

PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

JOB OPPORTUNITIES & INFORMATION UPDATES

6.26.2017

(Employers: Jobs are posted on Church at the Crossing's Website under [Site Index; Passport to Employment; Resources; Job Board](#) each Monday Morning. To insure the viability of jobs posted, if you wish your job to be listed and remain on the most recent Job Board, you must resubmit your request each week no later than Friday, thank you.)

Need help refining your search on our job board?

Save the PDF to your computer (currently when you click on the link it just "opens" in your internet browser), open the PDF in a program like Adobe Acrobat. You can then use the "Find" feature found under the Edit menu. A little blue box appears in the upper right hand corner of the document. Just type in the word you are searching for and it will find all the instances where that word appears in the document.

**TOP 15 MOST POPULAR JOB BOARDS
BEST 50 NICHE JOB BOARDS
LINKEDIN**

<http://www.ebizmba.com/articles/job-websites>
<https://www.smartrecruiters.com/blog/best-50-niche-job-boards/>
<http://www.linkedin.com>

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P2E LISTINGS NEW THIS WEEK

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JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
(IVPS) Career & Technical Education (CTE) Teacher – 2017/18	K12, Inc	Posted on Kimble Group
Admissions Representative (Career Planning Specialist)	Empire Education Group Speedway, IN	Posted on Kimble Group
Agronomy Location Manager	Co-Alliance LLP Danville, IN	Posted on Indeed.com
Assistant Controller – Association Office	The YMCA Libby Hancock, HR Administrative Assistant Association Office 317.713.8516	www.indymca.org/jobs
Assistant Director of Leadership Development	NCAA	Posted on LinkedIn
Assistant Women's Soccer Coach	University of Indianapolis	Posted on Kimble Group
Associate Director of Admission for Operations	Butler University	Posted on LinkedIn
Associate Dr. Bldg Svc – Avondale Meadows	The YMCA Libby Hancock, HR Administrative Assistant Association Office 317.713.8516	www.indymca.org/jobs
Billing Specialist – Association Office	The YMCA Libby Hancock, HR Administrative Assistant Association Office 317.713.8516	www.indymca.org/jobs
Boys JV Head Basketball Coach	Hamilton Southeastern School District Fishers, IN	Posted on Kimble Group
Brand Ambassadors, Part-time	Seal Smart LLC Brooke Miller, Trade Show Coordinator Toll Free: 877.273.2511 Mobile: 3317.643.1583 www.seal-smart.com	To work events, trade shows, festivals, fairs, etc. in the Indianapolis and surrounding areas. If you are outgoing, coachable, and have transportation, please message me or send your resume to brooke.indysc@gmail.com .
Career Development Program Manager	Dress for Success Indianapolis Complete information about applying and the job description (including salary information) can be found here: http://indydfs.org/open-position/	Bachelor's degree with a minimum of 5 years experience in non-profit, human resources or related field preferred, or high school diploma or equivalent and 8 years work experience.
Career Opportunity in Sales	O'Malia's Fireplace and Outdoor Living Carmel, IN	Posted on Kimble Group
Career Services Advisor	The Art Institutes	Posted on Kimble Group
Client Executive	RenPSG Philanthropic Solutions Group 8910 Purdue Road, Suite 500	Career opportunity section of our web site: https://www.reninc.com/about-us/employment-opportunities/

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P2E LISTINGS NEW THIS WEEK		
JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
	Indianapolis, IN 46268 Office: 317.757.2555 www.reninc.com	
Director of Career Services	Indiana University Bloomington	Posted on LinkedIn
Early Childhood Director – Avondale Meadows	The YMCA Libby Hancock, HR Administrative Assistant Association Office 317.713.8516	www.indymca.org/jobs
Events and Festivals Manager	City of Carmel Department of Community Relations and Economic Development Interested candidates may apply by following this link< http://agency.governmentjobs.com/carmel/in/default.cfm >.	Please contact me with any questions, Jim Spelbring, Office Admininstaror City of Carmel Department of Human Resources jpspelbring@carmel.in.gov <mailto:jpspelbring@carmel.in.gov> 317-571-2465
Excel Coach (Meadows)	Goodwill Indy	Posted on Kimble Group
Football Assistant Coach – Half Time Position	Hamilton Southeastern School District Fishers, IN	Posted on Kimble Group
FT Site Director 35-IPS-Youth Development	The YMCA Libby Hancock, HR Administrative Assistant Association Office 317.713.8516	www.indymca.org/jobs
FT Site Director 40-Greenfield (JB Stephens)	The YMCA Libby Hancock, HR Administrative Assistant Association Office 317.713.8516	www.indymca.org/jobs
Full-Cycle Recruiter	Extract Talent	Posted on LinkedIn
Girls Lacrosse Varsity Head Coach	Hamilton Southeastern School District Fishers, IN	Posted on Kimble Group
Group Marketing Manager, Customer Experience	Roche	Posted on Indeed.com
Hatchery Supervisor	Maple Leaf Farms Cromwell, IN	Posted on Indeed.com
HR Assistant	Gleaners Food Bank of Indiana	Posted on LinkedIn
Human Resources Recruiter	Braden Business Systems	Posted on LinkedIn
Indiana Association for the Education of Young Child COACH	Indiana Association for the Education of Young Children	Posted on Kimble Group
Indiana Labor & Employment State Specialist Editor	Special Counsel	Posted on Kimble Group
Indianapolis-Accountemps Staffing Support	Robert Half-Robert Half Corporate	Posted on Kimble Group

