

PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

JOB OPPORTUNITIES & INFORMATION UPDATES

9.18.2017

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(Employers: Jobs are posted on Church at the Crossing's Website under Site Index; Passport to Employment; Resources; Job Board each Monday Morning. To insure the viability of jobs posted, if you wish your job to be listed and remain on the most recent Job Board, you must resubmit your request each week no later than Friday, thank you.)

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THINGS TO KNOW

CREATIVE FINANCIAL STAFFING, LLC

Is working on a unique, short-term opportunity for the days of **Friday, 9/22 through Wednesday, 9/27 in downtown Indy**. The hours for these 6 days will vary, but will fall between the hours of 7am and 5pm (including Saturday & Sunday). We are assisting one of our best clients with the registration process for a large convention/event. These positions will require fast-learning technical for using the computer system to check in attendees, customer serve, data entry and a friendly helpful demeanor. **We still need 10 people**. Pay will be \$11.00/hour. Parking for this project will be 100% reimbursed. Must be at least 17 years old 2/valid driver's license or state ID. Dress Code: Black pants, white collared top and dark shoes. If interested contact Michele Urban, Branch Manager; at 317.550.1534 or murban@cfstaffin.com.

STARBUCKS JOB FAIR

1ST Wednesday of the Month at Main Street & US31; 1420 West Main Street; Carmel, IN 46302 3-6pm
3rd Wednesday of the Month at 82nd Street & Craig; 6714 E. 82nd Street; Indianapolis, IN 46250 3-6pm
Health benefits, a 401(k) and growth opportunities. Now Hiring Barista & Shift Supervisors Full Time & Part Time at Castleton, Carmel, Westfield & Fishers Locations

KROGER JOB FAIR

September 18th from 12pm to 4pm at the Kroger Store located on 7272 Fishers Crossing Drive; Fishers, IN 46038
Apply today at jobs.kroger.com

DRESS FOR SUCCESS – INDIANAPOLIS – JOB FAIRS

September 21, 2017 from 11am to 2pm – Indianapolis Career Fair
Wednesday, October 4, 2017 from 8am to 10am Networking Event; 820 North Meridian Street, Indianapolis, IN 46204
October 5, 2017 from 11am to 2pm – Indianapolis Career Fair

NEW TOOLS AVAILABLE TO HOOSIER JOB SEEKERS

If you are looking for a better-paying job in a high-demand field, a new website will connect you with the training and resources to get started. The state just launched the "Next Level Jobs" initiative and nextleveljobs.org. You can quickly get connected with resources and share your information with employers. Interested? Visit: <http://nextleveljobs.org/2017> or <http://www.des05.com/t/33794534/995558842/74517845/0/60330/?x=b85970f4>

Need help refining your search on our job board?

Save the PDF to your computer (currently when you click on the link it just "opens" in your internet browser), open the PDF in a program like Adobe Acrobat. You can then use the "Find" feature found under the Edit menu. A little blue box appears in the upper right-hand corner of the document. Just type in the word you are searching for and it will find all the instances where that word appears in the document.

TOP 15 MOST POPULAR JOB BOARDS
BEST 50 NICHE JOB BOARDS
LINKEDIN

<http://www.ebizmba.com/articles/job-websites>
<https://www.smartrecruiters.com/blog/best-50-niche-job-boards/>
<http://www.linkedin.com>

