

PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

JOB OPPORTUNITIES & INFORMATION UPDATES

9.5.2017

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(Employers: Jobs are posted on Church at the Crossing's Website under [Site Index; Passport to Employment; Resources; Job Board](#) each Monday Morning. To insure the viability of jobs posted, if you wish your job to be listed and remain on the most recent Job Board, you must resubmit your request each week no later than Friday, thank you.)

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THINGS TO KNOW

STARBUCKS JOB FAIR

1ST Wednesday of the Month at Main Street & US31; 1420 West Main Street; Carmel, IN 46302 3-6pm
3rd Wednesday of the Month at 82nd Street & Craig; 6714 E. 82nd Street; Indianapolis, IN 46250 3-6pm
Health benefits, a 401(k) and growth opportunities. Now Hiring Barista & Shift Supervisors Full Time & Part Time at
Castleton, Carmel, Westfield & Fishers Locations

KROGER JOB FAIR

September 18th from 12pm to 4pm at the Kroger Store located on 7272 Fishers Crossing Drive; Fishers, IN 46038
Apply today at jobs.kroger.com

DRESS FOR SUCCESS – INDIANAPOLIS – JOB FAIRS

September 21, 2017 from 11am to 2pm – Indianapolis Career Fair
October 5, 2017 from 11am to 2pm – Indianapolis Career Fair

NEW TOOLS AVAILABLE TO HOOSIER JOB SEEKERS

If you are looking for a better-paying job in a high-demand field, a new website will connect you with the training and resources to get started. The state just launched the “Next Level Jobs” initiative and nextleveljobs.org. You can quickly get connected with resources and share your information with employers. Interested? Visit: <http://nextleveljobs.org/2017> or <http://www.des05.com/t/33794534/995558842/74517845/0/60330/?x=b85970f4>

500 INDY JOBS NOW AVAILABLE AT TOPGOLF

Global sports entertainment leader Topgolf today announced hiring plans for its 34th location, which will open early fall. Approximately 500 new jobs have been posted online at topgolf.com/careers, and auditions begin in three weeks. Available positions include servers, bartenders, kitchen, maintenance, guest services staff and many more. Interested applicants should register to audition at an upcoming recruitment event. Visit Topgolf.com/Careers for more information.

Need help refining your search on our job board?

Save the PDF to your computer (currently when you click on the link it just “opens” in your internet browser), open the PDF in a program like Adobe Acrobat. You can then use the “Find” feature found under the Edit menu. A little blue box appears in the upper right-hand corner of the document. Just type in the word you are searching for and it will find all the instances where that word appears in the document.

TOP 15 MOST POPULAR JOB BOARDS
BEST 50 NICHE JOB BOARDS
LINKEDIN

<http://www.ebizmba.com/articles/job-websites>
<https://www.smartrecruiters.com/blog/best-50-niche-job-boards/>
<http://www.linkedin.com>

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LISTINGS NEW THIS WEEK		
JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
Account Executive	Lessonly 317.469.9194	http://www.lessonly.com/hiring
Aquatics Director – Benjamin Harrison	Libby Hancock, HR Admin. Asst. Association Office The YMCA 317.713.8516 direct lhancock@indymca.org	www.indymca.org/jobs
Assembler	SMC	http://www.jobs.net/jobs/smcusa/en-us/
Business Development Associate	WorkSmart Systems	LinkedIn
Claims Return Associates	SMC	http://www.jobs.net/jobs/smcusa/en-us/
Clinical Recruiter	Ascension At Home	LinkedIn
CNC Operator	SMC	http://www.jobs.net/jobs/smcusa/en-us/
CNC Programmer	SMC	http://www.jobs.net/jobs/smcusa/en-us/
Construction Workers	Harvey Construction Company Inc. Harold Harvey, President 9125 East 146 th Street Noblesville, IN 46060 317.773.7302	
Coordinator of Employment	Indianapolis Public Schools	LinkedIn
Customer Support Manager	The Wendy's Company	LinkedIn
Delivery Drivers	Papa John's 965h Street and Mollenkompf	If anyone is in need of extra cash, our hours are very flexible, and tips average to about \$10/hr.
Director, Workforce Development	Salesforce	LinkedIn
Enterprise Account Executive	Lessonly 317.469.9194	http://www.lessonly.com/hiring
Entry Level Sales/Recruiter	ProLink Staffing	LinkedIn
FT Site Director 35 – Hickory – Youth Development	Libby Hancock, HR Admin. Asst. Association Office The YMCA 317.713.8516 direct lhancock@indymca.org	www.indymca.org/jobs
FT Site Director 40 – East (Mt. Comfort Schools) – Youth Development	Libby Hancock, HR Admin. Asst. Association Office The YMCA 317.713.8516 direct lhancock@indymca.org	www.indymca.org/jobs
HR Business Partner	Sysco	LinkedIn
HR Specialist	Purple Inc llc	LinkedIn
HR SS Learning Services Specialist	Roche	Indeed.com
Human Resources Administrator	Trustaff	LinkedIn
Human Resources Assistant	That's Good HR, Inc.	LinkedIn
Human Resources Coordinator	Stanley Black & Decker, Inc.	LinkedIn

