

# PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

## JOB OPPORTUNITIES & INFORMATION UPDATES

9.25.2017

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*(Employers: Jobs are posted on Church at the Crossing's Website under Site Index; Passport to Employment; Resources; Job Board each Monday Morning. To insure the viability of jobs posted, if you wish your job to be listed and remain on the most recent Job Board, you must resubmit your request each week no later than Friday, thank you.)*

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## THINGS TO KNOW

### ASK A LAWYER

Qualified, licensed attorneys will be available for one-on-one consultations at no cost and with no further obligation at two locations throughout the city and by phone. Date: Tuesday, October 10, 2017; visit with an attorney at the locations listed at this website (<https://www.indybar.org/index.cfm?pg=LegalAdvice-AskALawyer>) from 1 to 5 pm; or call 317.269.2000 to speak with an attorney from 1 to 8 pm.

### CREATIVE FINANCIAL STAFFING, LLC

Is working on a unique, short-term opportunity for the days of **Friday, 9/22 through Wednesday, 9/27 in downtown Indy**. The hours for these 6 days will vary, but will fall between the hours of 7am and 5pm (including Saturday & Sunday). We are assisting one of our best clients with the registration process for a large convention/event. These positions will require fast-learning technical for using the computer system to check in attendees, customer serve, data entry and a friendly helpful demeanor. **We still need 10 people**. Pay will be \$11.00/hour. Parking for this project will be 100% reimbursed. Must be at least 17 years old 2/valid driver's license or state ID. Dress Code: Black pants, white collared top and dark shoes. If interested contact Michele Urban, Branch Manager; at 317.550.1534 or [murban@cfstaffin.com](mailto:murban@cfstaffin.com).

### STARBUCKS JOB FAIR

1<sup>ST</sup> Wednesday of the Month at Main Street & US31; 1420 West Main Street; Carmel, IN 46302 3-6pm  
3<sup>rd</sup> Wednesday of the Month at 82<sup>nd</sup> Street & Craig; 6714 E. 82<sup>nd</sup> Street; Indianapolis, IN 46250 3-6pm  
Health benefits, a 401(k) and growth opportunities. Now Hiring Barista & Shift Supervisors Full Time & Part Time at Castleton, Carmel, Westfield & Fishers Locations

### DRESS FOR SUCCESS – INDIANAPOLIS – JOB FAIRS

Wednesday, October 4, 2017 from 8am to 10am Networking Event; 820 North Meridian Street, Indianapolis, IN 46204  
October 5, 2017 from 11am to 2pm – Indianapolis Career Fair

### NEW TOOLS AVAILABLE TO HOOSIER JOB SEEKERS

If you are looking for a better-paying job in a high-demand field, a new website will connect you with the training and resources to get started. The state just launched the "Next Level Jobs" initiative and [nextleveljobs.org](http://nextleveljobs.org). You can quickly get connected with resources and share your information with employers. Interested? Visit: <http://nextleveljobs.org/2017> or <http://www.des05.com/t/33794534/995558842/74517845/0/60330/?x=b85970f4>

### Need help refining your search on our job board?

Save the PDF to your computer (currently when you click on the link it just "opens" in your internet browser), open the PDF in a program like Adobe Acrobat. You can then use the "Find" feature found under the Edit menu. A little blue box appears in the upper right-hand corner of the document. Just type in the word you are searching for and it will find all the instances where that word appears in the document.

<b>TOP 15 MOST POPULAR JOB BOARDS</b>	<a href="http://www.ebizmba.com/articles/job-websites">http://www.ebizmba.com/articles/job-websites</a>
<b>BEST 50 NICHE JOB BOARDS</b>	<a href="https://www.smartrecruiters.com/blog/best-50-niche-job-boards/">https://www.smartrecruiters.com/blog/best-50-niche-job-boards/</a>
<b>LINKEDIN</b>	<a href="http://www.linkedin.com">http://www.linkedin.com</a>

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LISTINGS NEW THIS WEEK		
JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
Account Representative – Donor Recruiter	American Red Cross	LinkedIn
Applicator	Co-Alliance LLP, Advance, IN	Indeed.com
Assistant Business Manager	Indiana University Bloomington	LinkedIn
Assistant Director of Engineering	City of Fishers	<a href="http://www.fishers.in.us/jobs">www.fishers.in.us/jobs</a>
Associate Aquatics Director – Jordon	Libby Hancock, HR Administrative Assistant Association Office 317.713.8516 Direct <a href="mailto:lhancock@indymca.org">lhancock@indymca.org</a>	<a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>
Business Systems Analyst	Roche	Indeed.com
Call Center Representative – 2 <sup>nd</sup> Shift	Kelly Services	LinkedIn
Certification Program Assistant	Great Lakes Women's Business	LinkedIn
Custodial III – Baxter	Libby Hancock, HR Administrative Assistant Association Office 317.713.8516 Direct <a href="mailto:lhancock@indymca.org">lhancock@indymca.org</a>	<a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>
Customer Service Representative	That's Good HR, Inc.	LinkedIn
Customer Support Specialist – CBSC	Roche	Indeed.com
Director of Alumni Programs	Indiana University Bloomington	LinkedIn
Director of Labor Relations	Milliner & Associates, LLC	LinkedIn
Director, Workforce Development	Salesforce	LinkedIn
Entry Level Shift Leader	Wal Greens 1424 S. Rangeline Road Carmel, IN 46032 Brad Pier @ 317.571.1176	This is a 40 hour a week job. Individual should possess a few key behaviors: customer focused; teamwork; good work ethic; flexible work schedule; willingness to learn; possess positive behaviors.
Executive Business Coach	Resource Associates Corporation	LinkedIn
Fire Inspector	City of Fishers	<a href="http://www.fishers.in.us/jobs">www.fishers.in.us/jobs</a>
FT Site Director 40 – Bridgeport Elementary – Youth Development	Libby Hancock, HR Administrative Assistant Association Office 317.713.8516 Direct <a href="mailto:lhancock@indymca.org">lhancock@indymca.org</a>	<a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>
HR Generalist	ClusterTruck	LinkedIn
HR Generalist	Milliner & Associates	LinkedIn
Human Resource Staff	Trustaff	LinkedIn
Human Resources Associate	Knowledge Services	LinkedIn
Human Resources Associate Manager	PepsiCo	LinkedIn
Human Resources Generalist	Brooks Life Science Systems	LinkedIn
Inside Sales Customer Service Representative	Power Line Supply	LinkedIn
Manager Plant Human Resources	Conagra Brands	LinkedIn
Mechanic II	City of Fishers	<a href="http://www.fishers.in.us/jobs">www.fishers.in.us/jobs</a>