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LISTINGS NEW THIS WEEK

JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
Account Executive/Medical Distributor	Anthony Products	Safari Solutions 317.578.1310 www.saleesscore.com
Building Services Worker – Morning	Jim Spelbring, Office Administrator City of Carmel Department of Human Resources One Civic Square; Carmel, IN 46032 317.571.2465/317.571.2467 hr@carmel.in.gov jpspelbring@carmel.in.gov Applications may be filed online at: http://www.carmel.in.gov	High School Diploma or GED. One to two years of experience involving custodial work and general building maintenance. Or any equivalent combination of education, training and experience that provides the requisite knowledge, skills and abilities for this position.
Call Center Representative Weekend Opportunities	Kelly Services	LinkedIn
Campus Director	The Art Institutes	LinkedIn
Coordinator of Employment	Indianapolis Public Schools	LinkedIn
Corporate Recruiter	Celadon Group Inc.	LinkedIn
Director of Alumni Programs	Indiana University Bloomington	LinkedIn
Director, Employee Relations	Navient	LinkedIn
Director, Workforce Development	Salesforce	LinkedIn
Donor Support Associate	RenPSG Paula Burket, Executive Vice President – Client Operations 8910 Purdue Road, Suite 500 Indianapolis, IN 46268 317.757.2555 www.reninc.com	https://www.reninc.com/about-us/employment-opportunities/
Entry Level Sales/Recruiter	ProLink Staffing	LinkedIn
Executive Business Coach	Resource Associates Corporation	LinkedIn
HR Coordinator	ProTrans	LinkedIn
HR Generalist	BCforward	LinkedIn
HR Generalist	Ray's Trash Services	LinkedIn
HR Generalist	The Heritage Group	LinkedIn
Human Resources Administrator	Trustaff	LinkedIn
Human Resources Assistant	That's Good HR, Inc.	LinkedIn
Human Resources Coordinator	Stanley Black & Decker, Inc.	LinkedIn
Human Resources Generalist	Calumet Specialty Products Partners, L.P.	LinkedIn
Immediate Administrative Openings \$16/hr. Temp-to-Hire	Kelly Services	LinkedIn
Learning and Development Manager	Emarsys	LinkedIn
Manager Plant Human Resources	Conagra Brands	LinkedIn
Office Manager	BNI – Central Indiana	LinkedIn
Part-Time Package Handlers	UPS UPSjobs.com	Up to \$100/week + \$25K Education Assistance

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Professional Recruiter	Extract Talent	LinkedIn
Project Assistant	Cripe www.cripe.biz	Requires a high level of demonstrated proficiency in Microsoft Office; be a natural problem solver and have excellent communication (written and oral) and time management skills with the flexibility and drive to serve a dynamic department.
Project Recruiter	iRis Recruiting Solutions	LinkedIn
Receptionist/Data Entry/Administrative Assistant	Anesthesia Consultants of Indianapolis, LLC Alexander S. Choi, MD, MPH, President achoi@aci-llc.net www.aci-llc.net Office: 317.577.4200 Mobile: 317.997.1725	Medical Specialty practice about our work in the office is entirely administrative and non-clinical so healthcare experience, while helpful, is not required. High School Diploma required. Some college preferred.
Recruiter	LucidCorps	LinkedIn
Senior Administrative Secretary	Indiana University Bloomington	LinkedIn
Senior Human Resources Representative/Generalist	Penske Truck Leasing	LinkedIn
Sr. HR Assistant	Amazon	LinkedIn
Talent Partner	High Alpha	LinkedIn
Technical Recruiter	SkillStorm	LinkedIn
Technical Support Specialist 2 – IT	Roche	Indeed.com
Training Coordinator	ClusterTruck	LinkedIn
Training Manager	Southern Glazer's Wine & Spirits	LinkedIn
University Recruiter	Brooksource	LinkedIn

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Account Executive - Home Health	Intrepid Healthcare Services	Johnson Jobs
Account Manager	Impact Networking	Koch Davis
Account Manager	The Basement	Johnson Jobs
Account Manager (Dealer Sales)	Masco Cabinetry	Johnson Jobs
Account Manager / E-Commerce Specialist	Viral Launch	Koch Davis
Account Manager / Event Planner	IMMEDIATE HIRE	Koch Davis
Account Manager, Personal Lines	Conner Insurance	Koch Davis
Account Manager/Sales Support - Brownsburg	Cornerstone Flooring	Koch Davis
ACCOUNTS RECEIVABLE/ ACCOUNT MANAGER	Accounting Principals	Koch Davis
Advertising Account Executive	IBJ Media	Indianapolis Business Journal
Apartment Property Manager	Samaritan Property Management	Indy Star
Application Developer	Rose International INC	Kimble Group
Application Developer II	Covance	Kimble Group
Application Development Manager	Pinnacle Partners	Koch Davis
Applications Engineer - Columbus	SGS North America	David (Duke) Careers
Business Development Manager- Entry Level/ Paid Training - Greenwood	BANTAM - INDIANAPOLIS	David (Duke) Careers
Business Intelligence Associate	Precision Medicine Group	Indianapolis Business Journal
Chemistry Teacher	Indiana Math & Science Academy	Indianapolis Business Journal
Client Account Manager - Noblesville	Indianapolis Team	Koch Davis
Client Representative (Entry Level Sales / Customer Service) - Noblesville	James Marketing Consultants	David (Duke) Careers
CLINICAL RESEARCH PROJECT MANAGER	Concentrics Research	Johnson Jobs
CNC Machinist / Programmer	Medvec Resources Group	Johnson Jobs
CNC Programmer	Express Employment Professionals	Johnson Jobs
Collections Account Manager - Carmel	JD Byrider	Koch Davis
Community Relations Manager	Western Governors University	Koch Davis
Construction Materials Department Manager	ECS	Monster
Customer Account Manager - Anderson	One Point Marketing Supply Chain Optimization	Koch Davis
Customer Service & Sales - Brownsburg	Indianapolis Team	Johnson Jobs
Customer Service Support Coordinator Job Listing at GDKN in Indianapolis, IN	GDKN Corporation	Monster
Database Administrator	Cummins (Columbus IN)	Indy Star
Development Manager	Buckingham Management, L.L.C.	Koch Davis
Digital Advertising Specialist	TriMedx, LLC	Johnson Jobs
Digital Marketing Assistant - Carmel	Bluegreen Vacations	Koch Davis

