

PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

JOB OPPORTUNITIES & INFORMATION UPDATES

1.22.2018

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WE WANT YOU TO KNOW:

TOP 15 MOST POPULAR JOB BOARDS	http://www.ebizmba.com/articles/job-websites
BEST 50 NICHE JOB BOARDS	https://www.smartrecruiters.com/blog/best-50-niche-job-boards/
LINKEDIN	http://www.linkedin.com

EMPLOYERS:

*Jobs are posted on Church at the Crossing's Website under
Site Index; Passport to Employment; Resources; Job Board
each Monday Morning.*

*To insure the viability of jobs posted,
if you wish your job to be listed and remain on the most recent Job Board,
you must resubmit your request each week no later than Friday,
thank you.*

Need help refining your search on our job board?

Save the PDF to your computer (currently when you click on the link it just "opens" in your internet browser), open the PDF in a program like Adobe Acrobat. You can then use the "Find" feature found under the Edit menu. A little blue box appears in the upper right-hand corner of the document. Just type in the word you are searching for and it will find all the instances where that word appears in the document.

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UPCOMING EVENTS & EXPOS:

JOB FAIRS

FEDEX EXPRESS & DRESS FOR SUCCESS INDIANAPOLIS

When: Wednesday, January 24, 2018

Time: 11:00 am to 1:00 pm

Where: 820 N. Meridian Street; Indianapolis, IN 46204

Registration Required: contact Tiffany Horn, tiffany@indydfs.org or via phone 317.429.1106

LSC COMMUNICATIONS & DRESS FOR SUCCESS INDIANAPOLIS - HIRING EVENT

When: Friday, January 26, 2018

Time: 11:00 am to 2:00 pm

Please RSVP with Tiffany Horn at Tiffany@indydfs.org or via phone at 317.429.1106 by 1/24/18

LSC COMMUNICATIONS & DRESS FOR SUCCESS

When: Friday, January 26, 2018

Time: 11:00 am to 2:00 pm

RSVP with Tiffany Horn at Tiffany@indydfs.org or via phone at 317.429.1106

HIGHGARDEN REAL ESTATE

When: Saturday, January 31, 2018

Time: 5:00 to 7:00 pm

Where: District Tap, 3720 E. 82nd Street, Indianapolis, IN 46240

RSVP to Kelly Kichler at 317.525.8048 or kkichler@highgarden.com

MIKE'S NEWS/COMING UP

- **WorkOne News**
 - **WorkOne Noblesville Computer Lab** is now operational! See WorkOne staff for details, will be open Thursdays 1-3PM starting next week, for anyone wanting IT help around job search (resume formatting, job boards, Word/Excel questions, etc.)
 - **Microsoft** evening classes will be offered again – Excel & Word-Jan, PowerPoint (& Twitter)-Feb. See *WorkOne Noblesville staff if interested! These are popular and are filling up quickly!*

You must be enrolled in WorkOne Hamilton County and have a Career Advisor assigned to use the Lab and register for the LinkedIn and Microsoft sessions
- **WorkOne Job Club** – Fridays, 9:00AM WorkOne Noblesville inside the Ivy Tech Campus
- **BPE**, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN; Contact Dan Reneau with questions

P2E JOB BOARD LISTINGS NEW THIS WEEK

All jobs listed are in Indianapolis unless otherwise specified

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JOB TITLE	COMPANY &/OR CONTACT INFORMATION
Account Executive – Molecular Diagnostics	Roche, Ft. Wayne, IN
Account Manager	Aspire Careers
Account Manager	Thermo Systems, Carmel, IN
Ammonia Terminal Operator	CF Industries, Frankfort, IN
Applicator	Co-Alliance LLP, Kempton, IN
Area Human Resource Manager	Kaman Industrial Technologies
Assistant Director of Human Resources-Recruitment	Ivy Tech Community College, Lawrence, IN
Assistant Property Manager	AppleOne
Assistant Store Manager	Extra Space, Fishers, IN
Associate Vice President for Human Resources	Ball State University, Muncie, IN
Automotive – General Service Technician	Midas Auto Service & Tire
Automotive Technician	Amerit Fleet Solutions, Carmel, IN
Branch Manager	Fidelity Investments, Carmel, IN
Bridge CAD Technician	Beam, Longest & Neff, LLC
Community Manager	RV Horizons
Contract Recruiter	Interim HR Consulting
Days Technician Operator	Weaver Popcorn Company, Whitestown, IN
Diesel Mechanic	TMC Transportation, Brownsburg, IN https://www.tmctrans.com/
Diesel Mechanic Technician	Ryder
Director of Human Resources – Community Rehabilitation Hospital	RehabCare Group, Greenwood, IN
Director of Talent Acquisition	Top Talent, Michael Monson, President Main Office #317.758.0851
District Sales Manager Trainee	Erie Insurane
Emergency Room Technician	Witham Memorial Hospital, Lebanon, IN
Environmental Services/Custodial Operations Manager 3	Capital Markets Placement
Facilities Maintenance Projects Manager	Love's Travel Stops & Country Stores
Financial Services Coordinator	Indiana University: Staff
Global Quality Auditor	Roche
Grower	Colorpoint, Lafayette, IN
Hatchery Supervisor, Cromwell	Maple Leaf Farms, Milford, IN
Healthcare Charge Capture Manager	Crowe Horwath LLP
HR Business Partner-Aspen Trace	CarDon & Associates, Greenwood, IN
HR Coordinator	Staffworks Employment Solutions
HR Generalist	Avon Community School Corporation, Avon, IN
HR Manager	Herman & Kittle Properties, Inc.
Human Resource Manager	Healthcare Therapy Services
Human Resources Coordinator	Hulman & Company
Human Resources Generalist	State of Indiana
Human Resources Intern	Connor Prairie, Fishers, IN
Infertility RN	Chicago IVF, Munster, IN
Laboratory Instrument Technician	Capital Markets Placement
Lead Pharmacy Technician – Staging	Capital Markets Placement
Maintenance Technician	Express Employment Professionals