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Human Resources Generalist	Ryobi Die Casting, Inc.	LinkedIn
Human Resources Generalist	Sacoma, LLC	LinkedIn
Human Resources Manager	Essentra	LinkedIn
Kids Lead Coordinator	Redeemer Presbyterian Church To apply, please send resume and cover letter to Todd Dawkins at todd@redeemindy.org	Required Job Skills: able to recruit, train, and motivate volunteers; able to work with other ministry leaders, good communicator, organized; enjoys working with children and adults; able to show initiative and prioritize tasks; ability to administrate, organize and communicate (detail oriented); growing grasp of gospel truth (bold and broken)
Material Handler	SMC	http://www.jobs.net/jobs/smcusa/en-us/
Multicultural Community Relations Coordinator	Indiana Donor Network	LinkedIn
Office Manager	BNI – Central Indiana	LinkedIn
Operator	SMC	http://www.jobs.net/jobs/smcusa/en-us/
Professional Recruiter	Extract Talent	LinkedIn
Professional Technician (2 FT Positions)	Sani-Bright www.sanibrightcarpetcleaning.com 317.334.1900	No experience is required; paid training; continuing education; paid vacations & sick days; retirement savings options; starting base pay is \$14-\$17/hours plus commission.
Program Coordinator	Indiana University Bloomington	LinkedIn
Recruiter	LucidCorps	LinkedIn
Reproductive Biologist	Community Health Network	Indeed.com
Sales	SMC	http://www.jobs.net/jobs/smcusa/en-us/
Sales Development Representative	Lessonly 317.469.9194	http://www.lessonly.com/hiring
Senior Office Administrator	Ogletree Deakins	LinkedIn
Software Engineer, Back End (Mid-Sr.)	Lessonly 317.469.9194	http://www.lessonly.com/hiring
Software Engineer, Front End (Mid-Sr.)	Lessonly 317.469.9194	http://www.lessonly.com/hiring
Software Engineer, Fullstack (Mid-Sr.)	Lessonly 317.469.9194	http://www.lessonly.com/hiring
Talent Acquisition Specialist	Kelly Services	LinkedIn
Talent Management Consultant	OneAmerica Financial Partners, Inc.	LinkedIn
Tech Support Specialist-Point of Care, Support, Roche Support Network	Roche	Indeed.com
Technical Staffing Recruiter	TEKsystems	LinkedIn
Yard Specialist – Weekend Part Time – 16 Hrs	Amazon	LinkedIn

Hiring – MJ/word of mouth NEW THIS WEEK

Role	Hiring Firm	Source Job Board
.Net Developer	Artisan Talent, Inc.	Koch Davis

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Account Executive	Box Top Advertising	Koch Davis
Account Manager	Star Leasing Company	Johnson Jobs
Account Manager	The Basement	Koch Davis
Account Manager – Indiana Area Purchase Executive	Alpha Automotive	Koch Davis
Account Representative	Adams Remco, Inc	Koch Davis
Account Representative	Indianapolis Team	Koch Davis
Administrative & Marketing Executive Assistant	CBRE	Koch Davis
APARTMENT PROPERTY MANAGER - Daleville	RealAmerica Management, LLC	Koch Davis
Application Developer	Eli Lilly and Company	Kimble Group
Assistant Brand Manager - Noblesville	IMMEDIATE HIRE	Koch Davis
Bar Manager	Gecko Hospitality	Koch Davis
Business Development Specialist	Auto Research Center	Koch Davis
Business System Consultant	Ciber	Monster
Cherwell developer	Ivy Tech Solutions Inc	Kimble Group
Clinical Informaticist - Carmel	Clinical Architecture	David (Duke) Careers
Cloud PAAS Developer	Rapid External Solutions Inc (R-E-S)	Kimble Group
Contract Recruiter - Indianapolis, IN	CoWorx Staffing Services	Koch Davis
Controller - Greenwood	Healthcare Therapy Services, Inc.	David (Duke) Careers
Customer & Sales Account Rep Entry Level [FULL TIME] - Greenwood	James Marketing Consultants	Koch Davis
Customer Service and Sales Account Representative - Anderson	Lynx Incorporated	Koch Davis
Customer Service Rep - Sales & Marketing	Indianapolis Team	Koch Davis
Customer Service Representative (csr)	Grisham & Gaines	David (Duke) Careers
Customer Success Manager II	One View Inc.	Koch Davis
Dev Ops Development Manager	Komadix	Koch Davis
Digital Marketing SEO Content Writer - Carmel	JD Byrider	Koch Davis
Document Imaging and Technology Business Development Manager	Netwise Resources	David (Duke) Careers
Entry Level - 3 Immediate Openings / Paid Training	G + G	Koch Davis
Entry Level Account Manager (Sales / Marketing) Full Time	James Marketing Consultants	Johnson Jobs
Entry Level Assistant Manager - Retail & Customer Service	BANTAM - INDIANAPOLIS	Koch Davis