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Direct Support Professional - Anderson	The MENTOR Network	Kimble Group
Drupal Developer	Robert Half Technology	Kimble Group
Dynamics NAV and IT Support Indianapolis, IN, \$70,000	Nigel Frank International US	David (Duke) Careers
Escrow Sales Representative / Account Executive Job	eTitle	Koch Davis
Experienced IT System Engineer - Tier2/3	Netwise Resources	David (Duke) Careers
Freelance Copywriter – Website SEO Copy - Carmel	The Web Guys	Johnson Jobs
Full Stack Developer	Smart IT	Kimble Group
General contractor needs exp., workers in... - Franklin	Shrieves Deco. Inc.	Monster
Head of Business Development	I-69 Development Partners	Indy Star
HR Field Manager	Ryder	David (Duke) Careers
Internal Marketing & Admissions Specialist - Mooresville	Trilogy Health Services	David (Duke) Careers
IT Quality Control Analyst	Anthem	Indy Star
Java Developer	Robert Half Technology	Kimble Group
Junior NAV Developer	Nigel Frank International	Kimble Group
Leasing and Marketing Manager - Student Housing Experience	Trinitas Ventures	Johnson Jobs
Leasing Representative	Sandor	Monster
Manager, Strategic Accounts - Trade - Shelbyville	Knauf Insulation North America & Silvercote Lamination, LLC.	Koch Davis
National Account Manager	Dickinson Fleet Services	Koch Davis
National Account Manager - C-store and Dollar - Nashville	The Judge Group	Johnson Jobs
Oracle Developer	Mindlance	Kimble Group
Oracle WebCenter Sites Developer (Systems Analyst...	Anthem	Kimble Group
Part Time Retail Sales Consultant - Carmel	AT&T	Monster
Peoplesoft Developer	Indiana State Job Bank	Kimble Group
Peoplesoft Programmer	SmartIT Staffing	Johnson Jobs
Pharmacist (Casual)	AlixRx	Monster
Pharmacy Technician - Staging	CVS Health	Monster
Physical Therapist - PRN- SouthPointe Healthcare Center in Indianapolis, IN	RehabCare	Monster
Project Engineer	Jacobs Engineering Group	Indianapolis Business Journal

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Role	Hiring Firm	Source Job Board
QA, Compliance & Training CMCTS & CMIS	Bethanna	David (Duke) Careers
Regional Account Manager	Boston Centerless	Koch Davis
Retail Sales Consultant - Carmel	Men's Wearhouse	Monster
Route Sales Mgr in Training	Ecolab	Johnson Jobs
Salesforce Developer	Mumba Technologies	Kimble Group
Salesforce Lead Developer	Gyansys	Kimble Group
Scientific Services Support Manager	Thermo Fisher Scientific	Koch Davis
Senior Coordinator, Recruitment & Outreach	Indiana University	David (Duke) Careers
Senior Dynamics AX Advanced WMS Consultant - \$130k - Berne	Nigel Frank International US	David (Duke) Careers
Senior Project Engineer	PK USA	Indy Star
SFDC Developer - Carmel	Telamon	Kimble Group
Software Developer	Dominion Enterprises	Kimble Group
SQL Developer - Healthcare	Kforce Inc.	Kimble Group
Sr. Clinical Oncology Specialist - Great Lakes	Amgen	David (Duke) Careers
Sr. Cyber Security Analyst	Simon Property Group	Indy Star
Sr. Net Lead Developer	SkillDemand	Kimble Group
Sr. Project Manager	ADESA	Indy Star
Staffing Manager	Elwood Staffing	Koch Davis
Support Developer - C#, XML, .NET	CyberCoders	Kimble Group
Talent Development Specialist-RWS	ResCare	Koch Davis
Vice President of Operations (m/f)	JobLeads GmbH	Monster
Web Developer	The Bencil Company	Kimble Group
Website Business Analyst - Huntington	Engage Partners	David (Duke) Careers
Wraparound Facilitator	Adult & Child Health	Kimble Group