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JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
Infrastructure & Application Vulnerability Management	SelSoft Inc.	Posted on Kimble Group
Internal Recruiting Coordinator	Spherion	Posted on Kimble Group
IT Networking Technician	Kemper Technology Consulting	Posted on Kimble Group
Job Coach	Janus Developmental Services Noblesville, IN	Posted on Kimble Group
LA Fitness Career Opportunity	LA Fitness	Posted on Kimble Group
Manager, Health & Safety	Salesforce.com	Posted on Kimble Group
Marketing & Merchandising Manager	Diamonds Direct	Posted on Kimble Group
Marketing Manager – Clinical Chemistry	Roche	Posted on Indeed.com
Marketing Manager – Point of Care	Roche	Posted on Indeed.com
Men’s Basketball Assistant Coach	Northern Wyoming Community College District Sheridan, IN	Posted on Kimble Group
Motor Coach Drivers	Cavallo Bus Lines	Posted on Kimble Group
New Employment Agency Recruiting Branch	Strataforce Greenfield, IN	Posted on Kimble Group
Office Manager	Frost Brown Todd	Posted on LinkedIn
Onboarding Coordinator	BCforward	Posted on LinkedIn
Onboarding Coordinator	Knowledge Services	Posted on LinkedIn
Planner/Buyer	Roche	Posted on Indeed.com
Program Director – Jordan/Witham (North/Lebanon)	The YMCA Libby Hancock, HR Administrative Assistant Association Office 317.713.8516	www.indymca.org/jobs
Program Director-Wellness & Sports-Witham	The YMCA Libby Hancock, HR Administrative Assistant Association Office 317.713.8516	www.indymca.org/jobs
Quality Control Technician – Diabetes Care	Roche	Posted on Indeed.com
Recovery Coach	Centerstone	Posted on Kimble Group
Recruiter	Brooksource	Posted on LinkedIn
Recruiting Assistant	Farmers Insurance Greenwood, IN	Posted on Kimble Group
Recruiting Coordinator	Gartner	Posted on Kimble Group
Resource and Staffing Coordinator/FT Rotating	St. Vincent Health	Posted on Kimble Group
Robotics Club Assistant Coach	Clark Pleasant Community School Corporation Zionsville, IN	Posted on Kimble Group
RPO Recruitment Relationship Manager	PrincetonOne	Posted on LinkedIn
Sales Coach	Capital Group Carmel, IN	Posted on Kimble Group

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JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
Sales Representative	Lighthouse Catholic Publishing Westfield, IN	Posted on Lighthouse Recruiting
Senior HR Generalist	LTCG	Posted on LinkedIn
Specialist: Operational Excellence and Food Safety - Steritech	Steritech	Posted on Kimble Group
Specialist: Operational Excellence and Food Safety – Steritech	AMBIUS Inc.	Posted on Kimble Group
Sr Master Data Analyst	Roche	Posted on Indeed.com
Sr Specialist – Learning Services	Roche	Posted on Indeed.com
Staffing Recruiter Seasonal Position	Elwood Staffing Plainfield, IN	Posted on Kimble Group
Talent Acquisition Specialist	Project Lead The Way	Posted on LinkedIn
Talent Development Specialist	Project Lead The Way	Posted on LinkedIn
Technical Recruiter	SkillStorm	Posted on LinkedIn
Territory Sales Representative	Breakaway Consultants Fishers, IN	Posted on ZipRecruiter
VP of Leadership Development and Coaching	Career Consultants OI Global Partners	Posted on LinkedIn
Wellness Coach – Part Time	Healthcare Therapy Services Franklin, IN	Posted on Kimble Group
Zone 2 Coordinator	Roche	Posted on Indeed.com

Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
.Net Developer	Mindlance	Kimble Group
Account Director, Market Access - Greenfield	Covance	Koch Davis
Account Executive, Commercial SMB - Marketing Cloud Financial Services	Salesforce	Johnson Jobs
Account Executive, Public Sector Accounts (Indianapolis, IN)	Dell	LinkedIn
Account Manager - Carmel	Capital Markets Placement	Johnson Jobs
Account Manager - State Farm Agent Team Member	Amy Henry - State Farm Agent	Johnson Jobs
Account Manager - State Farm Agent Team Member	Jasmine Singh - State Farm Agent	Johnson Jobs
Account Manager - State Farm Agent Team Member	Sarah Holtrup - State Farm Agent	Johnson Jobs
Account Manager - State Farm Agent Team Member - Bloomington	Allison Allen - State Farm Agent	Johnson Jobs
Account Manager / Customer Relationship	Gold Stream Solutions	Johnson Jobs

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Management		
Account Manager / Event Planner	IMMEDIATE HIRE	Koch Davis
Accounts Payable Operational Support Manager	GPC - Genuine Parts Company	Koch Davis
Air Compliance Project Manager/Consultant – Join our growing team! - Zionsville	Cornerstone Environmental	Monster
Application Development	Robert Half Technology	Koch Davis
Assistant Director of Leadership Development	NCAA	LinkedIn
Associate Director of Admission for Operations	Butler University	LinkedIn
Associate Manager – Lids Marketing	'47	Johnson Jobs
Automotive Tool Sales - Automotive Technician / Mechanic	MacTools	Monster
Business Development Manager	Ajilon	Koch Davis
Business Development Manager - United States	Direct Energy, LP	Koch Davis
Business Intelligence Developer	UnitedHealth Group	Koch Davis
C# / WPF developer	Sricom, Inc.	Kimble Group
C# Automation Developer Needed!!!	Robert Half Technology	Kimble Group
Cardiology Account Manager	Abiomed	Johnson Jobs
Clerical Support - Anderson	East Central Indiana CASA, Inc.	Kimble Group
Commercial Security Consultant - Sales - Fishers	ADT	Monster
Consultant Professional Services 3 - Vulnerability Threat Management	AT&T	Monster
Customer Account Manager	Aaron's Inc	Koch Davis
Customer Account Manager	One Point Marketing Supply Chain Optimization	Johnson Jobs
Director of Career Services - Bloomington	Indiana University Bloomington	LinkedIn
Director of Clinical Services (RN) - Home Health...	Brookdale Senior Living	Johnson Jobs
Dynamics CRM Developer	Auritas	Kimble Group
Enterprise Sales Representative	Varonis	LinkedIn
ETL Developer	CyberCoders	Kimble Group
Event Development Manager	AOTMP	Koch Davis
Financial Consultant	Fidelity	Monster
First Horizon Home Health Care is Hiring - Home Health Aide- Flexible Schedules	First Horizon Home Health Care, LLC	Johnson Jobs