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Entry Level Management Trainee (Sales / Marketing / Communications) - Carmel	James Marketing Consultants	David (Duke) Careers
ENTRY LEVEL Manager, Marketing & Event Production?	IMMEDIATE HIRE	Koch Davis
ENTRY LEVEL Openings-Immediate Hire / FULL PAID TRAINING!!!	Grisham & Gaines	Koch Davis
Entry Level Sales Manager	USHA	Koch Davis
Entry Level Sales Manager - Muncie	USHA - Indiana	Koch Davis
Entry Level Technical Support Specialist	vCom	Koch Davis
Entry-Level Digital Marketing Professional - Carmel	The Web Guys	Koch Davis
EVENT COORDINATOR - Sales / Marketing / Account Management	Grisham & Gaines	Koch Davis
Event Coordinator / Sales Representative	IMMEDIATE HIRE	Koch Davis
Event Planning - Public Relations - Events-Entry Level - Greenwood	BANTAM - INDIANAPOLIS	Koch Davis
Field Service Engineer - UV Water Treatment	CoberonChronos	David (Duke) Careers
Front End Developer	Vitamin T	Koch Davis
Full Stack or UI Developer	SpendBridge	Kimble Group
General Manager	Kimball Electronics	Koch Davis
German Bilingual Project Manager	Tailored Management	Koch Davis
HHA (Home Health Aide) - Greenwood	Maxim Health - Homecare	Johnson Jobs
HRIS Developer/Analyst - Carmel	KAR Auction Services, Inc.	Kimble Group
Hybris Architect Consultant	Longford & Company	Monster
Industrial Manufacturing Engineer	S&R Resources	David (Duke) Careers
Inside Sales Account Executive	One View Inc.	Koch Davis
Junior Full Stack Software Developer	Viral Launch	Koch Davis
Junior Marketing Manager/Sales/Retail-Entry Level \$10-16/HR	Hilltop Marketing Solutions	Koch Davis
Lactation Consultant	Community Health Network, Inc	Monster
Leasing Consultant - Plainfield	Crown Plaza Apartments	Monster
Logistics Support	Yusen Logistics	Koch Davis
Management - Real Estate Design & Development	Trinitas Ventures	Koch Davis
Management / Turnaround Consultant	International Services Inc.	Monster
Management Trainee Entry Level (Sales / Marketing / Advertising) - Smith Valley	James Marketing Consultants	David (Duke) Careers
Manager, Product Lines - Shelbyville	Knauf Insulation North America & Silvercote	Koch Davis

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
	Lamination, LLC.	
Marketing and Administrative Coordinator - Part Time - Lebanon	Boone County Chamber of Commerce	Boone County Chamber of Commerce
Marketing Coordinator – Paid Internship	Grisham & Gaines	Koch Davis
MARKETING FIRM NOW HIRING FOR FALL 2017 -ENTRY LEVEL/ PAID TRAINING	BANTAM - INDIANAPOLIS	Koch Davis
Marketing Manager *IMMEDIATE HIRE*	Hilltop Marketing Solutions	Koch Davis
Marketing Manager, International	PTS Diagnostics	Koch Davis
Mechanical Engineer	Pro Talent Group	David (Duke) Careers
Mid-Level Full Stack Software Developer	Viral Launch	Koch Davis
Mortgage Company Branch Manager	Sagamore Home Mortgage	Koch Davis
Nurse Practitioner - Part Time/Per Diem (2 Openings) - Columbus	Matrix Medical Network	Johnson Jobs
On-Site Manager	Spherion	Koch Davis
Organizational Development Consultant	OneAmerica	Koch Davis
Outside Sales Representative - Muncie	Central Payment	Koch Davis
Pharmacy Technician - Picking	CVS Health	Monster
Process Validation Engineer	Professional Resource Partners	David (Duke) Careers
Project Manager	Energy Systems Group	Koch Davis
Public Relations Associate *Face to Face CSR - Immediate Hire! - Lebanon	Honorable Marketing Solutions	David (Duke) Careers
Regional Business Manager-Sales	Maytronics US, Inc.	Koch Davis
Regional Chief Development Officer	American Red Cross	Koch Davis
Registered Nurse (RN)--extended care team--Weekend nights	Transitions Hospice	Johnson Jobs
Restaurant Manager - Full Service	Allegra Highsmith Recruiter ahighsmith@goodwinhospitality.com	Koch Davis
Restaurant Managers/Executive Chef	Bill Shea Recruiter bshea@goodwinhospitality.com	Koch Davis
Retail Sales Consultant - Fishers	AT&T	Monster
RN Case Manager	DBMS Health	Johnson Jobs
RN-OR - Travel Nursing: OR Travel Nursing Opportunity in Indianapolis, IN.	Rnnetwork	Monster
Sales and Customer Service Representative Paid Training	Lynx Incorporated	Koch Davis
Sales and Marketing Representative	The Prather Practice	Koch Davis
Salesforce Whisperer - Carmel	Clinical Architecture	David (Duke) Careers
Senior Salesforce Developer (full time, permanent position)	Customertimes\	Koch Davis