MIKE'S NEWS/COMING UP:

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MIKE'S NEWS/COMING UP:

- **Job Fair**
 - WorkOne East Job Fair – Thu Sep 14, 10AM-3PM, Shadeland Ave WorkOne office
 - Plainfield WorkOne Job Fair –Thu Sep 14, 10AM – 1PM, Veterans Preference 10-10:15AM (bring Military ID or DD214),[WorkOne Plainfield office](#)
 - Career Choice Job Fair – Thu Sep 21, 11AM-2PM, Marriott Indianapolis East, 7202 East 21 Street [Info and Registration](#)
- **Networking:**
 - Sparks After Hours – TODAY, Wed Sep 13,5:00-7:30PM, Redemption Alewerks, 7035 E. 96th St, Suite K, Indy [Details and Registration](#)
 - Agile Indy – TODAY, Wed Sep 13, Dinner –5:30PM, Midcontinent Independent System Operator (MISO), 701 City Center Dr., Carmel
 - Indy Science Connect Night of Networking - Thu Sep 14, 5:30-8:00PM, Metazoa Brewing Co., 140 S. College Ave, Indy [Details and Registration](#)
 - Indy SaaS Meetup, hc1.com, 6100 Technology Center Drive – Thu Sep 28,5:30-7PM, [Info and registration](#)
- **WorkOne Job Club** – Friday 9AM, WorkOne Noblesville office
- **BPE**, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN
 - Contact Rich Tensmeyer or Dan Reneau for details
- **Training**
 - Fishers Library
 - Excel Part 2 – Wed Sep 13, 2:00PM (Thanks Rick)
 - Excel Part 3 – Wed Sep 20
 - Noblesville Library
 - Publisher Part 1 – Tue Sep 19, 6:30PM (Thanks Rick)
 - Publisher Part 2 – Tue Sep 20, 6:30PM
 - Online registration via Noblesville library site

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Indy – NEW THIS WEEK

Application Link: <http://employindy.hirecentric.com/jobs/>

Accounts Receivables & Box Office Manager
Administrative Assistant
Billing Specialist
Carrier Operations Rep - East Indy
Client Support Manager - Emerging Investor Market
Clinical Staff Supervisor - Community Based Treatment
Crew Leader - Greater Indianapolis
Crew Member / Gardener - Greater Indianapolis
Crew Member Driver - Greater Indianapolis
CSR / Assistant Dispatch - Carmel
Customer Care Representative
Customer Service Specialist
Development Coordinator - EmployIndy
Director of Quality and Analytics - EmployIndy
Drain Technician
Executive Assistant
Facility Maintenance Technician
Floating Property Manager
General Operator - NW Indy
HVAC Tech (Residential) - Carmel
Irrigation Technician - Greater Indianapolis
Kitchen Exhaust Technician
Lab Coordinator - East Indianapolis
Licensed Plumber/Plumber Technician
LPN / RN Southwest Indianapolis
Machine Operator - NW Indianapolis
Mail Room Assistant - DT Indy
Maintenance Operator
Manager of Information Services - EmployIndy
Manufacturing Team Member 1 - Assembly, Deburr and Silk Screen - Medical Device East Indianapolis
Production Associate
Quality Manager
Sales Representative/Public Sector
Skills Development Technician
Spray Technician - Greater Indianapolis

NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

FUND DEVELOPMENT

Legacy Fund Community Investment Officer - Central Indiana Community Foundation. If you've always wanted to find a place where your results-oriented problem solving skills are joined with your love for Hamilton County, this position is for you. You will...[more](#)

Chief Advancement Officer - Child Advocates. In collaboration with the Executive Director and the Board of Directors, the successful candidate will lead all Advancement/fundraising activities for Child...[more](#)

Development Officer - Kiwanis International. The development officer is a highly professional fundraising position that will work directly with the Kiwanis Children's Fund fundraising team and support the...[more](#)

Advancement Coordinator - HVAF of Indiana, Inc. We are currently looking to fill a new position as Advancement Coordinator. This person will serve as the point of contact for media relations, assist with fund...[more](#)