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LISTINGS NEW THIS WEEK		
JOB TITLE	COMPANY & CONTACT INFORMATION	POSTED ON OR OTHER INFORMATION
Part-Time Laborer – Fleet	City of Fishers	<a href="http://www.fishers.in.us/jobs">www.fishers.in.us/jobs</a>
Program Coordinator I – Early Learning Center & Family Programs – Ransburg	Libby Hancock, HR Administrative Assistant Association Office 317.713.8516 Direct <a href="mailto:lhancock@indymca.org">lhancock@indymca.org</a>	<a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>
Program Support Specialist – AmeriCorps VISTA	Volunteers of America Indiana	LinkedIn
Recreation and Events Manager	City of Fishers	<a href="http://www.fishers.in.us/jobs">www.fishers.in.us/jobs</a>
Regional Human Resources Manager	Old Dominion Freight Line	LinkedIn
Senior Controller Staff – Economic Development	City of Fishers	<a href="http://www.fishers.in.us/jobs">www.fishers.in.us/jobs</a>
Senior Human Resources Representative/Generalist	Penske Truck Leasing	LinkedIn
Snow Plow Driver	City of Fishers	<a href="http://www.fishers.in.us/jobs">www.fishers.in.us/jobs</a>
Snow Removal – Backhoe Operator	City of Fishers	<a href="http://www.fishers.in.us/jobs">www.fishers.in.us/jobs</a>
Sr. Director Implementation Program Manager	Roche	Indeed.com
Sr. Human Resources Assistant	Amazon	LinkedIn
Sr. Program Director – Flat Rock – Ruth Lilly Outdoor Center	Libby Hancock, HR Administrative Assistant Association Office 317.713.8516 Direct <a href="mailto:lhancock@indymca.org">lhancock@indymca.org</a>	<a href="http://www.indymca.org/jobs">www.indymca.org/jobs</a>
Staffing Coordinator – 2 <sup>nd</sup> Shift	MS Companies	LinkedIn
Technical Support Specialist 1, Clinical Chemistry-Roche Support Network	Roche	Indeed.com

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Account Manager	CPS, Inc.	<a href="#">Johnson Jobs</a>
Account Manager	Securitas Security Services USA	<a href="#">Johnson Jobs</a>
Account Manager - CX- Remote - Fishers	Infor	<a href="#">Johnson Jobs</a>
Account Manager - Foodservice, Chicago - Brownsburg	Weston Foods	<a href="#">Koch Davis</a>
Account Manager - Plainfield	Superior Group	<a href="#">Koch Davis</a>
Account Manager Sales Support - Brownsburg	Cornerstone Flooring	<a href="#">Johnson Jobs</a>
Android Developer	Dominion Enterprises	<a href="#">Kimble Group</a>
Assistant Community Engagement Manager - Indianapolis	Rise Against Hunger	<a href="#">Johnson Jobs</a>
Associate Sales Consultant - Indianapolis, IN LYA10138	Quintiles	<a href="#">Monster</a>
Behavioral Healthcare Sales Representative - Inside Sales	Meadows Behavioral Health	<a href="#">David (Duke) Careers</a>
Business Development Manager	Fusion Alliance	<a href="#">LinkedIn</a>
Business Info Developer Consultant Sr or Director...	Anthem	<a href="#">Kimble Group</a>
Business Information Developer Consultant...	Anthem	<a href="#">Kimble Group</a>
Business Intelligence Associate	Precision Medicing Group	<a href="#">Indy Star</a>
Certified Hunger Event Facilitator - Indianapolis	Stop Hunger Now	<a href="#">Kimble Group</a>
Change Management Consultant	Choreo LLC	<a href="#">LinkedIn</a>
Clinical Psychologist - Bloomington	United States Army	<a href="#">Johnson Jobs</a>
Clinical Specialist - Indianapolis	ACIST Medical Systems, Inc.	<a href="#">Johnson Jobs</a>
Customer Care Representative - Indianapolis, IN - 10/2 - 132920	Anthem	<a href="#">Johnson Jobs</a>
Database Administrators - Columbus	Cummins	<a href="#">Indy Star</a>
Developer	GCR Inc.	<a href="#">Kimble Group</a>
Entry Level Team Lead (Sales & Marketing)	James Marketing Consultants	<a href="#">LinkedIn</a>
ETL Developer Informatica	Indiana State Job Bank	<a href="#">Kimble Group</a>
Executive Business Coach - Carmel	Resource Associates Corporation...	<a href="#">LinkedIn</a>
Experienced WMS Professional/Consultant	Supply Chain Consulting Search, LLC	<a href="#">Monster</a>
Global Sales Marketing Director	Piezotech	<a href="#">LinkedIn</a>
Health Information Management Specialist	Ajilon Professional Staffing	<a href="#">Johnson Jobs</a>
Integrated Behavioral Health Consultant	Community Health Network, Inc	<a href="#">Monster</a>
Intermediate SQL Developer	Kforce Inc.	<a href="#">Kimble Group</a>
International Sales Representative	Probo Medical	<a href="#">Indy Star</a>