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Fleet Account Manager - Columbus	Toyota Industries	Johnson Jobs
Floor Care hcr - Carmel	HCR ManorCare	Johnson Jobs
Health Information Manager - Frankfort	Clinton House Health and Rehab Center	Johnson Jobs
K-12 Education Account Manager	Tierney Brothers, Inc.	Johnson Jobs
Key Account Development Manager	Nestlé Waters North America	Koch Davis
Key Account Specialist - Endoscopy - Indianapolis	Boston Scientific Corporation	Koch Davis
Leasing and Marketing Manager - Bloomington	Campus Advantage	Johnson Jobs
MARKETING COMMUNICATION CONSULTANT	OneAmerica	Koch Davis
Marketing Manager	East Washington, LLC	Johnson Jobs
Marketing Manager	PTS Diagnostics	Koch Davis
Marketing Manager	Renaissance Electronic Services	Johnson Jobs
Marketing Manager - Fishers	Probo Medical	Koch Davis
Marketing Manager / Marketing Specialist (Digital... - Carmel	Fat Atom	Johnson Jobs
Microsoft Dynamics AX Developer	Meridianservices LLC.	David (Duke) Careers
Mulesoft Developer	SkillDemand	Kimble Group
Need>Java Developer	Ivy Tech Solutions Inc	Kimble Group
Onboarding Coordinator (Entry Level)	Knowledge Services	LinkedIn
Online Marketing Manager - Greenwood	The Creative Group	Johnson Jobs
Operating Systems Engineer	Indiana State Job Bank	David (Duke) Careers
Outside Sales - Membership Development Manager, Southern Indiana	Indiana Chamber of Commerce	Koch Davis
Outside Sales Representative/Account Manager - Shelbyville	L. Thorn Company Inc.	Johnson Jobs
Powertrain Systems Engineer - Kokomo	Delphi	David (Duke) Careers
Process Facilitator, Formulation	AstraZeneca Pharmaceuticals LP	Kimble Group
Processing Support - Carmel	Selective Insurance Group	Kimble Group
Product Account Manager I - Carmel	Orbis Education	Johnson Jobs
Product Marketing Manager - National Geographic...	Cengage Learning	Johnson Jobs
Psychiatry Sales Account Manager - Indianapolis...	Lundbeck LLC	Johnson Jobs
Real Estate Marketing Representative	Carpenter Realtors	Koch Davis
Release Developer 4	Oracle	Kimble Group
Retirement Plan Service Consultant	Artemis Search Partners	Monster

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Role	Hiring Firm	Source Job Board
RMA Business Development Manager	Moser Consulting Inc	Koch Davis
Sales Account Manager - ChemCare (Waste Management)	Univar	Johnson Jobs
Sales Manager - Roofing	The SMASH Co.	Johnson Jobs
Sales Relief Account Manager in North Indianapolis	Dr Pepper Snapple Group	Johnson Jobs
Salesforce Developer with Incorporan Inc	Incorporan Inc	Kimble Group
Senior Field Marketing Manager - Enterprise...	Oracle	Johnson Jobs
Senior Java Developer	CyberCoders	Kimble Group
Senior Systems Engineer	CyberCoders	David (Duke) Careers
Senior Systems Engineer - West Lafayette	Mercury Systems	David (Duke) Careers
Software Developer Maestro	Accreti	Kimble Group
Software Development Engineer in Test	Sallie Mae	David (Duke) Careers
Software Development Manager	CyberCoders	Koch Davis
Software Engineer Web Developer	Randstad	Kimble Group
SQL Developer - Healthcare	Kforce Inc.	Kimble Group
SQL Server Developer - Applied Technology - Healthcare - 13839	Crowe Horwath LLP	David (Duke) Careers
Sr. Business Development Executive - Indianapolis	Perficient	LinkedIn
Standard Support Success Agent	Salesforce	Kimble Group
Support Developer	Robert Half Technology	Kimble Group
Support Technician	Michael Baker International	Kimble Group
Systems Engineer - Bloomington	Indiana University	David (Duke) Careers
Systems Engineer (SCCM/ SCOM)	TEKsystems, Inc.	David (Duke) Careers
Tableau Developer	nDimensions	Kimble Group
Territory Vice President	Kelly Services	LinkedIn
Uber Part Time Driver - Independent Contractor	Uber	Monster
Vice President, Enterprise Accounts	The Judge Group	LinkedIn
VP Marketing	Sigstr	LinkedIn
VSTS Consultant	Beacon Hill Staffing Group, LLC	Monster
Wraparound Facilitator / Case Manager - Avon	Cummins Behavioral Health Systems	Johnson Jobs