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JOB TITLE	COMPANY &/OR CONTACT INFORMATION
Maintenance Technician I	Spectrum
Mammographer Technician Travel Jobs	HealthCare Traveler Jobs
Manager Customer Service	That's Good HR, Inc
Medical Technologist	Va Medical Center
MES Technical Lead	Flexware Innovation, Fishers, IN
Office Manager	Tom Wood Automotive Group
Ophthalmic Technician	Eye Surgeons of Indiana
Order Processing Representative	Express Employment Professionals Indy South
Outside Sales Account Manager	Principle Payments, Fishers, IN
Partner Success Manager	SupplyKick
Patient Service Technician	Capital Markets Placement
Payroll Specialist/Benefits Coordinator	Cummins, Behavioral Health Systems, Avon, IN
Pharmacy Technician	CVS Health
Pharmacy Technician	CVS Health
Plant Maintenance Manager	Smithfield Foods, Fishers, IN
Product Manager Sr (Wellness Programs)	Anthem
Program Coordinator	CLEAResult
Quality Engineer	Pinnacle Partners
Recruiter	TMC Transportation, Brownsburg, IN https://www.tmctrans.com/
Registered Nurse Case Manager	Hospice Compassus, Fishers, IN
Residential HVAC Lead Installation Technician	Homesense Heating & Cooling
Senior Coordinator for Latino & Hispanic Recruitment	Indiana University Bloomington
Senior Counsel	Roche
Senior Inside Solutions Consultant	Wolters Kluwer
Senior Pharmacy Technician – Returns	CVS Health
Service Technician	H C Climate Control Inc.
Service Technician/Press Mechanic (Printing)	KBA North America, Inc.
Store Manager	Circle K, Fishers, IN
Store Manager of Service	Pep Boys, Fishers, IN
Support Expert – IT SAP Security/Financial Compliance	Roche
Technical Analyst	Robert Half Technology
Technical Implementation Consultant	VACO Technology
Technical Support Consultant – IT, Customer Support Center	Roche
Temp Staffing Specialist	TMC Workforce Solutions
Truck Sales Rep	TMC Transportation, Brownsburg, IN https://www.tmctrans.com/
Ultrasound Technician Jobs	HealthCare Traveler Jobs

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MJWORD OF MOUTH NEW THIS WEEK