Director of Development - Jameson Camp. Jameson Camp seeks a chief development officer to oversee multiple development functions including the annual campaign, special events, grant-writing, planned...[more](#)

ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

Senior Director - The Leukemia & Lymphoma Society. Develop, perform and provide leadership for a variety of strategies designed to create cost effective and on-going sources of income, volunteer development,...[more](#)

Front Office Assistant (Part-time) - ACE Preparatory Academy Charter School. ACE Prep has an exciting opportunity for a dynamic part-time Front Office Assistant who will join our team of passionate educators and administrators in...[more](#)

Operations Manager - Joy's House at UIndy. Joy's House is looking to hire a caring individual to act as an Operations Manager at our Joy's House at the University of Indianapolis (UIndy) location. Shift hours are...[more](#)

Member Services Representative - Sigma Theta Tau International. Our purpose is to support learning and professional development of nursing professionals through knowledge dissemination. We have over 130,000 active...[more](#)

HUMAN RESOURCES

Human Resources Manager - Tangram. Tangram is currently seeking a full-time Human Resources Manager. Duties: Assists in developing our human capital to achieve the agency...[more](#)

FINANCE

Accountant and Administrative Specialist - TeenWorks Inc. As the Staff Accountant for this Non-Profit organization, your responsibilities

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

are to support the accounting function by managing the closing process and handing all...[more](#)

Payroll Administrator - The Children's Museum of Indianapolis, Inc. The Payroll Administrator for The Children's Museum of Indianapolis is responsible for payroll-related activities, including timely preparation and processing of...[more](#)

PROGRAMS

Youth Advocate - Prevail, Inc. Prevail, Inc. provides crisis intervention and restorative support services for adult, adolescent and child survivors of crime and abuse to residents of Hamilton and...[more](#)

Program Director - TeenWorks Inc. The Program Director is energetic, highly organized, creative and flexible team leader. The Program director is responsible for designing and deploying a high...[more](#)

Adoption Counselor (Part-time) - Adoption Center for Family Buildings. We are seeking a counselor for expectant mothers considering adoption in Central and Southern Indiana. Services are home/community based so there is some travel...[more](#)

Affiliate Specialist - Rock Steady Boxing. Rock Steady Boxing is looking for a special person to join our team and make a real difference in the lives of people with Parkinson's disease....[more](#)

Pedestrian & Bicycle Program Manager - Health by Design. The Pedestrian & Bicycle Program Manager will be responsible for the ongoing development, management, administration and evaluation of Health by Design's...[more](#)

Transit and Accessibility Program Management (part-time, contract) - Health by Design. The Transit and Accessibility Program Management Contractor will be responsible for the ongoing development, management, administration and evaluation of...[more](#)

Program Manager - Tangram. As a Program Manager you would be responsible for overseeing consumer services through leadership, staff supervision, case management, consumer...[more](#)

Director of Community Living - Noble. Join a team dedicated to expanding opportunities and enhancing the quality of life for individuals with disabilities and their families! Noble is seeking a full-time...[more](#)

ROBERT HUTT'S JOB REPORT

Elwood Staffing

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ROBERT HUTT'S JOB REPORT

[Staffing Manager](#)

Indianapolis (IN), Posted: Wednesday Sep 6th

evo

[Outside Sales Rep](#)

Indianapolis (IN), Posted: Wednesday Aug 30th

Accountemps

[Cash Applications Specialist](#)

Fishers (IN), Posted: Wednesday Aug 30th

Four Quadrants Advisory Companies

[Bookkeeper](#)

Carmel (IN), Posted: Saturday Sep 9th

Stalcorp LLC

[Purchasing Agent](#)

Indianapolis (IN), Posted: Sunday Sep 3rd

Bookkeeping Plus

[Accountant with Internal Control Experience](#)

Greenfield (IN), Posted: Friday Sep 8th

Crowe Horwath LLP

[Healthcare Project Manager - Charge Capture - 13386](#)

Indianapolis (IN), Posted: Wednesday Sep 13th

Family First Life

[Insurance Agent](#)

Indianapolis (IN), Posted: Wednesday Sep 13th

Combined Insurance

[Sales Executive - Insurance \(Voluntary Benefits\)](#)

Indianapolis (IN), Posted: Friday Sep 8th

Kelly Financial Resources

[Payroll Specialist](#)

Fishers (IN), Posted: Wednesday Aug 16th

Key Bank

[Senior Portfolio Manager, IPG](#)

Indianapolis (IN), Posted: Tuesday Aug 29th

Wheaton Van Lines

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ROBERT HUTT'S JOB REPORT

[Senior Customer Service Rep](#)