Hiring – MJ/News/Coming Up
Networking / Career Fair

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News/Coming up

Networking

- Fri June 23, 9:00AM-10:30AM, **WorkOne Fishers Job Club**
- Tue June 27, 8:00AM-9:30AM, **Rainmakers Christian Professionals, Indiana Wesleyan University Indianapolis North Campus, 3777 Priority Way South Drive, Indianapolis, IN 4640**
[Information and registration](#)
- Tue June 27, 5:30PM-???, **Rainmakers June Eat and Drink at Ma Ma's House Korean, 8867 Pendleton Pike, Indianapolis, IN 46226**
[Information and registration](#)
- Tue June 27, 5:00PM-7:30PM, **Sparks After Hours, Redemption Alewerks, 7035 E. 96th St., Suite K, Indianapolis, IN 46250**
[Information and registration](#)
- **WorkOne Open Computer Lab, Thursdays up to June 22,, 1:00-3:00PM, weekly except for 3rd Thursday of the month – bring your resume, software/tools questions (PC, Word, Excel, ...)**
- **BPE, Mondays 8-9:30AM, Yeager Building 1, 11650 Lantern Road (Across from Four Day Ray, on the east side of the street) until further notice. Free parking in the garage south of the building. Meet in the conference room.**

Career Fair

Tue June 27, 10:00AM-2:00PM, **JobNewsUSA.com Job Fair, Old National Centre -Egyptian Room, 502 North New Jersey Street Indianapolis, IN 46204.** [Registration and more information](#)

EmployIndy – NEW THIS WEEK

Application Link: <http://employindy.hirecentric.com/jobs/>

ABA Therapist - SW Indianapolis
Business Solutions Representative - Employ Up Program
CDL Driver
Certified Quality Assurance Manager
Chemical Operator
Claims Technician - Fishers IN
Clinical Staff Supervisor - Valle Vista
Clinical Staff Supervisor - Community Based Treatment
CNC Machinist
Credit Operations Specialist
Customer Sales Associate
Customer Service Representative - Financial Services/Banking Industry
Customer Service Representative 1 - DT Indianapolis
Electrical Engineer - Noblesville
Forklift Operator
General Laborers - Processing Technicians
Immediate Opening BOBST Press Operator - West Side Indianapolis
Industrial Maintenance Technician
LPN / RN Southwest Indianapolis
Machine Operator
Manufacturing Operator
Mechanical Product Engineer - Noblesville

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EmployIndy – NEW THIS WEEK

Application Link: <http://employindy.hirecentric.com/jobs/>

Opportunity Zone Connector
Order Assembler - East side Indianapolis
Order Picker - East Indianapolis
Patient Services Representative - Fishers IN
Plastics Collection Technician / Supervisor
Production Associate
Production Plater
Production Supervisor
Quality Control Technician
RN Case Manager - NE Indianapolis
RN Clinical Manager - NE Indianapolis
Skills Development Technician
Technician 1 - Mechanic
Utility Associate - Manufacturing
Volunteer Manager
Warehouseman

NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

EXECUTIVE

Executive Director - Random Acts of Flowers. After the successful launch of its newest branch in Indianapolis, Random Acts of Flowers is seeking a skilled fundraiser to create and implement a local...[more](#)

FUND DEVELOPMENT

Assistant Director of Donor Relations - Butler University Advancement, Butler University. The Assistant Director of Donor Relations will join the Donor Relations team in planning and executing Butler's institution-wide comprehensive donor relations...[more](#)

Resource Development Coordinator - Teachers' Treasures. The Development Coordinator is responsible for supporting the on-going growth and success of Teachers' Treasures fundraising events and campaigns while...[more](#)

Grant Officer - Little Red Door Cancer Agency. The primary responsibility of this position includes overall planning, coordination and execution of Little Red Door's grant activity which includes identification...[more](#)

ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

Business Analyst - Indianapolis Public Transportation Corporation (IndyGo). The Business Analyst will be responsible for managing and interpreting data to improve IndyGo's customer service, support technology projects, and assist with...[more](#)

Administrative Assistant - Holy Trinity Greek Orthodox Church. Carmel Church is seeking a full-time Administrative Assistant to assist in providing financial and operational support to the clergy, Parish Council, Office...[more](#)

Advancement Associate - Gleaners Food Bank of Indiana, Inc. Provide administrative support to the President & CEO and Advancement Directors. The Associate will provide key support for day-to-day operations in...[more](#)

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

Vice President of Community Based Services - Children's Bureau, Inc. As our successful Vice President of Community Based Services candidate you would provide program leadership and oversight to ensure positive client...[more](#)

Executive Assistant, Marketing - United Way of Central Indiana. United Way of Central Indiana, recognizes that the key to success is a strong and cohesive team that works through shared values to achieve our mission. Advance...[more](#)

Staffing Support Coordinator - Noble. Noble's Community Living program is adding a Staffing Specialist role to its team and is actively seeking qualified candidates. This newly created role is responsible...[more](#)

Sponsorship and Generosity Coordinator - ServLife International. ServLife is looking for a motivated and experienced Sponsorship and Generosity Coordinator partners with the Executive Director and staff to oversee the...[more](#)

COMMUNICATIONS/MARKETING/EXHIBITS

Marketing & Special Events Internship - United Way of Central Indiana. United Way of Central Indiana, recognizes that the key to success is a strong and cohesive team that works through shared values to achieve our mission. We...[more](#)

Exhibit Development and Evaluation Specialist - Indianapolis Zoo. Personal passion about advancing animal conservation, both locally and globally, is a primary job responsibility of every employee at the Indianapolis Zoo. It is the...[more](#)