Account Executive	DemandJump	TechPoint
Account Executive - Lafayette	Gannett Co.	David (Duke) Careers
Account Executive, Small Business - Marketing Cloud - Healthcare & Life Sciences	Salesforce	Johnson Jobs
Account Manager	10115369	Johnson Jobs
Account Manager	AAI Global	Johnson Jobs
Account Manager	Syneos Health Commerical Solutions	Johnson Jobs
Account Manager - Emissions Solutions cummins-us	Cummins Power Systems, LLC. Columbus, IN	Johnson Jobs
Account Manager - Indianapolis	FARO Technologies Indianapolis, IN	Johnson Jobs
Account Manager - Kokomo	ICAPE-USA	Johnson Jobs
Account Manager (Manufacturing/Industrial) jobs2careers	Mainstay Manufacturing Indianapolis, IN	Johnson Jobs
Advanced Manufacturing Engineer	Analog Group	Kimble Group
Analytical Lab Manager	Kelly Scientific · Indianapolis, Indiana Area	LinkedIn
Applications Engineer - Columbus	SGS	David (Duke) Careers
Associate Director - Healthcare Strategy Solutions...	Navigant	Johnson Jobs
Associate Marketing Manager, Digital Strategy and Operations-Diabetes Care	Roche	LinkedIn
Behavioral Clinician - Wraparound Facilitator Muncie #2784	Meridian Health Services	Johnson Jobs
Business Development Executive	RxBenefits, Inc.	LinkedIn
Business Development Representative	DemandJump	TechPoint
Business Transformation Manager	Crowe Horwath LLP	LinkedIn
Care Coordinator/Case Manager	Acadia Healthcare	Johnson Jobs
Care Coordinator/Life Skills Instructor - Home Based-Anderson, IN	Aspire Indiana	Johnson Jobs
Care Coordinator/Life Skills Instructor - School Based-Carmel/Clay County	Aspire Indiana	Johnson Jobs
Channel Development Program Manager - Columbus	Cummins Power Systems, LLC.	Johnson Jobs
Channel Marketing Specialist - Fishers	Stanley Black and Decker	Johnson Jobs
Chief Executive Officer	Pyramid Technology Solutions · Indianapolis, Indiana Area	LinkedIn
Chief Executive Officer	JobLeads GmbH · Indianapolis, IN, US	LinkedIn
Chief Executive Officer (m/f)	Boys & Girls Club	Johnson Jobs
Chief Revenue Officer	DemandJump	TechPoint
CISO Marketing Manager	IBM	Johnson Jobs
Client Solutions Supervisor - Carmel	PSI Services LLC	LinkedIn
Client Success Manager	RenPSG	LinkedIn
Client Success Manager	Springbuk	Johnson Jobs

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MJWORD OF MOUTH NEW THIS WEEK

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Cloud Management - Customer Engineering Manager	Appirio	TechPoint
CNC Machinist	Talento Search Group	Kimble Group
CNC Programmer	Talento Search Group Bloomington, IN	Johnson Jobs
CNC Programmer - Bloomington	Express Employment Professionals	Johnson Jobs
Collection Account Manager - Carmel	JD Byrider	Johnson Jobs
College Students - Part-Time Front End UX/UI Developer	Brawta Sports Network	Kimble Group
Commercial Account Manager	Sonitrol of Indianapolis	Johnson Jobs
Commercial Account Manager	TNT Services	Johnson Jobs
Commercial Sales Manager - Fishers	ADT.	Johnson Jobs
Communications and Marketing Manager - Bloomington	Monroe County Public Library	Johnson Jobs
Community Health Advocate jofdav	Community Health Network Indianapolis, IN	Johnson Jobs
Construction Project Managers	Kingsley-Rose	Kimble Group
Content Marketing Manager - Fishers	Emplify	Johnson Jobs
Content Marketing Specialist	International Medical Group	Johnson Jobs
Controls Engineer / PLC Programmer	FactoryFix	Johnson Jobs
Culture Manager - Greenwood	Ben Franklin Finance	David (Duke) Careers
Customer Care Representative I	Anthem Indianapolis, IN	Johnson Jobs
Customer Care Representative I - Indianapolis, IN - 3/5/18 & 5/14/18	Anthem, Inc.	Johnson Jobs
CUSTOMER SERVICE ASSOCIATE	WALGREENS	Johnson Jobs
Customer Success Associate	Carbonite	TechPoint
Customer Support Specialist	Bloomerang	Kimble Group
Data Integration Specialist	HealthX	TechPoint
Desktop Support Technician	American Structurepoint	Kimble Group
DevOps Engineer	Allegion	TechPoint
Digital Marketing Specialist	Wolters Kluwer	Johnson Jobs
direct support professional	The Mentor Network (Greenwood, IN)	Kimble Group
Direct Support Professional - Fishers	Opportunities for Positive Growth	Kimble Group
Director - Carmel	Perficient	Kimble Group
Director - Media Relations	HomeAdvisor	TechPoint
Director of Clinical Services - Homecare	Centra Healthcare Solutions	Kimble Group
Director of Customer Success	DemandJump	TechPoint
Director of Human Resources	Scale Computing	TechPoint
Director, Talent Development (Human Resources)	Bierman ABA	LinkedIn
E-commerce Manager / Digital Marketing Manager - Greenfield	Novelty Inc.	Johnson Jobs
Electrical Design Engineer - Columbus	LHP Engineering Solutions	David (Duke) Careers
Estimator	Inline Painting	Kimble Group