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Investment Consultant - Carmel	Fidelity Investments - Carmel - Investor Center	<a href="#">Monster</a>
iOS Developer	Beacon Hill Staffing Group, LLC	<a href="#">Kimble Group</a>
IT Business Analyst Principal	Cummins	<a href="#">Indy Star</a>
IT Quality Control Analyst	Anthem	<a href="#">Indy Star</a>
Java Developer	Advantech Solutions, Inc.	<a href="#">Kimble Group</a>
Java Developer	Cincinnati Bell Technology Solutions	<a href="#">Kimble Group</a>
Key Account Manager - Indianapolis, Indiana	Boehringer Ingelheim	<a href="#">Johnson Jobs</a>
Mainframe Developer	NetSource, Inc.	<a href="#">Koch Davis</a>
Manager, IT Collaboration Services	Salesforce	<a href="#">Koch Davis</a>
MEDICAL SALES <\$85-90k Sal/Comm, Travel, Benefits, Renowned Training	\$3.5 Billion Global Manufacturer	<a href="#">David (Duke) Careers</a>
Microservices Consultant/ Developer	Randstad Technologies	<a href="#">Monster</a>
Microsoft Channel Executive Lead	Allegient (a DMI Company)	<a href="#">LinkedIn</a>
Mobile Web Developer	Rose International INC	<a href="#">Kimble Group</a>
National Account Manager	Dickinson Fleet	<a href="#">Koch Davis</a>
National Account Manager	Rexel USA	<a href="#">Johnson Jobs</a>
Node JS UI Developer	Swarky Solutions	<a href="#">Koch Davis</a>
OUTSIDE SALES CONSULTANT - EAGLE CREEK / CARMEL	Home Depot	<a href="#">Monster</a>
Part Time Retail Sales Consultant	AT&T	<a href="#">Monster</a>
PC Technician - Crawfordsville	Nucor Corporation	<a href="#">David (Duke) Careers</a>
Pharmacy Technician - Picking	CVS Health	<a href="#">Monster</a>
Product Marketing Manager - Blood Gas	Roche	<a href="#">Johnson Jobs</a>
Professinoal & Non-Instructional Staff	Manual High School	<a href="#">Indy Star</a>
Public Sector - Process Improvement - Associate	PwC	<a href="#">LinkedIn</a>
Quality Assurance Testers	RDR Technology	<a href="#">Indy Star</a>
Quality Resource/Risk Management Coordinator (RN)	Community Health Network	<a href="#">Johnson Jobs</a>
Remote Sybase EC Map Developer	CTG	<a href="#">Kimble Group</a>
REMOTE!!!!!! NodesJS Developer	Universal Business Solutions	<a href="#">Kimble Group</a>
Sales Development Representative	BidPal	<a href="#">LinkedIn</a>
Salesforce Developer/	Enterprise Solutions	<a href="#">Kimble Group</a>
Secretary I	Franciscan Health	<a href="#">Johnson Jobs</a>
Senior .NET Developer - Carmel	JD Byrider	<a href="#">David (Duke) Careers</a>

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Hiring – MJ/word of mouth NEW THIS WEEK		
Role	Hiring Firm	Source Job Board
Senior Firmware Engineer	ELWOOD PROFESSIONAL	<a href="#">David (Duke) Careers</a>
Senior Project Engineer - Shelbyville	PK USA	Indy Star
Sourcing Team Leaders/Supply Chain - Columbus	Cummins	Indy Star
SQL Server Developer	Skill Demand	<a href="#">Kimble Group</a>
SQL Server Developer	SkillDemand	<a href="#">Kimble Group</a>
Sr JAVA Developer	nforks	<a href="#">Kimble Group</a>
Sr. Cyber Security Analyst	Simon Property Group	Indy Star
Support Developer	Cybercoders	<a href="#">Kimble Group</a>
Territory Account Manager	Peak-Ryzex	<a href="#">LinkedIn</a>
Thermal & Fluid Science Engineer	Cummins	Indy Star
Vice President of Sales	Comfort Systems USA - Strategic...	<a href="#">LinkedIn</a>
Water Treatment Sales Consultant - Indianapolis, IN	NCH Corporation	<a href="#">Monster</a>
Web Developer	Robert Half Technology	<a href="#">Kimble Group</a>
Workday Integration Developer - Carmel	S&R Resources	<a href="#">Kimble Group</a>

MIKE'S NEWS/COMING UP:
<ul style="list-style-type: none"> <li>• <b>Job Fair</b> <ul style="list-style-type: none"> <li>○ <b>Onsite Job Fair - United Health Group</b>, Thu Oct 5, 12 Noon-8PM &amp; Fri Oct 6, 10AM-3PM, 74440 Woodland Drive, Indy 46278 – hiring Insurance Sales, Services, and Sales Support</li> </ul> </li> <li>• <b>Networking:</b> <ul style="list-style-type: none"> <li>○ <b>Indy SaaS Meetup</b>, <a href="http://hc1.com">hc1.com</a>, <a href="#">6100 Technology Center Drive</a> – Thu Sep 28, 5:30-7PM, <a href="#">Info and registration</a></li> </ul> </li> <li>• <b>WorkOne Job Club</b> – Friday 9AM, WorkOne Noblesville office</li> <li>• <b>BPE</b>, Mondays 8-9:30AM, Yaeger Building, <a href="#">11650 Lantern Road, Fishers, IN</a> <ul style="list-style-type: none"> <li>○ Contact Rich Tensmeyer or Dan Reneau for details</li> </ul> </li> </ul>