SALES

Sales Associate (Part-time) - Global Gifts. Multiple Part-Time Sales Associate Positions Available with Global Gifts. Join the fair trade movement! Global Gifts, a non-profit, fair trade organization in...[more](#)

IT/DATA

Director of Information Technology - Girls Inc. The Director of Information Technology provides the vision and leadership for implementing a portfolio of IT initiatives that create value for the national...[more](#)

FINANCE

Staff Accountant - Noble. Noble is adding a Staff Accountant position to our growing team! This position will report to Noble's CFO and will oversee accounting control functions, including...[more](#)

PROGRAMS

Instructor - Exodus Refugee Immigration. The purpose of the Instructor position is to deliver Cultural Orientation and Transportation Independence classes through the Language, Cultural...[more](#)

Director of Early Intervention and Prevention Initiative - MCCOY Inc. MCCOY Inc., the community's youth services intermediary, is seeking a strategic thinking and action oriented individual to assume leadership of the Early...[more](#)

Curriculum Specialist (part-time) - School on Wheels. School on Wheels provides one-one-one tutoring and

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

educational advocacy for students experiencing homelessness. The Curriculum Specialist will play an...[more](#)

Health Educator - Social Health Association. Professional with a Bachelor's Degree and a minimum of one-year teaching experience or youth services needed to facilitate Social Health Association...[more](#)

Professional Adolescent Health Educator - Social Health Association. Professional with a Bachelor's Degree and a minimum of one-year teaching experience or youth services needed to facilitate Social Health Association...[more](#)

Social Work - Homebuilders - Bethany Christian Services. Are you looking for an employer who values you as an employee and offers excellent training related to pertinent client issues and applicable theoretical...[more](#)

Director of Native Landscapes - Keep Indianapolis Beautiful, Inc. The Director of Native Landscapes oversees the IPL Project GreenSpace program, Stewardship efforts for both GreenSpace and KIB Clubs, and the Urban...[more](#)

GIC Community Coordinator - Keep Indianapolis Beautiful, Inc. The GIC Community Coordinator connects the community to KIB programs to enhance public spaces, strengthen multi-year neighborhood partnerships, and...[more](#)

INTERNSHIP/VISTAS

Near Eastside Education AmeriCorps Fellow - John Boner Neighborhood Centers. As a program of John Boner Neighborhood Centers and a key strategy of the IndyEast Promise Zone, we achieve our mission by positively affecting the...[more](#)

ROBERT HUTT'S JOB REPORT

Collabera

[Sr Financial Analyst](#)

Muncie (IN), Posted: Tuesday Jun 20th

Salem International University

[Payroll Administrator/Accounts Payable Specialist](#)

Carmel (IN), Posted: Sunday Jun 18th

Anthem, Inc.

[HR Operations Rep I/II \(Payroll\) - IN](#)

Indianapolis (IN), Posted: Monday Jun 19th

Shawn Higgins - State Farm Agent

[Account Representative - State Farm Agent Team Member](#)

Carmel (IN), Posted: Friday Jun 16th

KAR Auction Services, Inc.

[Payroll Specialist](#)

Carmel (IN), Posted: Monday Jun 19th

RAY S TRASH SERVICE, INC.

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ROBERT HUTT'S JOB REPORT

[Torchman | Strong Compensation & Benefits! \(8133221\)](#)

Indianapolis (IN), Posted: Friday Jun 16th

TriMedx

[Compensation Analyst](#)

Indianapolis (IN), Posted: Wednesday Jun 21st

That's Good HR, Inc.

[Payroll Specialist](#)

Indianapolis (IN), Posted: Tuesday Jun 20th

AFLAC INCORPORATED

[Aflac Insurance Sales Agent](#)

Indianapolis (IN), Posted: Thursday Jun 22nd

Aflac Incorporated

[Benefits Professional](#)

Lafayette (IN), Posted: Thursday Jun 22nd

Gannett

[Sr Cash Accounting Clerk](#)

Fishers (IN), Posted: Friday Jun 16th

RAY S TRASH SERVICE, INC.

[Dispatcher | Strong Compensation & Benefits! \(8113569\)](#)

Indianapolis (IN), Posted: Tuesday Jun 13th

VMS BioMarketing

[Part Time Payroll Analyst](#)

Indianapolis (IN), Posted: Friday Jun 16th

Trilogy Health Services LLC

[Accounts Payable / Payroll Coordinator](#)

Indianapolis (IN), Posted: Thursday Jun 15th

North American Processing Solutions

[Account Executive - B2B Sales](#)

Indianapolis (IN), Posted: Monday Jun 19th

Eastern Alliance Insurance Group

[Associate Claim Representative Workers Compensation](#)

Carmel (IN), Posted: Friday Jun 16th

Healthcare Therapy Services

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ROBERT HUTT'S JOB REPORT

[Payroll/HR Specialist](#)

Greenwood (IN), Posted: Friday Jun 16th

Accountemps

[Accounting Clerk](#)

Columbus (IN), Posted: Monday Jun 19th

Eastern Insurance Holdings, Inc.