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Event Planner - Marketing Associate	B. I.	Johnson Jobs
Global Cloud Security Architect	Allegion	TechPoint
Head of Support and Quality Assurance	Springbuk	Kimble Group
Healthcare Financial Consultant or Sr (Healthcare Data Analysis and SAS or SQL experience) - Indianapolis, IN - #135237	Anthem	Johnson Jobs
Healthiest Employer Program Manager	Springbuk	Johnson Jobs
Home Health Aide / HHA - Part Time careersbyweb	Interim HealthCare Columbus, IN	Johnson Jobs
Home Health Care Manager, Nurse (RN) - \$2500 sign-on bonus!	Brookdale Senior Living Inc.	Johnson Jobs
Home Health Care Provider - Greenwood	Loving Inc.	Johnson Jobs
HRIS Analyst	Appirio	TechPoint
Inbound Business Development Representative	Appirio	TechPoint
Individual Tax Specialist - Fishers	Long & Associates, P.C., CPAs	Kimble Group
Inside Sales Representative	Leidos · Westfield, Indiana	LinkedIn
Inside Sales Representative - Westfield	Leidos	LinkedIn
Investigator Support Coordinator	Covance	Kimble Group
Java Developer – Train and Hire Program	Dexter Systems Inc	Kimble Group
Junior Account Manager - Anderson	Indianapolis Team	Johnson Jobs
Lead AppSec Engineer	Allegion	TechPoint
Lead Generation Manager - Muncie	Divergent Industries	Johnson Jobs
Licensed Clinical Social Worker - Muncie	Vanguard Eldercare	Johnson Jobs
Machine Controls Engineer	Bastian Solutions	David (Duke) Careers
Maintenance Technician	Talento Search Group	Kimble Group
Manhattan / LogPro / Logistics Pro Developer (Remote)	On Target IT, Inc.	Kimble Group
Marketing Manager	Indianapolis Northside Personal Injury Law Firm	Johnson Jobs
Marketing Manager - Carmel	DIGIOP	Johnson Jobs
Marketing Manager - Noblesville	Depco Products	Johnson Jobs
Marketing Manager (Real Estate)	Carpenter Realtors Plainfield, IN	Johnson Jobs
Marketing Manager indeed	Norton Business Group Inc Fishers, IN	Johnson Jobs
Marketing/Startup Paid Internship (Full Time/ Immediate Start)	BANTAM - INDIANAPOLIS Indianapolis, IN	Johnson Jobs
Materials Information Software Developer	Materials Data Management, Inc.	Kimble Group
Medical Billing and Coding Regional Account Manager	Ajilon	Johnson Jobs
National Account Manager	Defenders	Johnson Jobs
National Account Manager	Wolters Kluwer	Johnson Jobs
Occ Health Technician II	Franciscan Health	Johnson Jobs
Oncology Clinical Trial Site Manager (CRA)	Corporate Image Group	Johnson Jobs

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Operations Manager I- SP	Fedex Ground	David (Duke) Careers
Outside Sales Representative	Integrity One Technologies · Indianapolis, Indiana Area	LinkedIn
Own Development for this cool company	IN-Momentum	David (Duke) Careers
Per Diem Home Health Medical Social Worker	Kindred At Home	Johnson Jobs
PR/ Marketing Apprentice- Full Time / Immediate Hire	BANTAM - INDIANAPOLIS	Johnson Jobs
Pre - Sales Solution Architect	Appirio	TechPoint
Pre - Sales Solution Architect	Raytheon	David (Duke) Careers
Product Engineer - Noblesville	Pro-gard Products, LLC	David (Duke) Careers
Product Engineer Intern	Masco Corporation	David (Duke) Careers
Product Marketing Manager	Cameron Craig Group Carmel, IN	Johnson Jobs
Project Manager	HealthX	TechPoint
Public Sector - Financial Data Analyst - Experienced Associate	PwC	LinkedIn
Public Sector - Financial Data Analyst - Experienced Associate	PwC · Indianapolis, IN, US	LinkedIn
Rapid Problem Solver - Crawfordsville	Closure Systems International	Johnson Jobs
Real Estate Business Development Marketing Coordinator - Westfield	Carpenter Realtors	Kimble Group
Real Estate Sales Manager/CEO	The Surface Team	Kimble Group
Recruiting Coordinator - Contract	Desk.com	David (Duke) Careers
Regional Sales Director	OMEGA Processing Solutions	LinkedIn
Regional Sales Executive	Bluelock · Indianapolis, Indiana	LinkedIn
Registered Nurse	St. Vincent Health (Carmel, IN)	Kimble Group
Registered Nurse "RN" Nursing Supervisor / Case Manager	Recruiter for Home Health Company	Johnson Jobs
Registered Nurse (RN) - Clinical Nurse Manager - Home Health	Centra Healthcare Indianapolis, IN	Johnson Jobs
Registered Nurse (RN) - Clinical Nurse Manager - Home Health	Centra Healthcare Solutions	Johnson Jobs
Restaurant Manager	Fortune 500 Company Gas City, IN	Johnson Jobs
RN Hospice Clinical Manager	Brookdale	Johnson Jobs
Sales Engineer	JBH Technologies Inc. · Indianapolis, Indiana Area	LinkedIn
Sales Engineer, Senior Solutions Developer (US)...	IBM	David (Duke) Careers
Sales Manager	Neopost · Indianapolis, Indiana Area	LinkedIn
Salesforce Developer - Indianapolis	DMI	Kimble Group
Samsung Account Representative	Brand Management Firm	Johnson Jobs
School Based Care Coordinator/Life Skills Instructor - Hamilton Heights - Arcadia	Aspire Indiana	Johnson Jobs