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Hiring – MJ/word of mouth NEW THIS WEEK

Role	Hiring Firm	Source Job Board
Senior Software Engineer - Carmel	Clinical Architecture	David (Duke) Careers
Software Developer - Carmel	Zotec Partners, LLC	Kimble Group
Specialist, OEM Sales Channel - Shelbyville	Knauf Insulation North America & Silvercote Lamination, LLC.	Koch Davis
SPORTS MINDED INDIVIDUALS WANTED - Entry Level Marketing & Advertising	IMMEDIATE HIRE	David (Duke) Careers
Sr. Mulesoft Developer	SkillDemand	Koch Davis
Sr. UI Developer	Critical Skills Inc dba CSpring	Kimble Group
Sr. UI Developer	SkillDemand	Koch Davis
Technical Support Specialist	InfoDynamics	Koch Davis
UI Developer	Digitek Software, Inc.	Kimble Group
UI Developer	SkillDemand	Kimble Group
Web Application Developer - Fishers	Brooksource	Kimble Group

MIKE'S NEWS/COMING UP:

News/Coming up

- The group voted...we WILL be meeting next week.
- Networking:
 - Breakfast of Champions: Go Green at Work (OneZone Event)
 - Thursday, August 31, 2017 8:00 a.m. - 9:30 a.m.
 - OneZone Conference Room
 - 10305 Allisonville Rd., Ste B, Fishers, IN 46038
 - Cost - \$10 - \$20
 - For more information and to register:
 - <http://web.onezonecommerce.com/events/Breakfast-of-Champions-Go-Green-at-Work-3054/details>
 - Sparks Luncheon
 - Friday September 1, 2017 11:30 a.m. - 1:00 p.m.
 - Redemption Alewerks
 - 7035 E. 96th St, Suite K Indianapolis, IN, 46250
 - Register: <https://www.eventbrite.com/e/sparks-lunch-tickets-31976035182>
- Training (Noblesville Library)
 - Excel Part 1 - Wed Sep 6, 2 PM
 - Power Point basics – Tue Sep 12, 9:30AM
 - Online registration via Noblesville library site
- WorkOne Job Club – Friday 9AM, WorkOne Noblesville office
- WorkOne Computer Lab will happen this week, Thursday from 1:00to 3:00. If you have questions, including job search, come on in.
- BPE, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN

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MIKE'S NEWS/COMING UP:

- Contact Rich Tensmeyer or Dan Reneau for details

Indy – NEW THIS WEEK

Application Link: <http://employindy.hirecentric.com/jobs/>

Administrative Assistant
Carrier Operations Rep - East Indy
Clinical Staff Supervisor - Community Based Treatment
Crew Leader - Greater Indianapolis
Crew Member / Gardener - Greater Indianapolis
Crew Member Driver - Greater Indianapolis
Director of Quality and Analytics - EmployIndy
Facility Maintenance Technician
Forklift Operator
Inside Operations Specialist/Customer Service
Irrigation Technician - Greater Indianapolis
Lab Coordinator - East Indianapolis
Licensed Plumber/Plumber Technician
LPN / RN Southwest Indianapolis
Machine Operator
Machine Operator - NW Indianapolis
Maintenance Operator
Manager of Information Services - EmployIndy
Production Associate
Production Plater
Sales Representative/Public Sector
Skills Development Technician
Solder - NW Indy
Spray Technician - Greater Indianapolis
Technician 1 - Mechanic
Utility Associate - Manufacturing
Work-Based Learning Coordinator - EmployIndy

NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

EXECUTIVE

Executive Director - Indiana Association of Resources & Child Advocacy (IARCA). The Indiana Association of Resources & Child Advocacy (IARCA) seeks an energetic, experienced leader to promote the collective and best interests of...[more](#)

Executive Director - Progress House. Progress House seeks a full-time Executive Director. This position provides leadership in fulfilling the

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

mission of Progress House. The Executive Director...[more](#)

FUND DEVELOPMENT

Vice President for Development/Associate Vice President for Development - Ball State University Foundation. As Ball State University prepares to celebrate its centennial in 2018 and launch its second century of education and service, the Ball State University Foundation...[more](#)

Director of Development - Mary Rigg Neighborhood Center. An exciting senior leadership opportunity for an experienced professional to champion revenue-generation through philanthropy to support a vital nonprofit...[more](#)

Vice President for Development and External Relations - International School of Indiana. The International School of Indiana (ISI), the premier pre-K through Grade 12 international school in the Midwest, is seeking an outstanding fund raising...[more](#)