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## Indy – NEW THIS WEEK

Application Link: <http://employindy.hirecentric.com/jobs/>

Accounts Receivables & Box Office Manager  
Administrative Assistant  
Billing Specialist  
Carrier Operations Rep - East Indy  
Client Support Manager - Emerging Investor Market  
Clinical Staff Supervisor - Community Based Treatment  
Crew Leader - Greater Indianapolis  
Crew Member / Gardener - Greater Indianapolis  
Crew Member Driver - Greater Indianapolis  
CSR / Assistant Dispatch - Carmel  
Customer Care Representative  
Customer Service Specialist  
Development Coordinator - EmployIndy  
Director of Quality and Analytics - EmployIndy  
Drain Technician  
Executive Assistant  
Facility Maintenance Technician  
Floating Property Manager  
General Operator - NW Indy  
HVAC Tech (Residential) - Carmel  
Irrigation Technician - Greater Indianapolis  
Kitchen Exhaust Technician  
Lab Coordinator - East Indianapolis  
Licensed Plumber/Plumber Technician  
LPN / RN Southwest Indianapolis  
Machine Operator - NW Indianapolis  
Mail Room Assistant - DT Indy  
Maintenance Operator  
Manager of Information Services - EmployIndy  
Manufacturing Team Member 1 - Assembly, Deburr and Silk Screen - Medical Device East Indianapolis  
Production Associate  
Quality Manager  
Sales Representative/Public Sector  
Skills Development Technician  
Spray Technician - Greater Indianapolis

NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>



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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

## EXECUTIVE

**President & CEO - Elevate Indianapolis.** Equipping IPS High School students to graduate with a plan for the future by establishing long-term relationships between Elevate Indianapolis...[more](#)

## FUND DEVELOPMENT

**Grant Manager - Wheeler Mission Ministries.** The Grant Manager researches, identifies, and develops funding sources throughout Central Indiana. The Grant Manager writes, submits, and manages...[more](#)

**Annual Fund Advancement Manager - TKE Educational Foundation.** Founded by Opportunity Out of Defeat and built on the honest convictions of Love, Charity and Esteem, Tau Kappa Epsilon is a men's social fraternity 118...[more](#)

**Divisional Grants and Research Manager - The Salvation Army.** The Divisional Grants and Research Manager is responsible for conducting research on grant opportunities and donor prospects; writing, editing and...[more](#)

**Director of Advancement - Magnified Giving (MG).** Magnified Giving (MG) invites applications and nominations for the newly created position of Director of Advancement, a senior level position reporting to the...[more](#)

**Vice President of Development - Planned Parenthood of IN & KY.** The Vice President of Development is responsible for designing and managing a wide range of fundraising activities to secure the greatest possible philanthropic...[more](#)

**Foundation Relations Manager - Goodwill Foundation of Central & Southern Indiana.** The Foundation Relations Manager (Manager) will be a part of the Goodwill Foundation of Central & Southern Indiana (Foundation), an affiliate of Goodwill of...[more](#)

## ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

**Customer Service / Team Support (part-time) - Mary Rigg Neighborhood Center.** Seeking dependable team members to handle high customer volume (both in-person and through phone calls) at reception desk. Position will involve providing...[more](#)

**Member Services Coordinator - Alpha Chi Sigma Chemistry Fraternity.** Alpha Chi Sigma is a non-profit organization. Following the original concept for a fraternity as an academic organization, we are the only professional chemistry...[more](#)

## TECHNOLOGY/DATA SUPPORT/RESEARCH

**Advancement Systems Support Assistant - Ivy Tech Community College.** This position is responsible for assisting the Advancement System Manager in data support including daily gift processing and receipting, entering constituent...[more](#)

**Director of Technology - Eiteljorg Museum of American Indians and Western Art.** The Eiteljorg Museum of American Indians and Western Art is part of the White River State Park in downtown Indianapolis and was founded by Indianapolis...[more](#)

**Program Manager, Data and Research - Indiana Youth Institute.** Manages and/or supports Indiana Youth Institute research and data products including the KIDS COUNT in Indiana Data Book, Issue Briefs, external data...[more](#)

**Senior Research Analyst - United Way of Central Indiana.** Lead research and analytical projects conducted by the Strategic Information Department in support of the organization's goals and objectives. Acts as a...[more](#)

**Community Impact Operations Manager - United Way of Central Indiana.** United Way of Central Indiana, recognizes that the key to success is a strong and cohesive team that works through shared values to achieve our mission. The...[more](#)

## FINANCE

**Accounts Receivable Specialist - Sigma Theta Tau International.** Our purpose is to support learning and professional development of nursing professionals through knowledge dissemination. We have over 130,000 active...[more](#)

## PROGRAMS

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

**Director of Programs and Evaluation - Fathers and Families Center.** Fathers and Families Center is seeking an innovative Director to be responsible for overseeing the development and implementation for its Strong Fathers...[more](#)

**Program Manager - Hollis Adams Foundation.** Hollis Adams Foundation, a private, not-for-profit organization devoted to providing Indianapolis are adults with development disabilities opportunities to...[more](#)

**Project Developer (contract) -- Trinity House.** We are seeking a Project Developer (contract) for Trinity House, a safe, welcoming, and supportive transitional home for LGBTQ homeless youth...[more](#)

**South Indy Quality of Life Director - in Partnership with Big Car Collaborative.** The South Indy Quality of Life Director manages implementation of the South Indy Quality of Life plan with a group of eight neighborhoods south of downtown...[more](#)

## VISTAS/ INTERNSHIPS

**AmeriCorps VISTA, Great Families 2020 - United Way of Central Indiana.** Please note that this position is NOT full-time employment, but is a full-time AmeriCorps\*VISTA member position. During the term of service, an...[more](#)

## OTHER

**Associate Attorney - Charitable Allies Inc.** Charitable Allies Inc., a non-profit law firm based in downtown Indianapolis and focused on the legal needs of charities and tax-exempt organizations, seeks an...[more](#)