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MJWORD OF MOUTH NEW THIS WEEK

Seeking Executives in Transition	Vistage Worldwide, Inc. · Indianapolis, Indiana Area	LinkedIn
Senior .NET Developer - Carmel	Company To Be Named Later	Kimble Group
Senior Field Marketing Manager - Enterprise and Key Account Marketing, N.A. Marketing	Oracle	Johnson Jobs
Senior Healthcare IT Project Manager	UnitedHealth Group Indianapolis, IN	Johnson Jobs
Senior Project Manager - Healthcare	Construction Company	Johnson Jobs
Senior Software Developer	Cognify	David (Duke) Careers
Senior Software Engineer	DemandJump	TechPoint
Service Desk Associate	HomeAdvisor	TechPoint
Social Worker-MSW-Integrated Care Management	Ball Memorial Hosp-OMP Muncie, IN	Johnson Jobs
Social Worker-MSW-Integrated Care Management	Methodist Hospital	Johnson Jobs
Software Developer	PFL.com	TechPoint
Software Engineer II	Angie's List	TechPoint
Solution Consultant	HealthX	TechPoint
Solution Marketing Manager	TriMedx, LLC	Johnson Jobs
Sr. Integrated Marketing Manager	Wolters Kluwer	Johnson Jobs
Sr. Tech Support Engineer	Sallie Mae	Kimble Group
Staff Pharmacist Job - Hospital	Soliant Health	Kimble Group
Strategic Account Manager juju	General Electric Indianapolis, IN	Johnson Jobs
Support Developer	Synovia Solutions	Kimble Group
Systems Engineer - Microsoft (Carmel, IN) in Carmel, IN at Presidio, Inc.	Presidio	David (Duke) Careers
Systems Engineer - US	Infosys	David (Duke) Careers
Systems Specialist Associate I	Desk.com	David (Duke) Careers
Territory Manager	Hologic	David (Duke) Careers
Territory Sales Representative	ProActivate	LinkedIn
UI Developer	Moser Consulting	Kimble Group
urgent requirement for Agile Coach	Mudrasys	David (Duke) Careers
UX Designer	DemandJump	TechPoint
Watson Health Imaging - Software Developer - Merge...	IBM	David (Duke) Careers
Wraparound Facilitator - Hamilton County	Aspire Indiana	Johnson Jobs
Wraparound Facilitator - Lebanon	Aspire Indiana	Johnson Jobs
Xamarin Developer	DMI	Kimble Group

Employ Indy – NEW THIS WEEK

EmployIndy Link: <https://employindy.hirecentric.com/jobsearch/>

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Employ Indy – NEW THIS WEEK

CNC Machinist
Coach Operator (Driver)
Corrosive Operator
CSR Financial Services Banking - DT Indy
Maintenance Operator
Maintenance Supervisor
Maintenance Tech - Electrician
Order Picker - East Indianapolis
Pharmacy Technician - NW Indy
Plant Manager Manufacturing - NW Indy
PLC Technician
Solder - NW Indy
Treasury Management R & D Analyst - DT Indianapolis
Warehouseman

NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

DEVELOPMENT

Director, Philanthropic Giving - WFYI Public Media, Inc. This position holds responsibility for fulfilling funding needs of WFYI through Foundation and other grant making opportunities, by applying for grants and...[more](#)

Annual Fund Manager - Delta Tau Delta Educational Foundation. The Annual Fund Manager of the Delta Tau Delta Educational Foundation is responsible to the President of the Foundation for the coordination, supervision...[more](#)

Director of Grant Development - Ivy Tech Community College. Ivy Tech Community College prepares Indiana residents to learn, live, and work in a diverse and globally competitive environment by delivering professional...[more](#)

Development Associate - Indiana Blind Children's Foundation. The Indiana Blind Children's Foundation is searching for a Full-Time Development Associate to provide fundraising support to this growing non-profit organization...[more](#)

Annual Giving and Stewardship Coordinator - St. Vincent Foundation. The St. Vincent Foundation seeks an experienced and qualified professional fundraising candidate to manage and direct our annual giving initiatives including...[more](#)

Regional Philanthropy Officer - American Red Cross. As one of the nation's premier humanitarian organizations, the American Red Cross is dedicated to helping people in need throughout the United States and...[more](#)