Coordinator of Donor Relations and Stewardship - Franklin College. Franklin College seeks a proactive, highly motivated and detail oriented professional to serve as the Coordinator of Donor Relations and Stewardship. This...[more](#)

ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

Program Coordinator/Membership Specialist - Synergos, An Association Management Company. We seek a successful candidate who is someone that excels in customer service, uses good judgment, takes initiative, attends to detail, works independently to meet...[more](#)

Position with a Purpose (Title TBD with input from applicant) - Pathway to Recovery. Pathway to Recovery is looking to hire a key player to work side by side with our Program Director to strengthen and improve our organization...[more](#)

Administrative Assistant (Part-time) - ServLife International. ServLife is looking for a detail-oriented, task-driven administrative assistant. This position will handle processing checks, sponsorship and donor activity, and general...[more](#)

Chapter & Regional Operations Specialist - Sigma Theta Tau International. Our purpose is to support learning and professional development of nursing professionals through knowledge dissemination. We have over 130,000 active...[more](#)

Deputy Director/COO - Community Alliance of the Far Eastside (CAFE). With a focus on helping children, struggling families, or other people facing challenges, the Deputy Director can have a positive effect on the health and...[more](#)

Director of Membership - Raybourn Group International. Association Management Company is seeking full time employee to serve as a Director of Membership. Excellent attention to detail, strong written and verbal communication skills required...[more](#)

MARKETING/COMMUNICATIONS/EVENTS

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

Communications Coordinator - American Legion Auxiliary National Headquarters. For nearly a century, the American Legion Auxiliary has been serving, helping, and meeting the needs of our nation's veterans, military, and their families, both here...[more](#)

Manager, The Longest Day - Alzheimer's Association Greater Indiana Chapter. This position will manage and implement the Alzheimer's Association's signature event The Longest Day through volunteer recruitment and engagement and...[more](#)

Vice President and Chief Marketing Office - Conner Prairie. The Vice President and Chief Marketing Officer (VP & CMO) reports to the President/CEO, and as the chief marketing strategist for the organization is...[more](#)

Database Coordinator - Indianapolis Museum of Art (IMA). The Indianapolis Museum of Art (IMA) at Newfields is seeking a Database Coordinator to serve as a valuable team member within their comprehensive...[more](#)

FINANCE

Area Tax Site Coordinator - Morgan County (part-time) - United Way of Central Indiana. United Way of Central Indiana, recognizes that the key to success is a strong and cohesive team that works through shared values to achieve our mission. The VITA...[more](#)

Area Tax Site Coordinator - Hancock County (part-time) - United Way of Central Indiana. United Way of Central Indiana, recognizes that the key to success is a strong and cohesive team that works through shared values to achieve our mission. The VITA...[more](#)

Area Tax Site Coordinator - Hendricks County (part-time) - United Way of Central Indiana. United Way of Central Indiana, recognizes that the key to success is a strong and cohesive team that works through shared values to achieve our mission. The VITA...[more](#)

FACILITIES

Director of Facility and Maintenance - John Boner Neighborhood Centers. The Director of Facility and Maintenance ensures proper operation of all aspects of John H. Boner Community Center's buildings to create an optimal, safe and cost...[more](#)

PROGRAMS

Program Manager - Early Learning Indiana. Early Learning Indiana is looking for a Program Manager for our Partnerships for Early Learners team. As a member of the Data Team, the Program Manager will...[more](#)

Temporary Intake Specialists (Grant Funded) - United Way of Central Indiana. The Low-Income Home Energy Assistance Program (EAP) is designed to assist eligible low-income households pay for winter energy services. EAP will provide a...[more](#)

Temporary Quality Assurance Reviewer (Grant Funded) - United Way of Central Indiana. The Low-Income Home Energy Assistance Program (EAP) is designed to assist eligible low-income households pay for winter energy services. EAP will provide a...[more](#)

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

Employment Specialist - Fathers and Families Center. Fathers and Families Center is looking for an Employment Specialist to help participants find and keep competitive employment that is consistent with their...[more](#)

Youth Program Coordinator - Domestic Violence Network. Serve as a culturally competent, creative and engaging person to work with youth, DVN staff and board members to coordinate, develop and facilitate programs and...[more](#)

Family Support Coordinator - Ronald McDonald House Charities of Central Indiana, Inc. The Family Support Coordinator is charged with welcoming our families, facilitating their check-in process, and developing and coordinating activities to enrich the time...[more](#)

Community Outreach Coordinator (Bloomington) - Wheeler Mission Ministries. The Community Outreach Coordinator connects the Bloomington community to Wheeler Mission and promotes the organizational mission throughout the...[more](#)

Income Support Coach - Community Alliance of the Far Eastside (CAFE). The Income Support Coach links residents of the Far Eastside of Indianapolis to support services provided by the Community Alliance of the Far Eastside as well as...[more](#)