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## ROBERT HUTT'S JOB REPORT

The CSI Companies

[Online Payroll Technical Support Representative](#)

**Indianapolis (IN), Posted: Tuesday Sep 12th**

Sundisc Abrasives

[Outside Sales Technician](#)

**Indianapolis (IN), Posted: Tuesday Aug 8th**

Crowe Horwath LLP

[Data Scientist/Statistics - Applied Technology - 13867](#)

**Indianapolis (IN), Posted: Thursday Sep 14th**

Heartland Payment Systems

[Payroll Sales Executive](#)

**Indianapolis (IN), Posted: Friday Sep 1st**

Wheaton Van Lines

[Payroll Specialist](#)

**Indianapolis (IN), Posted: Sunday Sep 17th**

Anthem

[Bus Info Developer Cons Sr - 134512SK](#)

**Indianapolis (IN), Posted: Sunday Sep 17th**

Ed Martin Automotive

[OFFICE MANAGER \(Automobile Dealership\)](#)

**Indianapolis (IN), Posted: Monday Sep 18th**

Prolifics

[Account Executive - Midwest](#)

**In In 46201 Indianapolis (IN), Posted: Tuesday Sep 19th**

Accountemps

[Data Entry Clerk](#)

**Plainfield (IN), Posted: Thursday Sep 21st**

Trilogy Healthcare Services, LLC

[Internship - Business Office](#)

**Kokomo (IN), Posted: Monday Sep 18th**

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## GOOD INFORMATION

### OPPORTUNITIES:

- **"Looking for a new job?"** The Indianapolis Star has ranked Northview as a Top Workplace for six consecutive years. Have you considered working here? Find a list of current job openings at <https://www.northviewchurch.us/>
- **Education/Training Opportunity:** Metropolitan School District; Community & Continuing Education Center; Washington Township; Northview Middle School, 8401 Westfield Blvd; Indianapolis, IN 46240; door #4; 317.259.5275; free classes for adults in need of skills training (academic and career certification\*); Opportunities include: College preparation, basic academic skills classes, career certification (including: Certified Nursing Assistant, Certified Medical Assistant, HVAC, CNC, CDL (A & B), Welding, Microsoft Office, Pharmacy Technician, EMT, A+ (Computer Support Specialist), Building Maintenance, Aviation Manufacturing, Material Management and Logistics); \*Career certification classes require meeting minimum eligibility criteria prior to enrollment.
- **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. ([trinity/freeclinical.org/support](http://trinity/freeclinical.org/support))
- **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That's okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! [2554@kellyservices.com](mailto:2554@kellyservices.com)
- **Have you ever considered Substitute Teaching?** Kelly Educational staffing services 9 school districts in the Indianapolis area +about 20 Charter Schools! To be a Substitute Teacher or Paraprofessional you need a high school diploma or GED and the ability to pass a criminal background check. We provide free pre-hiring training and as a Substitute Teacher you have the ability to work full or part-time! You completely make your own schedule. School starts on July 26<sup>th</sup>, if you are interested please reply to this email with the job fair you would like to attend (they are listed below.) You can also view our [website http://uskesauth.kellybiz.com/US-KES/indianapolis/](http://uskesauth.kellybiz.com/US-KES/indianapolis/) for more information.
- **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programming, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:317.259.5275), the Adult Education office. Great opportunities for new careers.

### REGULAR NETWORKING EVENTS:

- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups.

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## GOOD INFORMATION

- Fishers Group: Wednesdays; 9:30-11:00 AM; WorkOne – 300 N. 17<sup>th</sup> Street, Noblesville; (Ivy Tech Noblesville Campus) Facilitator: Mike Johnson at [mikejohnsonmj@aol.com](mailto:mikejohnsonmj@aol.com)
- Northeast Indy Group: Thursdays; 9:00-10:00 AM; Community North Heart Hospital, 8075 N. Shadeland Ave.; Facilitator: Jeff Crane at [jcrane@esourcecoach.com](mailto:jcrane@esourcecoach.com)
- Carmel Group: Fridays; 9:00-10:30 AM; SoHo Café – 620 S. Rangeline Road, Carmel; Facilitator: Monty Riffer at [mriffer@comcast.net](mailto:mriffer@comcast.net)
- **P2E Workshops at Church at the Crossing:** Contact us at [p2e@golove.org](mailto:p2e@golove.org) P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second informercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
  - Tuesdays, 1:30 – 3:30 PM; Room 134 (Enter at Door 4 – green canopy)
- **Be Funemployed Volunteer Events:** for details see <http://www.befunemployed.org/VolunteerOpportunities.html>
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65<sup>th</sup> Street; Indianapolis, IN 46220; (65<sup>th</sup> and Binford Blvd)
- **BPE**, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN
- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumnus)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3<sup>rd</sup> Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint** Thursday (IT Focus) – 3<sup>rd</sup> Thursday of each month <http://techpoint.org/>
- **DRESS FOR SUCCESS** - Do you need a new job? Are you a woman looking for employment and would like to accelerate your job search? Join Dress for Success Indianapolis' Pre-Employment Network. Our weekly workshops can help secure the employment you want and need. Starting September 12<sup>th</sup> and September 13<sup>th</sup>, 2017 – join us from 10am to noon as we share with you how you can achieve this goal? Call or email Tiffany at 317.940.3737 x106 or [Tiffany@indydfs.org](mailto:Tiffany@indydfs.org) to attend!