[Associate Claim Representative Workers Compensation](#)

Carmel (IN), Posted: Friday Jun 16th

Drew Federau - State Farm Agent

[Intern - State Farm Agent Team Member](#)

Indianapolis (IN), Posted: Friday Jun 16th

OPPORTUNITIES:

- Have you ever considered Substitute Teaching? Kelly Educational staffing services 9 school districts in the Indianapolis area +about 20 Charter Schools! To be a Substitute Teacher or Paraprofessional you need a high school diploma or GED and the ability to pass a criminal background check. We provide free pre-hiring training and as a Substitute Teacher you have the ability to work full or part-time! You completely make your own schedule. School starts on July 26th, if you are interested please reply to this email with the job fair you would like to attend (they are listed below.) You can also view our [website http://uskesauth.kellyebiz.com/US-KES/indianapolis/](http://uskesauth.kellyebiz.com/US-KES/indianapolis/) for more information.
 - ✓ Job Fairs:
 - ✓ 6/15 9am-12pm in Washington Township - 8550 Woodfield Crossing Blvd, Indianapolis, IN 46240
 - ✓ 6/20 9am-2pm in Greenwood - 1279 N Emerson Ave. Suite C 46143
 - ✓ 6/22 9am-12pm in Greenwood - 605 West Smith Valley Road, Greenwood, IN 46142
 - ✓ 6/27 1pm-4pm in Wayne Township - 1220 South High School Road Indianapolis, Indiana 46241
 - ✓ 7/6 9am-12pm in Castleton – 5750 Castle Creek Parkway N. Suite 187, Indianapolis, IN 46250
 - ✓ 7/7 9am-12pm in Castleton – 5750 Castle Creek Parkway N. Suite 187, Indianapolis, IN 46250
 - ✓ 7/14 9am-12pm in Greenwood - 1279 N Emerson Ave. Suite C 46143
 - ✓ 7/20 9am-12pm in Lawrence - 6501 Sunnyside Rd, Indianapolis, IN 46236
 - ✓ 7/21 9am-12pm in Greenwood - 1279 N Emerson Ave. Suite C 46143
- **Sparks!** 5th Anniversary and a New Location! Redemption Alewerks is a great North side location known for creating community and fun. We are excited to partner with them to bring Sparks events to their location! 7035 E 96TH ST, SUITE K, INDIANAPOLIS, IN, 46250

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OPPORTUNITIES:

Sparks Lunch 1st Friday @ 11:30 am - 1 pm
Sparks After Hours 2nd Wednesday @ 5 pm

Get registered now and bring your friends! The first 30 people through the door get a FREE beer or house wine.
We are going to have one heck of a show!

- **Brown & Brown Insurance:** is hiring for a variety of positions. Visit www.bbinsurance.com/jobs/?state=38 for more.
- **BRIDGE JOBS:**
 - **Ushers** – Pacers, Butler Sports, Indy Fuel, Indy Eleven; ESG Security; Indy Star; jobs@esgsecurity.com or 317.261.0886
- **Rainmakers** will begin to waive registration fees for P2E participants, for their networking events. Identify yourself as working with Passport to Employment. For their upcoming calendar, see <http://gorainmakers.com/events/>. Special thanks to Jeff Crane and Monty Riffer for this arrangement!
- **Education/Training Opportunity:** Metropolitan School District; Community & Continuing Education Center; Washington Township; Northview Middle School, 8401 Westfield Blvd; Indianapolis, IN 46240; door #4; 317.259.5275; free classes for adults in need of skills training (academic and career certification*); Opportunities include: College preparation, basic academic skills classes, career certification (including: Certified Nursing Assistant, Certified Medical Assistant, HVAC, CNC, CDL (A & B), Welding, Microsoft Office, Pharmacy Technician, EMT, A+ (Computer Support Specialist), Building Maintenance, Aviation Manufacturing, Material Management and Logistics); *Career certification classes require meeting minimum eligibility criteria prior to enrollment.
- **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. (trinity/freeclinical.org/support)
- **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That's okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! 2554@kellyservices.com
- **Klamen Training & Development, LLC** is looking for those that can provide business services such as employee training, staff development, safety management, financial analysis, business consulting, website development and such. A brand new company, Klamen would like to offer its upcoming clients even more services and we need to create the needed partnerships in advance. Going forward, we can offer possible contracted professional jobs on a P/T basis to those that have skills to offer. Please see our company site at www.klamen.com to get an idea of the services that we offer and to see areas that we can add to offer to customers. Please send an email to jk@klamen.com or through the website if interested and we can begin a discussion. We also offer a referral rewards program as well. Thank you!
- **Liberty Tax Service:** join the team, become the next rising superstar with our Tuition Free Tax School; Bob Donica – Liberty Tax Fishers; 8757 E. 116th Street; Fishers, IN 46038; 317.912.2100; fisherstax@libertytax.com <http://marketing.libertytaxfishers.com/acton/ct/11030/s->

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OPPORTUNITIES:

[0028-1509/Bct/q-0017/I-0016:159b/ct4_1/1?sid=zBonSOIU5](https://www.facebook.com/MedxcelCareers)

- **Medxcel:** 5451 Lakeview Parkway S Drive; Indianapolis, IN 46268; Phone: 317.275.5973; Paula Earleywine, Talent Acquisition Consultant II (paula.earleywine@medxcelglobal.com) is searching for talent to join the Medxcel staff. For a listing of current positions visit <https://www.facebook.com/MedxcelCareers>
- **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programming, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:317.259.5275), the Adult Education office. Great opportunities for new careers.