Agency Services Associate (Warehouse/Customer Service) - Gleaners Food Bank of Indiana. The Agency Services Associate will provide superior customer service, both internally and externally and be the point person for agencies as they pick up their...[more](#)

ROBERT HUTT'S JOB REPORT

Accurate Personnel

[Staffing Coordinator - Recruiter](#)

Indianapolis (IN), Posted: Friday Aug 25th

BANTAM - INDIANAPOLIS

[MARKETING FIRM NOW HIRING FOR FALL 2017 -ENTRY LEVEL/ PAID TRAINING](#)

Indianapolis (IN), Posted: Monday Aug 28th

MerchantPro Express

[Outside Sales Representative](#)

Indianapolis (IN), Posted: Monday Aug 28th

Integrated Merchant Alliance

[Business Account Executive- 3K Ramp Up Bonus/Dynamic Opportunity](#)

Indianapolis (IN), Posted: Monday Aug 28th

The Leazer Group- Lipps Agency

[Insurance Agent-Agency Owner](#)

Indianapolis (IN), Posted: Sunday Aug 27th

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ROBERT HUTT'S JOB REPORT

Faurecia Interior Systems

[Human Resources Generalist](#)

Indianapolis (IN), Posted: Thursday Aug 31st

Safari Solutions

[Sales / Industrial](#)

Indianapolis (IN), Posted: Friday Aug 18th

State of Indiana

[Business Administrator 2 - Richmond State Hospital](#)

Richmond (IN), Posted: Thursday Aug 31st

Fairfield Manufacturing Company Inc

[Payroll and Benefits Administrator](#)

Lafayette (IN), Posted: Sunday Aug 27th

CNO Financial Group

[SR Business Systems Analyst](#)

Carmel (IN), Posted: Wednesday Aug 30th

Lead Generators USA

[SEO Sales -\\$82,000+ SEO BY NERDS- Atlanta SEO Marketing Experts](#)

Indianapolis (IN), Posted: Sunday Aug 27th

Telamon

[Payroll Manager](#)

Carmel (IN), Posted: Friday Sep 1st

BGBC Partners, LLP

[Controller](#)

Indianapolis (IN), Posted: Friday Sep 1st

AAI Global

[Payroll and Human Resources Coordinator](#)

Indianapolis (IN), Posted: Wednesday Aug 30th

Crowe Horwath

[Government Consulting Sr. Manager](#)

Indianapolis (IN), Posted: Thursday Aug 31st

GOOD INFORMATION

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GOOD INFORMATION

OPPORTUNITIES:

- **Education/Training Opportunity:** Metropolitan School District; Community & Continuing Education Center; Washington Township; Northview Middle School, 8401 Westfield Blvd; Indianapolis, IN 46240; door #4; 317.259.5275; free classes for adults in need of skills training (academic and career certification*); Opportunities include: College preparation, basic academic skills classes, career certification (including: Certified Nursing Assistant, Certified Medical Assistant, HVAC, CNC, CDL (A & B), Welding, Microsoft Office, Pharmacy Technician, EMT, A+ (Computer Support Specialist), Building Maintenance, Aviation Manufacturing, Material Management and Logistics); *Career certification classes require meeting minimum eligibility criteria prior to enrollment.
- **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. (trinty/freeclinical.org/support)
- **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That's okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! 2554@kellyservices.com
- **Have you ever considered Substitute Teaching?** Kelly Educational staffing services 9 school districts in the Indianapolis area +about 20 Charter Schools! To be a Substitute Teacher or Paraprofessional you need a high school diploma or GED and the ability to pass a criminal background check. We provide free pre-hiring training and as a Substitute Teacher you have the ability to work full or part-time! You completely make your own schedule. School starts on July 26th, if you are interested please reply to this email with the job fair you would like to attend (they are listed below.) You can also view our [website](http://uskesauth.kellybiz.com/US-KES/indianapolis/) <http://uskesauth.kellybiz.com/US-KES/indianapolis/> for more information.
- **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programming, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:317.259.5275), the Adult Education office. Great opportunities for new careers.

REGULAR NETWORKING EVENTS:

- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups.
 - Fishers Group: Wednesdays; 9:30-11:00 AM; WorkOne – 300 N. 17th Street, Noblesville; (Ivy Tech Noblesville Campus) Facilitator: Mike Johnson at mikejohnsonmi@aol.com
 - Northeast Indy Group: Thursdays; 9:00-10:00 AM; Community North Heart Hospital, 8075 N. Shadeland Ave.; Facilitator: Jeff Crane at jcrane@esourcecoach.com

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GOOD INFORMATION

- Carmel Group: Fridays; 9:00-10:30 AM; SoHo Café – 620 S. Rangeline Road, Carmel; Facilitator: Monty Riffer at mriffer@comcast.net
- **P2E Workshops at Church at the Crossing:** Contact us at p2e@golove.org P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second informercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
 - Tuesdays, 1:30 – 3:30 PM; Room 134 (Enter at Door 4 – green canopy)
- **Be Funemployed Volunteer Events:** for details see <http://www.befunemployed.org/VolunteerOpportunities.html>
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65th Street; Indianapolis, IN 46220; (65th and Binford Blvd)
- **BPE**, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN
- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumnus)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3rd Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint** Thursday (IT Focus) – 3rd Thursday of each month <http://techpoint.org/>

STILL LOOKING?