VP of Outreach, Relationship Manager - National Christian Foundation. Do you want to be a part of creating a culture of generosity in Indiana and worldwide? NCF - Indiana seeks to hire a Vice President, Outreach / Relationship...[more](#)

ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

Executive Administrative Assistant to CEO & Advancement - Gleaners Food Bank of Indiana. The Executive Administrative Assistant to CEO & Advancement provides key support for day-to-day operations in order to achieve annual goals accelerating...[more](#)

Operations Manager - CHORUS Inc. This key position provides leadership in the operations and processes of

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

CHORUS. Ensures the organization and team members proactively provide...[more](#)

Administrative Assistant - CHORUS Inc. This important position provides executive level support by managing calendars, communications, client engagements, travel schedules, and reports as assigned...[more](#)

Administrator, College Prep Institute - Center for Leadership Development. The College Prep Institute (CPI) Administrator is responsible for assisting the CPI Director in the effective planning, coordination, delivery and evaluation of...[more](#)

BCAS Program Coordinator - Butler University. The BCAS Program Coordinator supports and manages the daily operations and activities of the Butler Community Arts School (BCAS), reporting to the BCAS...[more](#)

COMMUNICATIONS/MARKETING/EVENTS

Publications Specialist - Sigma Theta Tau International. Our purpose is to support learning and professional development of nursing professionals through knowledge dissemination. We have over 130,000 active...[more](#)

Conventions Specialist - Kiwanis International. Position responsible for logistics coordination of one or more of the Kiwanis family conventions including convention management functions such as bid...[more](#)

Sales and Event Coordinator - Million Meal Movement. Join one of the leading non-profit organizations in the Indianapolis area. Million Meal Movement provides meaningful volunteer engagement for people of all...[more](#)

FINANCE

Accounting Assistant (part-time) - Sagamore Institute. We are searching for a part time Accounting Assistant to perform various bookkeeping and accounting functions, process donations and assist with...[more](#)

Controller/Director of Business Operations - Sagamore Institute. We are searching for an individual that has significant Accounting experience in addition to experience in Human Resources and other business practices...[more](#)

Accounting Manager - Arts Council of Indianapolis. The purpose of the Accounting Manager position is to manage all finance and budgeting-related activities of the Arts Council of Indianapolis. In addition, the...[more](#)

DATA/IT

Help Desk Analyst - The Oaks Academy. The full-time Help Desk Analyst provides support for basic I.T. incident resolution and requests reported to the help desk. Responsibilities include initial assessment...[more](#)

PROGRAMS

Behavior Consultant - Tangram. Tangram is hiring behavior consultants for individuals with developmental disabilities. Behavior consultants work with individuals to teach positive replacement behaviors ...[more](#)

Adult Counselor (Part-time) - Fairbanks Hospital, Inc. Since 1945 Fairbanks has been on the forefront of addiction treatment and recovery. As experts in recovery, we can provide individualized support across...[more](#)

Teaching Fellows - TNTP Teaching Fellows. We prepare exceptional teachers for the students who need them most - those in our country's most disadvantaged communities, where systemic inequities and...[more](#)

Saving Our Sons Case Manager - Indianapolis Urban League. The Saving Our Sons Case Manager will provide intensive case management to Saving Our Sons Program participants; assist with facilitating and scheduling life...[more](#)

Volunteer and Outreach Coordinator - FACE Low-Cost Animal Clinic (FACE). Do you love people and animals? FACE Low-Cost Animal Clinic is seeking an energetic team player to serve as volunteer and outreach coordinator...[more](#)

GOAL Underclassman Case Manager - Outreach, Inc. Outreach has an outstanding opportunity for a passionate

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

youth worker to join our team. The GOAL Female Underclassmen Case Manager is a key member of...[more](#)

CITY OF FISHERS JOB OPPORTUNITIES:

www.fishers.in.us/jobs

- [Building Maintenance Technician II](#)
- [Director of Human Resources](#)
- [Intern – Engineering and Construction Inspection](#)
- [Intern – Police Department](#)
- [Part-Time Clerk/Receptionist – Parks & Recreation](#)
- [Part-Time Community Engagement Coordinator](#)
- [Part-Time Laborer – Water Quality](#)
- [Recreation Program Coordinator](#)
- [Senior Laborer – Traffic Technician \(Paint & Signs\)](#)
- [Snow Removal - Backhoe Operator](#)
- [Snow Plow Driver](#)

COLLEGE PARK CHURCH – NORTH INDY – EMPLOYMENT OPPORTUNITIES:

317.875.0282

We are currently looking to fill the following roles on our staff team:

- Full-Time Positions
 - [Pastor of Student Ministries-North Indy](#)
 - [Pastor of Soul Care-North Indy](#)
 - [Accounts Payable Assistant-North Indy](#)
- Part-Time Positions
 - [Children's Ministry Assistant-Fishers](#)
 - [Facilities Assistant – 2nd Shift-North Indy](#)
 - [Events Child Care Caregiver-North Indy](#)
- Internships

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COLLEGE PARK CHURCH – NORTH INDY – EMPLOYMENT OPPORTUNITIES:

317.875.0282

- Communications & Media Team Intern-North Indy

Visit the College Park **Employment** page for a complete list of open positions, job descriptions, and information about how to apply.