# PASSPORT TO EMPLOYMENT

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## STILL LOOKING? (Try these Websites)

*These websites are not routinely verified for website link integrity.*

BUSINESSES	WEBSITE
Amgen	<a href="http://www.amgen.com/">http://www.amgen.com/</a>
Angie's List	<a href="https://careers.angieslist.com/">https://careers.angieslist.com/</a>
Ascension Health	<a href="http://msc.ascensionhealth.org/">http://msc.ascensionhealth.org/</a>
Avon	<a href="https://www.avon.com">https://www.avon.com</a>
Bankers Life	<a href="https://www.bankerslife.com/careers/">https://www.bankerslife.com/careers/</a>
Bastian Solutions	<a href="http://www.bastiansolutions.com/about/careers">http://www.bastiansolutions.com/about/careers</a>
Best Media Version	<a href="http://www.bestversionmedia.com/">http://www.bestversionmedia.com/</a>
Citizens Energy Group	<a href="http://www.citizensenergygroup.com/Our-Company/Careers">http://www.citizensenergygroup.com/Our-Company/Careers</a>
Community Health Network	<a href="https://www.ecommunity.com/careers">https://www.ecommunity.com/careers</a>
Company Kitchen	<a href="https://companykitchen.com">https://companykitchen.com</a>
Covance	<a href="http://jobsearch.covance.com/">http://jobsearch.covance.com/</a>
Crowe Horwath	<a href="http://jobs.crowehorwath.com/">http://jobs.crowehorwath.com/</a>
Dow AgroSciences	<a href="http://www.dowagro.com/en-us/careers">http://www.dowagro.com/en-us/careers</a>
Engaging Solutions	<a href="http://www.engagingsolutions.net">http://www.engagingsolutions.net</a>
Eskenazi Health	<a href="http://www.eskenazihealth.edu/careers">http://www.eskenazihealth.edu/careers</a>
Exacq	<a href="https://www.exacq.com/about/jointheteam.php">https://www.exacq.com/about/jointheteam.php</a>
Fastenal	<a href="https://careers.fastenal.com/">https://careers.fastenal.com/</a>
GEICO	<a href="http://www.geico.jobs/indy">http://www.geico.jobs/indy</a>
Goodwill Industries	<a href="http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/">http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/</a>
Green BEAN Delivery	<a href="http://www.greenbeandelivery.com">http://www.greenbeandelivery.com</a>
HealthX	<a href="http://www.healthx.com/global/careers/">http://www.healthx.com/global/careers/</a>
Indiana State Fairgrounds	<a href="http://www.in.gov/statefair/fairgrounds/employment.html">http://www.in.gov/statefair/fairgrounds/employment.html</a>
Indiana, State of	<a href="http://www.in.gov/spd/careers/">http://www.in.gov/spd/careers/</a>
Katz, Sapper & Miller	<a href="http://www.ksmconsulting.com/">http://www.ksmconsulting.com/</a>
Key Benefits Administrators	<a href="http://keybenefit.applicantpro.com/jobs/">http://keybenefit.applicantpro.com/jobs/</a>
Kroger Corporation	<a href="https://jobs.kroger.com/">https://jobs.kroger.com/</a>
LeadJen	<a href="https://www.leadjen.com/careers">https://www.leadjen.com/careers</a>
Leidos	<a href="https://leidos.com/careers">https://leidos.com/careers</a>
Liberty Mutual Insurance	<a href="http://www.libertymutualcampus.com">http://www.libertymutualcampus.com</a>
Liberty Mutual Insurance	<a href="http://www.jobs.libertymutualgroup.com/indianapolis/claims-job">http://www.jobs.libertymutualgroup.com/indianapolis/claims-job</a>
Lids	<a href="http://www.lids.com/HelpDesk/Corporate/CareerOpportunities">http://www.lids.com/HelpDesk/Corporate/CareerOpportunities</a>
Lincoln Heritage Life	<a href="https://www.lhlic.com/">https://www.lhlic.com/</a>
MacAllister Machinery	<a href="http://careers.macallister.com/jobs/">http://careers.macallister.com/jobs/</a>
Navient Corp.	<a href="http://jobs.navient.com/indiana-jobs">http://jobs.navient.com/indiana-jobs</a>
Nestle USA	<a href="http://nestlejobs.com/indianapolis/nestle-usa-jobs">http://nestlejobs.com/indianapolis/nestle-usa-jobs</a>
NextGear Capital/Cox Automotive	<a href="http://www.nextgearcapital.com/">http://www.nextgearcapital.com/</a>
Northwest Radiology	<a href="http://www.northwestradiology.com/about-nwr/careers">http://www.northwestradiology.com/about-nwr/careers</a>
Omni Hotels & Resorts	<a href="http://www.omnihotels.com/careers">http://www.omnihotels.com/careers</a>
OurHealth	<a href="http://www.ourhealth.org/careers">http://www.ourhealth.org/careers</a>

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*These websites are not routinely verified for website link integrity.*