BUSINESSES	WEBSITE
Amgen	http://www.amgen.com/
Angie's List	https://careers.angieslist.com/
Ascension Health	http://msc.ascensionhealth.org/
Avon	https://www.avon.com
Bankers Life	https://www.bankerslife.com/careers/
Bastian Solutions	http://www.bastiansolutions.com/about/careers
Best Media Version	http://www.bestversionmedia.com/
Citizens Energy Group	http://www.citizensenergygroup.com/Our-Company/Careers
Community Health Network	https://www.ecommunity.com/careers
Company Kitchen	https://companykitchen.com
Covance	http://jobsearch.covance.com/
Crowe Horwath	http://jobs.crowehorwath.com/
Dow AgroSciences	http://www.dowagro.com/en-us/careers
Engaging Solutions	http://www.engagingsolutions.net
Eskenazi Health	http://www.eskenazihealth.edu/careers

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Exaccq	https://www.exaccq.com/about/jointheteam.php
Fastenal	https://careers.fastenal.com/
GEICO	http://www.geico.jobs/indy
Goodwill Industries	http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/
Green BEAN Delivery	http://www.greenbeandelivery.com
HealthX	http://www.healthx.com/global/careers/
Indiana State Fairgrounds	http://www.in.gov/statefair/fairgrounds/employment.html
Indiana, State of	http://www.in.gov/spd/careers/
Katz, Sapper & Miller	http://www.ksmconsulting.com/
Key Benefits Administrators	http://keybenefit.applicantpro.com/jobs/
Kroger Corporation	https://jobs.kroger.com/
LeadJen	https://www.leadjen.com/careers
Leidos	https://leidos.com/careers
Liberty Mutual Insurance	http://www.libertymutualcampus.com
Liberty Mutual Insurance	http://www.jobs.libertymutualgroup.com/indianapolis/claims-job
Lids	http://www.lids.com/HelpDesk/Corporate/CareerOpportunities
Lincoln Heritage Life	https://www.lhlic.com/
MacAllister Machinery	http://careers.macallister.com/jobs/
Navient Corp.	http://jobs.navient.com/indiana-jobs
Nestle USA	http://nestlejobs.com/indianapolis/nestle-usa-jobs
NextGear Capital/Cox Automotive	http://www.nextgearcapital.com/
Northwest Radiology	http://www.northwestradiology.com/about-nwr/careers
Omni Hotels & Resorts	http://www.omnihotels.com/careers
OurHealth	http://www.ourhealth.org/careers
Roche	http://www.roche.com/careers
SMC	http://www.jobs.net/jobs/smcusa/en-us/
STLogics	http://www.Stlogics.com/careers/
Stonegate Mortgage Corp.	http://www.stonegatemtq.com/careers.aspx
Stonemill Consulting, LLC	http://www.stonemillconsulting.com
TechPoint IT Jobs	http://techpoint.org/talent-network
Tekmark Global Solutions LLC	http://www.tekmarkinc.com/go.php?id=1
Town of Fishers	http://www.fishers.in.us/jobs
Town of Plainfield	http://www.townofplainfield.com/Employment-Opportunities/
Trine University	http://www.trine.edu/careers/ed-office-international-services.aspx
United Way of Central Indiana	http://www.uwci.org/careers
UnitedHealth Group	http://careers.unitedhealthgroup.com/
University of Indianapolis	https://jobs.uindy.edu
Waffle House	http://www.wafflehouse.com/whcareers/career-path
WestPoint Financial Group/MassMutual	http://www.westpointfinancialgroup.com
Wyndham Worldwide	http://www.wyndhamworldwide.com/
YMCA of Greater Indianapolis	http://www.indymca.org/jobs/

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STILL LOOKING?