Indianapolis (IN), Posted: Friday Aug 18th

Central Payment

[Outside Sales Representative](#)

Muncie (IN), Posted: Thursday Sep 7th

Robert Half Finance & Accounting U.S

[Human Resources Specialist](#)

Indianapolis (IN), Posted: Friday Sep 8th

That's Good HR

[Payroll and Benefits Analyst - Human Resources \(HR\)](#)

Indianapolis (IN), Posted: Monday Sep 11th

GOOD INFORMATION

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GOOD INFORMATION

OPPORTUNITIES:

- **Education/Training Opportunity:** Metropolitan School District; Community & Continuing Education Center; Washington Township; Northview Middle School, 8401 Westfield Blvd; Indianapolis, IN 46240; door #4; 317.259.5275; free classes for adults in need of skills training (academic and career certification*); Opportunities include: College preparation, basic academic skills classes, career certification (including: Certified Nursing Assistant, Certified Medical Assistant, HVAC, CNC, CDL (A & B), Welding, Microsoft Office, Pharmacy Technician, EMT, A+ (Computer Support Specialist), Building Maintenance, Aviation Manufacturing, Material Management and Logistics); *Career certification classes require meeting minimum eligibility criteria prior to enrollment.
- **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. (trinty/freeclinical.org/support)
- **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That's okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! 2554@kellyservices.com
- **Have you ever considered Substitute Teaching?** Kelly Educational staffing services 9 school districts in the Indianapolis area +about 20 Charter Schools! To be a Substitute Teacher or Paraprofessional you need a high school diploma or GED and the ability to pass a criminal background check. We provide free pre-hiring training and as a Substitute Teacher you have the ability to work full or part-time! You completely make your own schedule. School starts on July 26th, if you are interested please reply to this email with the job fair you would like to attend (they are listed below.) You can also view our [website](http://uskesauth.kellybiz.com/US-KES/indianapolis/) <http://uskesauth.kellybiz.com/US-KES/indianapolis/> for more information.
- **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programming, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:317.259.5275), the Adult Education office. Great opportunities for new careers.

REGULAR NETWORKING EVENTS:

- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups.
 - Fishers Group: Wednesdays; 9:30-11:00 AM; WorkOne – 300 N. 17th Street, Noblesville; (Ivy Tech Noblesville Campus) Facilitator: Mike Johnson at mikejohnsonmi@aol.com
 - Northeast Indy Group: Thursdays; 9:00-10:00 AM; Community North Heart Hospital, 8075 N. Shadeland Ave.; Facilitator: Jeff Crane at jcrane@esourcecoach.com

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GOOD INFORMATION

- Carmel Group: Fridays; 9:00-10:30 AM; SoHo Café – 620 S. Rangeline Road, Carmel; Facilitator: Monty Riffer at mriffer@comcast.net
- **P2E Workshops at Church at the Crossing:** Contact us at p2e@golove.org P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second informercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
 - Tuesdays, 1:30 – 3:30 PM; Room 134 (Enter at Door 4 – green canopy)
- **Be Funemployed Volunteer Events:** for details see <http://www.befunemployed.org/VolunteerOpportunities.html>
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65th Street; Indianapolis, IN 46220; (65th and Binford Blvd)
- **BPE**, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN
- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumnus)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3rd Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint** Thursday (IT Focus) – 3rd Thursday of each month <http://techpoint.org/>
- **DRESS FOR SUCCESS** - Do you need a new job? Are you a woman looking for employment and would like to accelerate your job search? Join Dress for Success Indianapolis' Pre-Employment Network. Our weekly workshops can help secure the employment you want and need. Starting September 12th and September 13th, 2017 – join us from 10am to noon as we share with you how you can achieve this goal? Call or email Tiffany at 317.940.3737 x106 or Tiffany@indydfs.org to attend!

STILL LOOKING?
(Try these Websites)

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These websites are not routinely verified for website link integrity.