REGULAR NETWORKING EVENTS:

- **NORTH-SIDE NETWORKING NIGHT:** FRIDAY NIGHTS LAKESIDE - SUNSET SATURDAYS; Open from 5pm till Midnight these great nights! Wednesday Night Live! Live Music Every Week! Don't Miss out on our North-side Networking Night. Every Thursday! You can go here for free registration: <https://northsidenetworkingnight.eventbrite.com/>
Chance to win Cubs Fan Getaway! Friday Night Lakeside w/ Slater Hogan
Providing the sounds to put you in that Summer State of Mind
Chance to win a Bud Light VIP experience every Friday. Sunset Saturdays
Various Bands and Entertainment every week! Every Night we will have fresh Summer Craft Cocktails.
- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups.
 - Fishers Group: Wednesdays; 9:30-11:00 AM; Work One Fishers – 10204 Lantern Road, Fishers; Facilitator: Mike Johnson at mikejohnsonmj@aol.com
 - Northeast Indy Group: Thursdays; 9:00-10:00 AM; Community North Hospital - 96th & Shadeland.; Facilitator: Jeff Crane at jcrane@esourcecoach.com
 - Carmel Group: Fridays; 9:00-10:30 AM; SoHo Café – 620 S. Rangeline Road, Carmel; Facilitator: Monty Riffer at mriffer@comcast.net
- **P2E Workshops at Church at the Crossing:** Contact us at p2e@golove.org P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second informercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
 - Tuesdays, 1:30 – 3:30 PM; Room 134 (Enter at Door 4 – green canopy)
- **Be Funemployed Volunteer Events:** for details see <http://www.befunemployed.org/VolunteerOpportunities.html>
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65th Street; Indianapolis, IN 46220; (65th and Binford Blvd)

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REGULAR NETWORKING EVENTS:

- **BPE** – will be relocating – starting Monday, June 26 – to the Yaeger Building in Fishers
- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumnus)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3rd Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint Thursday (IT Focus)** – 3rd Thursday of each month <http://techpoint.org/>
- **Vet to Vet** – Networking Events – hosted by WorkOne North Shadeland office, Wednesday mornings, 2 Wednesdays per month – contact Elliott Glandon, Veteran Services Liaison, eglandon@dwd.in.gov
- **WorkOne North (Pyramids)** – continues to offer classes on Microsoft Word, Excel, PowerPoint, for information contact them at 317.228.0682

STILL LOOKING?

BUSINESSES	WEBSITE
Amgen	http://www.amgen.com/
Angie's List	https://careers.angieslist.com/
Ascension Health	http://msc.ascensionhealth.org/
Avon	https://www.avon.com
Bankers Life	https://www.bankerslife.com/careers/
Bastian Solutions	http://www.bastiansolutions.com/about/careers
Best Media Version	http://www.bestversionmedia.com/
Citizens Energy Group	http://www.citizensenergygroup.com/Our-Company/Careers
Community Health Network	https://www.ecommunity.com/careers
Company Kitchen	https://companykitchen.com
Covance	http://jobsearch.covance.com/
Crowe Horwath	http://jobs.crowehorwath.com/
Dow AgroSciences	http://www.dowagro.com/en-us/careers
Engaging Solutions	http://www.engagingsolutions.net
Eskenazi Health	http://www.eskenazihealth.edu/careers
Exacq	https://www.exacq.com/about/jointheteam.php
Fastenal	https://careers.fastenal.com/
GEICO	http://www.geico.jobs/indy
Goodwill Industries	http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/
Green BEAN Delivery	http://www.greenbeandelivery.com
HealthX	http://www.healthx.com/global/careers/
hhGregg	http://www.hhgregg-jobs.com/

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Indiana State Fairgrounds	http://www.in.gov/statefair/fairgrounds/employment.html
Indiana, State of	http://www.in.gov/spd/careers/
Katz, Sapper & Miller	http://www.ksmconsulting.com/
Key Benefits Administrators	http://keybenefit.applicantpro.com/jobs/
Kroger Corporation	https://jobs.kroger.com/
LeadJen	https://www.leadjen.com/careers
Leidos	https://leidos.com/careers
Liberty Mutual Insurance	http://www.libertymutualcampus.com
Liberty Mutual Insurance	http://www.jobs.libertymutualgroup.com/indianapolis/claims-job
Lids	http://www.lids.com/HelpDesk/Corporate/CareerOpportunities
Lincoln Heritage Life	https://www.lhlic.com/
MacAllister Machinery	http://careers.macallister.com/jobs/
Navient Corp.	http://jobs.navient.com/indiana-jobs
Nestle USA	http://nestlejobs.com/indianapolis/nestle-usa-jobs
NextGear Capital/Cox Automotive	http://www.nextgearcapital.com/
Northwest Radiology	http://www.northwestradiology.com/about-nwr/careers
Omni Hotels & Resorts	http://www.omnihotels.com/careers
OurHealth	http://www.ourhealth.org/careers
Roche	http://www.roche.com/careers
SMC	http://www.jobs.net/jobs/smcusa/en-us/
STLogics	http://www.Stlogics.com/careers/
Stonegate Mortgage Corp.	http://www.stonegatemt看.com/careers.aspx
Stonemill Consulting, LLC	http://www.stonemillconsulting.com
TechPoint IT Jobs	http://techpoint.org/talent-network
Tekmark Global Solutions LLC	http://www.tekmarkinc.com/go.php?id=1
Town of Fishers	http://www.fishers.in.us/jobs
Town of Plainfield	http://www.townofplainfield.com/Employment-Opportunities/
Trine University	http://www.trine.edu/careers/ed-office-international-services.aspx
United Way of Central Indiana	http://www.uwci.org/careers
UnitedHealth Group	http://careers.unitedhealthgroup.com/
University of Indianapolis	https://jobs.uindy.edu
Waffle House	http://www.wafflehouse.com/whcareers/career-path
WestPoint Financial Group/MassMutual	http://www.westpointfinancialgroup.com
Wyndham Worldwide	http://www.wyndhamworldwide.com/
YMCA of Greater Indianapolis	http://www.indymca.org/jobs/
RECRUITING/STAFFING	WEBSITE
Abacus Service Corporation	http://www.abacusservice.com
Aegis Worldwide	http://teamaegis.com/job-seekers/search-jobs/
Artemis Search Partners, Inc.	http://www.artemissearchpartners.com/
Bastian Solutions	http://www.bastiansolutions.com/about-us/careers
BusinessWorkforce	http://www.businessworkforce.com/