YMCA JOB OPPORTUNITIES:

www.indymca.org/jobs

New Full-time Position:

- Wellness Director – Athenaeum – 1/16
- Full Time Site Director 40 hours – AMA – Youth Development – 1/17
- Program Director – Before & After School – Charters – Youth Development – 2/2
- Day Camp Program Specialist – Fishers – Youth Development – 2/3
- Day Camp Associate Program Director – Pike/Witham – Youth Development – 2/3
- Day Camp Program Specialist – Irsay (Downtown) – Youth Development – 2/3
- Day Camp Program Specialist – Lilly (Downtown) – Youth Development – 2/9
- Day Camp Program Specialist – Roche – Youth Development – 2/9

Libby Hancock/Association Office

HR Administrative Assistant

317.713.8516 direct / lhancock@indymca.org

GOOD INFORMATION

OPPORTUNITIES:

- **May be worth checking out:**
 - **Conagra Foods:** Manufacturing...hiring for operations, line staff, line supervisors. <http://www.conagrabrands.com/careers>
 - **Silverback:** Looking for an expense analyst and software programmer. If you have a background in accounting or audit, this may be of interest. Scott Grotjan [317-798-2474](tel:317-798-2474) www.getsilverback.com
 - **City of Indianapolis:** Multiple openings in many areas. www.indy.gov/jobs I highly recommend checking out this site. There were at least 15 openings that pay more than \$15/hour....including several in the \$25-\$40 range.
 - **CoreCivic:** Jobs associated with Marion County jail and adjunct programs. Good positions for veterans. jobs.corecivic.com
- <https://www.eventbrite.com/> - for Job Fairs and other Events
- **Indianapolis Job Fair, Best Hire Career Fairs** – April 12, 2018 and August 9, 2018; Marriott East, 7202 E. 21st St, Indianapolis, IN 46219
- **“Looking for a new job?”** The Indianapolis Star has ranked Northview as a Top Workplace for six consecutive years. Have you considered

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GOOD INFORMATION

working here? Find a list of current job openings at <https://www.northviewchurch.us/>

o **STARBUCKS JOB FAIR**

- ✓ 1ST Wednesday of the Month at Main Street & US31; 1420 West Main Street; Carmel, IN 46302 3-6pm
- ✓ 3rd Wednesday of the Month at 82nd Street & Craig; 6714 E. 82nd Street; Indianapolis, IN 46250 3-6pm
- ✓ Health benefits, a 401(k) and growth opportunities. Now Hiring Barista & Shift Supervisors Full Time & Part Time at Castleton, Carmel, Westfield & Fishers Locations

- o **NEW TOOLS AVAILABLE TO HOOSIER JOB SEEKERS** - If you are looking for a better-paying job in a high-demand field, a new website will connect you with the training and resources to get started. The state just launched the "Next Level Jobs" initiative and nextleveljobs.org. You can quickly get connected with resources and share your information with employers. Visit: <http://nextleveljobs.org/2017> or <http://www.des05.com/t/33794534/995558842/74517845/0/60330/?x=b85970f4>

- o **Education/Training Opportunity:** Metropolitan School District; Community & Continuing Education Center; Washington Township; Northview Middle School, 8401 Westfield Blvd; Indianapolis, IN 46240; door #4; 317.259.5275; free classes for adults in need of skills training (academic and career certification*); Opportunities include: College preparation, basic academic skills classes, career certification (including: Certified Nursing Assistant, Certified Medical Assistant, HVAC, CNC, CDL (A & B), Welding, Microsoft Office, Pharmacy Technician, EMT, A+ (Computer Support Specialist), Building Maintenance, Aviation Manufacturing, Material Management and Logistics); *Career certification classes require meeting minimum eligibility criteria prior to enrollment.

- o **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. (trinity/freeclinical.org/support)

- o **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That's okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! 2554@kellyservices.com

- o **Have you ever considered Substitute Teaching?** Kelly Educational staffing services 9 school districts in the Indianapolis area +about 20 Charter Schools! To be a Substitute Teacher or Paraprofessional you need a high school diploma or GED and the ability to pass a criminal background check. We provide free pre-hiring training and as a Substitute Teacher you have the ability to work full or part-time! You completely make your own schedule. School starts on July 26th, if you are interested please reply to this email with the job fair you would like to attend (they are listed below.) You can also view our [website http://uskesauth.kellybiz.com/US-KES/indianapolis/](http://uskesauth.kellybiz.com/US-KES/indianapolis/) for more information.