Roche	<a href="http://www.roche.com/careers">http://www.roche.com/careers</a>
SMC	<a href="http://www.jobs.net/jobs/smcusa/en-us/">http://www.jobs.net/jobs/smcusa/en-us/</a>
STLogics	<a href="http://www.Stlogics.com/careers/">http://www.Stlogics.com/careers/</a>
Stonegate Mortgage Corp.	<a href="http://www.stonegatemtq.com/careers.aspx">http://www.stonegatemtq.com/careers.aspx</a>
Stonemill Consulting, LLC	<a href="http://www.stonemillconsulting.com">http://www.stonemillconsulting.com</a>
TechPoint IT Jobs	<a href="http://techpoint.org/talent-network">http://techpoint.org/talent-network</a>
Tekmark Global Solutions LLC	<a href="http://www.tekmarkinc.com/go.php?id=1">http://www.tekmarkinc.com/go.php?id=1</a>
Town of Fishers	<a href="http://www.fishers.in.us/jobs">http://www.fishers.in.us/jobs</a>
Town of Plainfield	<a href="http://www.townofplainfield.com/Employment-Opportunities/">http://www.townofplainfield.com/Employment-Opportunities/</a>
Trine University	<a href="http://www.trine.edu/careers/ed-office-international-services.aspx">http://www.trine.edu/careers/ed-office-international-services.aspx</a>
United Way of Central Indiana	<a href="http://www.uwci.org/careers">http://www.uwci.org/careers</a>
UnitedHealth Group	<a href="http://careers.unitedhealthgroup.com/">http://careers.unitedhealthgroup.com/</a>
University of Indianapolis	<a href="https://jobs.uindy.edu">https://jobs.uindy.edu</a>
Waffle House	<a href="http://www.wafflehouse.com/whcareers/career-path">http://www.wafflehouse.com/whcareers/career-path</a>
WestPoint Financial Group/MassMutual	<a href="http://www.westpointfinancialgroup.com">http://www.westpointfinancialgroup.com</a>
Wyndham Worldwide	<a href="http://www.wyndhamworldwide.com/">http://www.wyndhamworldwide.com/</a>
YMCA of Greater Indianapolis	<a href="http://www.indymca.org/jobs/">http://www.indymca.org/jobs/</a>
RECRUITING/STAFFING	WEBSITE
Abacus Service Corporation	<a href="http://www.abacusservice.com">http://www.abacusservice.com</a>
Aegis Worldwide	<a href="http://teamaegis.com/job-seekers/search-jobs/">http://teamaegis.com/job-seekers/search-jobs/</a>
Artemis Search Partners, Inc.	<a href="http://www.artemissearchpartners.com/">http://www.artemissearchpartners.com/</a>
Bastian Solutions	<a href="http://www.bastiansolutions.com/about-us/careers">http://www.bastiansolutions.com/about-us/careers</a>
BusinessWorkforce	<a href="http://www.businessworkforce.com/">http://www.businessworkforce.com/</a>
CareerArc	<a href="http://www.careerarc.com/about-us">http://www.careerarc.com/about-us</a>
Duke Careers	<a href="http://www.dukecareers.com">http://www.dukecareers.com</a>
Express Employment Professionals-North, IN	<a href="http://www.expressindynorth.com">http://www.expressindynorth.com</a>
Express Employment Professionals-South, IN	<a href="http://www.expressindysouth.com">http://www.expressindysouth.com</a>
Gannett Talent Network	<a href="http://www.gannett.com/">http://www.gannett.com/</a>
Go Position	<a href="http://go-position.site/">http://go-position.site/</a>
Hireable	<a href="http://www.hireable.com">http://www.hireable.com</a>
IDC Technologies, Inc.	<a href="http://www.idctechnologies.com">http://www.idctechnologies.com</a>
IndianaCAREERconnect.com	<a href="http://www.indianacareerconnect.com">http://www.indianacareerconnect.com</a>
Integrity Staffing Solutions	<a href="http://jobs.integritystaffing.com/">http://jobs.integritystaffing.com/</a>
KForce	<a href="http://www.kforce.com/jobs">http://www.kforce.com/jobs</a>
Koch Davis	<a href="http://www.kochdavis.com">http://www.kochdavis.com</a>
Meridian Group	<a href="http://www.themeridiangp.com">http://www.themeridiangp.com</a>
Newell Brands/Jarden Corporation	<a href="http://jarden.jobs/jobs/?location=Indiana&amp;q=brand">http://jarden.jobs/jobs/?location=Indiana&amp;q=brand</a>
Platinum Recruiting	<a href="http://www.platinumrecruiting.com">http://www.platinumrecruiting.com</a>
Purple Ink	<a href="http://purpleinkllc.com/">http://purpleinkllc.com/</a>
QuEST Global	<a href="https://www.quest-global.com/">https://www.quest-global.com/</a>

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## STILL LOOKING? (Try these Websites)