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CareerArc	http://www.careerarc.com/about-us
Duke Careers	http://www.dukecareers.com
Express Employment Professionals-North, IN	http://www.expressindynorth.com
Express Employment Professionals-South, IN	http://www.expressindysouth.com
Gannett Talent Network	http://www.gannett.com/
Go Position	http://go-position.site/
Hireable NEW!!!	http://www.hireable.com
IDC Technologies, Inc.	http://www.idctechnologies.com
IndianaCAREERconnect.com	http://www.indianacareerconnect.com
Integrity Staffing Solutions	http://jobs.integritystaffing.com/
KForce	http://www.kforce.com/jobs
Koch Davis	http://www.kochdavis.com
Meridian Group	http://www.themeridiangp.com
Newell Brands/Jarden Corporation	http://jarden.jobs/jobs/?location=Indiana&q=brand
Platinum Recruiting	http://www.platinumrecruiting.com
Purple Ink	http://purpleinkllc.com/
QuEST Global	https://www.quest-global.com/
Randstad Engineering	http://engineers.randstadusa.com
Recruitology	https://apply.recruitology.com
Safari Solutions	http://www.safarisolutions.com/careers/
Sharpen	http://careers.sharpencx.com/
US Tech Solutions	http://www.ustechsolutions.com/
USAJOBS	http://www.usajobs.gov
VACO	http://www.vaco.com/indianapolis
Vitamin T	http://vitamintalent.com/find-work/
Wolfe & Associates, Inc.	http://www.wolferecruiting.com
Women Working in Technology	http://womenworkingintechnology.org/wp/
World Wide Staffing	http://www.worldwidestaffinginc.com
JOB BOARDS	WEBSITE
BeYond	http://www.beyond.com/
CandidatePoint	http://candidatepoint.com/recommended-jobs
Careeralerter	http://www.careeralerter.com/home
CareerAlerts	http://www.careeralerts.com/
careeravenue	http://www.careeravenue.com/
CareerBuilder	http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in
Craigslist-Indianapolis	https://indianapolis.craigslist.org/
CyberCoders	https://www.cybercoders.com/
David Careers	http://davidcareers.com/
Defenders Careers	https://defenderdirectcareers.silkroad.com/
Dice	http://www.dice.com/
efinancialcareers	http://www.efinancialcareers.com/

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FindYourCareer.com	http://www.findyourcareer.com/
FlexJobs	https://www.flexjobs.com/
Geebo Job Alerts	https://geebo.zipalerts.com/login
Glassdoor	https://www.glassdoor.com/index.htm
hireboard	http://www.hireboard.com/jobs/
Indeed	http://www.indeed.com/jobs
Job Alert Service	http://www.jobalertservice.com
Job Hunt Digest	http://www.jobhuntedigest.com/?q=
Job Thunder	http://www.jobthunder.com/jobs
JobDiagnosis	http://www.jobdiagnosis.com
JobGoRound.com	http://www.jobgoround.com/
JobRight	http://www.jobright.com
Jobs2Careers	http://www.jobs2careers.com/
JobsBall	http://jobsball.co.uk/
JOBSEEQ	http://www.jobseeq.com/#jobs
JobsFlag	http://jobs.jobsflag.com/
Jobtomic	http://www.jobtomic.com
jobungo	http://www.jobungo.com
Johnson Jobs	http://www.johnsonjobs.com
JustJobs	https://justjobs.com/
Kimble Group	www.kimblegroup.com
Ladders	https://www.theladders.com/theladders/
LinkedIn	www.linkedin.com
Monster	http://www.monster.com
Online Job Applications	http://www.onlinejobapplications.com/
Post Job Free	https://www.postjobfree.com/
PRSA Hoosier Chapter	http://www.prsaohosier.org/job-bank
RecommendedJobs	http://www.recommendedjobs.com/#jobs
Resume Library Com	https://www.resume-library.com/
SalesJobs.com	https://www.salesjobs.com
Search Find Hired	http://searchfindhired.com/
SimplyHired	http://www.simplyhired.com/
Startwire	http://www.startwire.com/
SuggestedJobs	http://www.suggestedjobs.com/#jobs
The Job Network	http://www.thejobnetwork.com/
TopUSAJobs	https://jobs.glidepath.com/careers/
VirtualVocations	https://www.virtualvocations.com
Work Now America	http://www.worknowamerica.com/jobs
Wullo	http://www.wullo.com/jobs.php#
Your Sales Engineer Jobs	https://www.getsalesengineerjobs.com/
ZipRecruiter	https://www.ziprecruiter.com/

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OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class
Monday Nights – 7:00-9:00pm @ Church at the Crossing

Introduction to P2E Participants
Danny's Closet of Hope
Dress for Success
Trinity Free Medical Clinic & other Healthcare
Connect 2 Help (211)
Food Pantries
Emergency Shelters
Employment Services/Staffing Companies
Recruiters by Specialty
Ex-Offender Re-Entry Assistance
Neighborhood Christian Legal Clinic & Legal Services
Mental Health & Substance Abuse
Counseling Services
Veterans Assistance
Compassionate Support: Stephen Ministry/Divorce Care
WorkOne Organizations
Vocational Training & English as a Second Language