.com/">https://defenderdirectcareers.silkroad.com/</a>
Dice	<a href="http://www.dice.com/">http://www.dice.com/</a>
efinancialcareers	<a href="http://www.efinancialcareers.com/">http://www.efinancialcareers.com/</a>
FindYourCareer.com	<a href="http://www.findyourcareer.com/">http://www.findyourcareer.com/</a>
FlexJobs	<a href="https://www.flexjobs.com/">https://www.flexjobs.com/</a>
Geebo Job Alerts	<a href="https://geebo.zipalerts.com/login">https://geebo.zipalerts.com/login</a>
Glassdoor	<a href="https://www.glassdoor.com/index.htm">https://www.glassdoor.com/index.htm</a>
hireboard	<a href="http://www.hireboard.com/jobs/">http://www.hireboard.com/jobs/</a>
Indeed	<a href="http://www.indeed.com/jobs">http://www.indeed.com/jobs</a>
Job Alert Service	<a href="http://www.jobalertservice.com">http://www.jobalertservice.com</a>
Job Hunt Digest	<a href="http://www.jobhuntedigest.com/?q=">http://www.jobhuntedigest.com/?q=</a>
Job Thunder	<a href="http://www.jobthunder.com/jobs">http://www.jobthunder.com/jobs</a>
JobDiagnosis	<a href="http://www.jobdiagnosis.com">http://www.jobdiagnosis.com</a>
JobGoRound.com	<a href="http://www.jobgoround.com/">http://www.jobgoround.com/</a>
JobRight	<a href="http://www.jobright.com">http://www.jobright.com</a>
Jobs2Careers	<a href="http://www.jobs2careers.com/">http://www.jobs2careers.com/</a>
JobsBall	<a href="http://jobsball.co.uk/">http://jobsball.co.uk/</a>
JOBSEEQ	<a href="http://www.jobseeq.com/#jobs">http://www.jobseeq.com/#jobs</a>
JobsFlag	<a href="http://jobs.jobsflag.com/">http://jobs.jobsflag.com/</a>
Jobtomic	<a href="http://www.jobtomic.com">http://www.jobtomic.com</a>

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jobungo	<a href="http://www.jobungo.com">http://www.jobungo.com</a>
Johnson Jobs	<a href="http://www.johnsonjobs.com">http://www.johnsonjobs.com</a>
JustJobs	<a href="https://justjobs.com/">https://justjobs.com/</a>
Kimble Group	<a href="http://www.kimblegroup.com">www.kimblegroup.com</a>
Ladders	<a href="https://www.theladders.com/theladders/">https://www.theladders.com/theladders/</a>
LinkedIn	<a href="http://www.linkedin.com">www.linkedin.com</a>
Monster	<a href="http://www.monster.com">http://www.monster.com</a>
Online Job Applications	<a href="http://www.onlinejobapplications.com/">http://www.onlinejobapplications.com/</a>
Post Job Free	<a href="https://www.postjobfree.com/">https://www.postjobfree.com/</a>
PRSA Hoosier Chapter	<a href="http://www.prsaHoosier.org/job-bank">http://www.prsaHoosier.org/job-bank</a>
RecommendedJobs	<a href="http://www.recommendedjobs.com/#jobs">http://www.recommendedjobs.com/#jobs</a>
Resume Library Com	<a href="https://www.resume-library.com/">https://www.resume-library.com/</a>
SalesJobs.com	<a href="https://www.salesjobs.com">https://www.salesjobs.com</a>
Search Find Hired	<a href="http://searchfindhired.com/">http://searchfindhired.com/</a>
SimplyHired	<a href="http://www.simplyhired.com/">http://www.simplyhired.com/</a>
Startwire	<a href="http://www.startwire.com/">http://www.startwire.com/</a>
SuggestedJobs	<a href="http://www.suggestedjobs.com/#jobs">http://www.suggestedjobs.com/#jobs</a>
The Job Network	<a href="http://www.thejobnetwork.com/">http://www.thejobnetwork.com/</a>
TopUSAJobs	<a href="https://jobs.glidepath.com/careers/">https://jobs.glidepath.com/careers/</a>
VirtualVocations	<a href="https://www.virtualvocations.com">https://www.virtualvocations.com</a>
Work Now America	<a href="http://www.worknowamerica.com/jobs">http://www.worknowamerica.com/jobs</a>
Wullo	<a href="http://www.wullo.com/jobs.php#">http://www.wullo.com/jobs.php#</a>
Your Sales Engineer Jobs	<a href="https://www.getsalesengineerjobs.com/">https://www.getsalesengineerjobs.com/</a>
ZipRecruiter	<a href="https://www.ziprecruiter.com/">https://www.ziprecruiter.com/</a>

## OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class  
Monday Nights – 7:00-9:00pm @ Church at the Crossing

Introduction to P2E Participants  
 Danny's Closet of Hope  
 Dress for Success  
 Trinity Free Medical Clinic & other Healthcare  
 Connect 2 Help (211)  
 Food Pantries  
 Emergency Shelters  
 Employment Services/Staffing Companies  
 Recruiters by Specialty  
 Ex-Offender Re-Entry Assistance  
 Neighborhood Christian Legal Clinic & Legal Services  
 Mental Health & Substance Abuse  
 Counseling Services  
 Veterans Assistance

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Compassionate Support: Stephen Ministry/Divorce Care

WorkOne Organizations

Vocational Training & English as a Second Language