BUSINESSES	WEBSITE
Amgen	http://www.amgen.com/
Angie's List	https://careers.angieslist.com/
Ascension Health	http://msc.ascensionhealth.org/
Avon	https://www.avon.com
Bankers Life	https://www.bankerslife.com/careers/
Bastian Solutions	http://www.bastiansolutions.com/about/careers
Best Media Version	http://www.bestversionmedia.com/
Citizens Energy Group	http://www.citizensenergygroup.com/Our-Company/Careers
Community Health Network	https://www.ecommunity.com/careers
Company Kitchen	https://companykitchen.com
Covance	http://jobsearch.covance.com/
Crowe Horwath	http://jobs.crowehorwath.com/
Dow AgroSciences	http://www.dowagro.com/en-us/careers
Engaging Solutions	http://www.engagingsolutions.net
Eskenazi Health	http://www.eskenazihealth.edu/careers
Exacq	https://www.exacq.com/about/jointheteam.php
Fastenal	https://careers.fastenal.com/
GEICO	http://www.geico.jobs/indy
Goodwill Industries	http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/
Green BEAN Delivery	http://www.greenbeandelivery.com
HealthX	http://www.healthx.com/global/careers/
Indiana State Fairgrounds	http://www.in.gov/statefair/fairgrounds/employment.html
Indiana, State of	http://www.in.gov/spd/careers/
Katz, Sapper & Miller	http://www.ksmconsulting.com/
Key Benefits Administrators	http://keybenefit.applicantpro.com/jobs/
Kroger Corporation	https://jobs.kroger.com/
LeadJen	https://www.leadjen.com/careers
Leidos	https://leidos.com/careers
Liberty Mutual Insurance	http://www.libertymutualcampus.com
Liberty Mutual Insurance	http://www.jobs.libertymutualgroup.com/indianapolis/claims-job
Lids	http://www.lids.com/HelpDesk/Corporate/CareerOpportunities
Lincoln Heritage Life	https://www.lhlic.com/
MacAllister Machinery	http://careers.macallister.com/jobs/
Navient Corp.	http://jobs.navient.com/indiana-jobs
Nestle USA	http://nestlejobs.com/indianapolis/nestle-usa-jobs
NextGear Capital/Cox Automotive	http://www.nextgearcapital.com/
Northwest Radiology	http://www.northwestradiology.com/about-nwr/careers
Omni Hotels & Resorts	http://www.omnihotels.com/careers
OurHealth	http://www.ourhealth.org/careers
Roche	http://www.roche.com/careers
SMC	http://www.jobs.net/jobs/smcusa/en-us/
STLogics	http://www.Stlogics.com/careers/

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STILL LOOKING? (Try these Websites)

These websites are not routinely verified for website link integrity.

Stonegate Mortgage Corp.	http://www.stonegatemtq.com/careers.aspx
Stonemill Consulting, LLC	http://www.stonemillconsulting.com
TechPoint IT Jobs	http://techpoint.org/talent-network
Tekmark Global Solutions LLC	http://www.tekmarkinc.com/go.php?id=1
Town of Fishers	http://www.fishers.in.us/jobs
Town of Plainfield	http://www.townofplainfield.com/Employment-Opportunities/
Trine University	http://www.trine.edu/careers/ed-office-international-services.aspx
United Way of Central Indiana	http://www.uwci.org/careers
UnitedHealth Group	http://careers.unitedhealthgroup.com/
University of Indianapolis	https://jobs.uindy.edu
Waffle House	http://www.wafflehouse.com/whcareers/career-path
WestPoint Financial Group/MassMutual	http://www.westpointfinancialgroup.com
Wyndham Worldwide	http://www.wyndhamworldwide.com/
YMCA of Greater Indianapolis	http://www.indymca.org/jobs/
RECRUITING/STAFFING	WEBSITE
Abacus Service Corporation	http://www.abacusservice.com
Aegis Worldwide	http://teamaegis.com/job-seekers/search-jobs/
Artemis Search Partners, Inc.	http://www.artemissearchpartners.com/
Bastian Solutions	http://www.bastiansolutions.com/about-us/careers
BusinessWorkforce	http://www.businessworkforce.com/
CareerArc	http://www.careerarc.com/about-us
Duke Careers	http://www.dukecareers.com
Express Employment Professionals-North, IN	http://www.expressindynorth.com
Express Employment Professionals-South, IN	http://www.expressindysouth.com
Gannett Talent Network	http://www.gannett.com/
Go Position	http://go-position.site/
Hireable	http://www.hireable.com
IDC Technologies, Inc.	http://www.idctechnologies.com
IndianaCAREERconnect.com	http://www.indianacareerconnect.com
Integrity Staffing Solutions	http://jobs.integritystaffing.com/
KForce	http://www.kforce.com/jobs
Koch Davis	http://www.kochdavis.com
Meridian Group	http://www.themeridiangp.com
Newell Brands/Jarden Corporation	http://jarden.jobs/jobs/?location=Indiana&q=brand
Platinum Recruiting	http://www.platinumrecruiting.com
Purple Ink	http://purpleinkllc.com/
QuEST Global	https://www.quest-global.com/
Randstad Engineering	http://engineers.randstadusa.com
Recruitology	https://apply.recruitology.com
Safari Solutions	http://www.safarisolutions.com/careers/

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These websites are not routinely verified for website link integrity.