RECRUITING/STAFFING	WEBSITE
Abacus Service Corporation	http://www.abacusservice.com
Aegis Worldwide	http://teamaegis.com/job-seekers/search-jobs/
Artemis Search Partners, Inc.	http://www.artemissearchpartners.com/
Bastian Solutions	http://www.bastiansolutions.com/about-us/careers
BusinessWorkforce	http://www.businessworkforce.com/
CareerArc	http://www.careerarc.com/about-us
Duke Careers	http://www.dukecareers.com
Express Employment Professionals-North, IN	http://www.expressindynorth.com
Express Employment Professionals-South, IN	http://www.expressindysouth.com
Gannett Talent Network	http://www.gannett.com/
Go Position	http://go-position.site/
Hireable	http://www.hireable.com
IDC Technologies, Inc.	http://www.idctechnologies.com
IndianaCAREERconnect.com	http://www.indianacareerconnect.com
Integrity Staffing Solutions	http://jobs.integritystaffing.com/
KForce	http://www.kforce.com/jobs
Koch Davis	http://www.kochdavis.com
Meridian Group	http://www.themeridiangp.com
Newell Brands/Jarden Corporation	http://jarden.jobs/jobs/?location=Indiana&q=brand
Platinum Recruiting	http://www.platinumrecruiting.com
Purple Ink	http://purpleinkllc.com/
QuEST Global	https://www.quest-global.com/
Randstad Engineering	http://engineers.randstadusa.com
Recruitology	https://apply.recruitology.com
Safari Solutions	http://www.safarisolutions.com/careers/
Sharpen	http://careers.sharpencx.com/
US Tech Solutions	http://www.ustechsolutions.com/
USAJOBS	http://www.usajobs.gov
VACO	http://www.vaco.com/indianapolis
Vitamin T	http://vitamintalent.com/find-work/
Wolfe & Associates, Inc.	http://www.wolferecruiting.com
Women Working in Technology	http://womenworkingintechnology.org/wp/
World Wide Staffing	http://www.worldwidestaffinginc.com
JOB BOARDS	WEBSITE
BeYond	http://www.beyond.com/
CandidatePoint	http://candidatepoint.com/recommended-jobs
Careeralerter	http://www.careeralerter.com/home
CareerAlerts	http://www.careeralerts.com/
careeravenue	http://www.careeravenue.com/
CareerBuilder	http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in

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Craigslist-Indianapolis	https://indianapolis.craigslist.org/
CyberCoders	https://www.cybercoders.com/
David Careers	http://davidcareers.com/
Defenders Careers	https://defenderdirectcareers.silkroad.com/
Dice	http://www.dice.com/
efinancialcareers	http://www.efinancialcareers.com/
FindYourCareer.com	http://www.findyourcareer.com/
FlexJobs	https://www.flexjobs.com/
Geebo Job Alerts	https://geebo.zipalerts.com/login
Glassdoor	https://www.glassdoor.com/index.htm
hireboard	http://www.hireboard.com/jobs/
Indeed	http://www.indeed.com/jobs
Job Alert Service	http://www.jobalertservice.com
Job Hunt Digest	http://www.jobhuntedigest.com/?q=
Job Thunder	http://www.jobthunder.com/jobs
JobDiagnosis	http://www.jobdiagnosis.com
JobGoRound.com	http://www.jobgoround.com/
JobRight	http://www.jobright.com
Jobs2Careers	http://www.jobs2careers.com/
JobsBall	http://jobsball.co.uk/
JOBSEEQ	http://www.jobseeq.com/#jobs
JobsFlag	http://jobs.jobsflag.com/
Jobtomic	http://www.jobtomic.com
jobungo	http://www.jobungo.com
Johnson Jobs	http://www.johnsonjobs.com
JustJobs	https://justjobs.com/
Kimble Group	www.kimblegroup.com
Ladders	https://www.theladders.com/theladders/
LinkedIn	www.linkedin.com
Monster	http://www.monster.com
Encore.org	http://encore.org/jobs-encore-org/
Online Job Applications	http://www.onlinejobapplications.com/
Post Job Free	https://www.postjobfree.com/
PRSA Hoosier Chapter	http://www.prsaHoosier.org/job-bank
RecommendedJobs	http://www.recommendedjobs.com/#jobs
Resume Library Com	https://www.resume-library.com/
SalesJobs.com	https://www.salesjobs.com
Search Find Hired	http://searchfindhired.com/
SimplyHired	http://www.simplyhired.com/
Startwire	http://www.startwire.com/
SuggestedJobs	http://www.suggestedjobs.com/#jobs

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The Job Network	http://www.thejobnetwork.com/
TopUSAJobs	https://jobs.glidepath.com/careers/
VirtualVocations	https://www.virtualvocations.com
Work Now America	http://www.worknowamerica.com/jobs
Wullo	http://www.wullo.com/jobs.php#
Your Sales Engineer Jobs	https://www.getsalesengineerjobs.com/
ZipRecruiter	https://www.ziprecruiter.com/

OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class
Monday Nights – 7:00-9:00pm @ Church at the Crossing

Introduction to P2E Participants
Danny's Closet of Hope
Dress for Success
Trinity Free Medical Clinic & other Healthcare
Connect 2 Help (211)
Food Pantries
Emergency Shelters
Employment Services/Staffing Companies
Recruiters by Specialty
Ex-Offender Re-Entry Assistance
Neighborhood Christian Legal Clinic & Legal Services
Mental Health & Substance Abuse
Counseling Services
Veterans Assistance
Compassionate Support: Stephen Ministry/Divorce Care
WorkOne Organizations
Vocational Training & English as a Second Language