*These websites are not routinely verified for website link integrity.*

Randstad Engineering	<a href="http://engineers.randstadusa.com">http://engineers.randstadusa.com</a>
Recruitology	<a href="https://apply.recruitology.com">https://apply.recruitology.com</a>
Safari Solutions	<a href="http://www.safarisolutions.com/careers/">http://www.safarisolutions.com/careers/</a>
Sharpen	<a href="http://careers.sharpencx.com/">http://careers.sharpencx.com/</a>
US Tech Solutions	<a href="http://www.ustechsolutions.com/">http://www.ustechsolutions.com/</a>
USAJOBS	<a href="http://www.usajobs.gov">http://www.usajobs.gov</a>
VACO	<a href="http://www.vaco.com/indianapolis">http://www.vaco.com/indianapolis</a>
Vitamin T	<a href="http://vitamintalent.com/find-work/">http://vitamintalent.com/find-work/</a>
Wolfe & Associates, Inc.	<a href="http://www.wolferecruiting.com">http://www.wolferecruiting.com</a>
Women Working in Technology	<a href="http://womenworkingintechnology.org/wp/">http://womenworkingintechnology.org/wp/</a>
World Wide Staffing	<a href="http://www.worldwidestaffinginc.com">http://www.worldwidestaffinginc.com</a>
JOB BOARDS	WEBSITE
BeYond	<a href="http://www.beyond.com/">http://www.beyond.com/</a>
CandidatePoint	<a href="http://candidatepoint.com/recommended-jobs">http://candidatepoint.com/recommended-jobs</a>
Careeralerter	<a href="http://www.careeralerter.com/home">http://www.careeralerter.com/home</a>
CareerAlerts	<a href="http://www.careeralerts.com/">http://www.careeralerts.com/</a>
careeravenue	<a href="http://www.careeravenue.com/">http://www.careeravenue.com/</a>
CareerBuilder	<a href="http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in">http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in</a>
Craigslist-Indianapolis	<a href="https://indianapolis.craigslist.org/">https://indianapolis.craigslist.org/</a>
CyberCoders	<a href="https://www.cybercoders.com/">https://www.cybercoders.com/</a>
David Careers	<a href="http://davidcareers.com/">http://davidcareers.com/</a>
Defenders Careers	<a href="https://defenderdirectcareers.silkroad.com/">https://defenderdirectcareers.silkroad.com/</a>
Dice	<a href="http://www.dice.com/">http://www.dice.com/</a>
efinancialcareers	<a href="http://www.efinancialcareers.com/">http://www.efinancialcareers.com/</a>
FindYourCareer.com	<a href="http://www.findyourcareer.com/">http://www.findyourcareer.com/</a>
FlexJobs	<a href="https://www.flexjobs.com/">https://www.flexjobs.com/</a>
Geebo Job Alerts	<a href="https://geebo.zipalerts.com/login">https://geebo.zipalerts.com/login</a>
Glassdoor	<a href="https://www.glassdoor.com/index.htm">https://www.glassdoor.com/index.htm</a>
hiredboard	<a href="http://www.hiredboard.com/jobs/">http://www.hiredboard.com/jobs/</a>
Indeed	<a href="http://www.indeed.com/jobs">http://www.indeed.com/jobs</a>
Job Alert Service	<a href="http://www.jobalertservice.com">http://www.jobalertservice.com</a>
Job Hunt Digest	<a href="http://www.jobhuntedigest.com/?q=">http://www.jobhuntedigest.com/?q=</a>
Job Thunder	<a href="http://www.jobthunder.com/jobs">http://www.jobthunder.com/jobs</a>
JobDiagnosis	<a href="http://www.jobdiagnosis.com">http://www.jobdiagnosis.com</a>
JobGoRound.com	<a href="http://www.jobgoround.com/">http://www.jobgoround.com/</a>
JobRight	<a href="http://www.jobright.com">http://www.jobright.com</a>
Jobs2Careers	<a href="http://www.jobs2careers.com/">http://www.jobs2careers.com/</a>
JobsBall	<a href="http://jobsball.co.uk/">http://jobsball.co.uk/</a>
JOBSEEQ	<a href="http://www.jobseeq.com/#jobs">http://www.jobseeq.com/#jobs</a>
JobsFlag	<a href="http://jobs.jobsflag.com/">http://jobs.jobsflag.com/</a>



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Jobtomic	<a href="http://www.jobtomic.com">http://www.jobtomic.com</a>
jobungo	<a href="http://www.jobungo.com">http://www.jobungo.com</a>
Johnson Jobs	<a href="http://www.johnsonjobs.com">http://www.johnsonjobs.com</a>
JustJobs	<a href="https://justjobs.com/">https://justjobs.com/</a>
Kimble Group	<a href="http://www.kimblegroup.com">www.kimblegroup.com</a>
Ladders	<a href="https://www.theladders.com/theladders/">https://www.theladders.com/theladders/</a>
LinkedIn	<a href="http://www.linkedin.com">www.linkedin.com</a>
Monster	<a href="http://www.monster.com">http://www.monster.com</a>
Encore.org	<a href="http://encore.org/jobs-encore-org/">http://encore.org/jobs-encore-org/</a>
Online Job Applications	<a href="http://www.onlinejobapplications.com/">http://www.onlinejobapplications.com/</a>
Post Job Free	<a href="https://www.postjobfree.com/">https://www.postjobfree.com/</a>
PRSA Hoosier Chapter	<a href="http://www.prsaohosier.org/job-bank">http://www.prsaohosier.org/job-bank</a>
RecommendedJobs	<a href="http://www.recommendedjobs.com/#jobs">http://www.recommendedjobs.com/#jobs</a>
Resume Library Com	<a href="https://www.resume-library.com/">https://www.resume-library.com/</a>
SalesJobs.com	<a href="https://www.salesjobs.com">https://www.salesjobs.com</a>
Search Find Hired	<a href="http://searchfindhired.com/">http://searchfindhired.com/</a>
SimplyHired	<a href="http://www.simplyhired.com/">http://www.simplyhired.com/</a>
Startwire	<a href="http://www.startwire.com/">http://www.startwire.com/</a>
SuggestedJobs	<a href="http://www.suggestedjobs.com/#jobs">http://www.suggestedjobs.com/#jobs</a>
The Job Network	<a href="http://www.thejobnetwork.com/">http://www.thejobnetwork.com/</a>
TopUSAJobs	<a href="https://jobs.glidepath.com/careers/">https://jobs.glidepath.com/careers/</a>
VirtualVocations	<a href="https://www.virtualvocations.com">https://www.virtualvocations.com</a>
Work Now America	<a href="http://www.worknowamerica.com/jobs">http://www.worknowamerica.com/jobs</a>
Wullo	<a href="http://www.wullo.com/jobs.php#">http://www.wullo.com/jobs.php#</a>
Your Sales Engineer Jobs	<a href="https://www.getsalesengineerjobs.com/">https://www.getsalesengineerjobs.com/</a>
ZipRecruiter	<a href="https://www.ziprecruiter.com/">https://www.ziprecruiter.com/</a>

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## OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class  
Monday Nights – 7:00-9:00pm @ Church at the Crossing

Introduction to P2E Participants  
Danny's Closet of Hope  
Dress for Success  
Trinity Free Medical Clinic & other Healthcare  
Connect 2 Help (211)  
Food Pantries  
Emergency Shelters  
Employment Services/Staffing Companies  
Recruiters by Specialty  
Ex-Offender Re-Entry Assistance  
Neighborhood Christian Legal Clinic & Legal Services  
Mental Health & Substance Abuse  
Counseling Services  
Veterans Assistance  
Compassionate Support: Stephen Ministry/Divorce Care  
WorkOne Organizations  
Vocational Training & English as a Second Language