Sharpen	http://careers.sharpencx.com/
US Tech Solutions	http://www.ustechsolutions.com/
USAJOBS	http://www.usajobs.gov
VACO	http://www.vaco.com/indianapolis
Vitamin T	http://vitamintalent.com/find-work/
Wolfe & Associates, Inc.	http://www.wolferecruiting.com
Women Working in Technology	http://womenworkingintechnology.org/wp/
World Wide Staffing	http://www.worldwidestaffinginc.com
JOB BOARDS	WEBSITE
BeYond	http://www.beyond.com/
CandidatePoint	http://candidatepoint.com/recommended-jobs
Careeralerter	http://www.careeralerter.com/home
CareerAlerts	http://www.careeralerts.com/
careeravenue	http://www.careeravenue.com/
CareerBuilder	http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in
Craigslist-Indianapolis	https://indianapolis.craigslist.org/
CyberCoders	https://www.cybercoders.com/
David Careers	http://davidcareers.com/
Defenders Careers	https://defenderdirectcareers.silkroad.com/
Dice	http://www.dice.com/
efinancialcareers	http://www.efinancialcareers.com/
FindYourCareer.com	http://www.findyourcareer.com/
FlexJobs	https://www.flexjobs.com/
Geebo Job Alerts	https://geebo.zipalerts.com/login
Glassdoor	https://www.glassdoor.com/index.htm
hiredboard	http://www.hiredboard.com/jobs/
Indeed	http://www.indeed.com/jobs
Job Alert Service	http://www.jobalertservice.com
Job Hunt Digest	http://www.jobhuntedigest.com/?q=
Job Thunder	http://www.jobthunder.com/jobs
JobDiagnosis	http://www.jobdiagnosis.com
JobGoRound.com	http://www.jobgoround.com/
JobRight	http://www.jobright.com
Jobs2Careers	http://www.jobs2careers.com/
JobsBall	http://jobsball.co.uk/
JOBSEEQ	http://www.jobseeq.com/#jobs
JobsFlag	http://jobs.jobsflag.com/
Jobtomic	http://www.jobtomic.com
jobungo	http://www.jobungo.com
Johnson Jobs	http://www.johnsonjobs.com

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JustJobs	https://justjobs.com/
Kimble Group	www.kimblegroup.com
Ladders	https://www.theladders.com/theladders/
LinkedIn	www.linkedin.com
Monster	http://www.monster.com
Encore.org	http://encore.org/jobs-encore-org/
Online Job Applications	http://www.onlinejobapplications.com/
Post Job Free	https://www.postjobfree.com/
PRSA Hoosier Chapter	http://www.prsaohosier.org/job-bank
RecommendedJobs	http://www.recommendedjobs.com/#jobs
Resume Library Com	https://www.resume-library.com/
SalesJobs.com	https://www.salesjobs.com
Search Find Hired	http://searchfindhired.com/
SimplyHired	http://www.simplyhired.com/
Startwire	http://www.startwire.com/
SuggestedJobs	http://www.suggestedjobs.com/#jobs
The Job Network	http://www.thejobnetwork.com/
TopUSAJobs	https://jobs.glidepath.com/careers/
VirtualVocations	https://www.virtualvocations.com
Work Now America	http://www.worknowamerica.com/jobs
Wullo	http://www.wullo.com/jobs.php#
Your Sales Engineer Jobs	https://www.getsalesengineerjobs.com/
ZipRecruiter	https://www.ziprecruiter.com/

OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class
Monday Nights – 7:00-9:00pm @ Church at the Crossing

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Introduction to P2E Participants
Danny's Closet of Hope
Dress for Success
Trinity Free Medical Clinic & other Healthcare
Connect 2 Help (211)
Food Pantries
Emergency Shelters
Employment Services/Staffing Companies
Recruiters by Specialty
Ex-Offender Re-Entry Assistance
Neighborhood Christian Legal Clinic & Legal Services
Mental Health & Substance Abuse
Counseling Services
Veterans Assistance
Compassionate Support: Stephen Ministry/Divorce Care
WorkOne Organizations
Vocational Training & English as a Second Language