- o **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programming, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:317.259.5275), the Adult Education office. Great opportunities for new careers.

PASSPORT TO EMPLOYMENT

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GOOD INFORMATION

REGULAR NETWORKING EVENTS:

- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups.
 - Fishers Group: Wednesdays; 9:30-11:00 AM; WorkOne – 300 N. 17th Street, Noblesville; (Ivy Tech Noblesville Campus) Facilitator: Mike Johnson at mikejohnsonmi@aol.com
 - Northeast Indy Group: Thursdays; 9:00-10:00 AM; Community North Heart Hospital, 8075 N. Shadeland Ave.; Facilitator: Jeff Crane at jcrane@esourcecoach.com
 - P2E Friday Group: Fridays; 9:00-10:30 AM; The Haverstick at Church at the Crossing; Facilitator: Monty Riffer at mriffer@comcast.net
- **P2E Workshops at Church at the Crossing:** Contact us at p2e@golove.org P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second informercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
 - Tuesdays, 1:30 – 3:30 PM; Room 134 (In the Haverstick Building)
- **SPARKS!** Sparks Lunch is a FREE event to attend (just buy your own lunch)! This is open to new friends, members and guests of members. This networking lunch will allow everyone to introduce themselves to (at minimum those at your table) as well as learn more about what Sparks is all about. So click the button below to grab a FREE ticket and attend this new event. **REGISTER HERE:** <http://www.ne16.com/t/653353/6063125/968258/2/1000029/?x=5dc0a268>
 - **Sparks Lunch:**
 - The FIRST FRIDAY of Each Month! 11:30-1:00 pm
 - **Network & Eat Lunch:**
 - The FIRST TUESDAY of Each Month 11:30-1:00 pm
- **Be Funemployed Volunteer Events:** for details see <http://www.befunemployed.org/VolunteerOpportunities.html>
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65th Street; Indianapolis, IN 46220; (65th and Binford Blvd)
- **BPE**, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN
- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumnus)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3rd Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint** Thursday (IT Focus) – 3rd Thursday of each month <http://techpoint.org/>
- **DRESS FOR SUCCESS** - Do you need a new job? Are you a woman looking for employment and would like to accelerate your job search?

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GOOD INFORMATION

Join Dress for Success Indianapolis' Pre-Employment Network. Our weekly workshops can help secure the employment you want and need. Starting September 12th and September 13th, 2017 – join us from 10am to noon as we share with you how you can achieve this goal? Call or email Tiffany at 317.940.3737 x106 or Tiffany@indydfs.org to attend!

STILL LOOKING? (Try these Websites)

These websites are not routinely verified for website link integrity.

BUSINESSES	WEBSITE
Amgen	http://www.amgen.com/
Angie's List	https://careers.angieslist.com/
Ascension Health	http://msc.ascensionhealth.org/
Avon	https://www.avon.com
Bankers Life	https://www.bankerslife.com/careers/
Bastian Solutions	http://www.bastiansolutions.com/about/careers
Best Media Version	http://www.bestversionmedia.com/
Bloomerang	https://bloomerang.co/about/careers/
Citizens Energy Group	http://www.citizensenergygroup.com/Our-Company/Careers
Community Health Network	https://www.ecommunity.com/careers
Company Kitchen	https://companykitchen.com
Covance	http://jobsearch.covance.com/
Crowe Horwath	http://jobs.crowehorwath.com/
Dow AgroSciences	http://www.dowagro.com/en-us/careers
Engaging Solutions	http://www.engagingsolutions.net
Eskenazi Health	http://www.eskenazihealth.edu/careers
Exacq	https://www.exacq.com/about/jointheteam.php
Fastenal	https://careers.fastenal.com/
GEICO	http://www.geico.jobs/indy
Goodwill Industries	http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/
Green BEAN Delivery	http://www.greenbeandelivery.com
HealthX	http://www.healthx.com/global/careers/
Indiana State Fairgrounds	http://www.in.gov/statefair/fairgrounds/employment.html
Indiana, State of	http://www.in.gov/spd/careers/
Katz, Sapper & Miller	http://www.ksmconsulting.com/
Key Benefits Administrators	http://keybenefit.applicantpro.com/jobs/
Kroger Corporation	https://jobs.kroger.com/
LeadJen	https://www.leadjen.com/careers
Leidos	https://leidos.com/careers
Liberty Mutual Insurance	http://www.libertymutualcampus.com
Liberty Mutual Insurance	http://www.jobs.libertymutualgroup.com/indianapolis/claims-job

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STILL LOOKING? (Try these Websites)

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Lids	http://www.lids.com/HelpDesk/Corporate/CareerOpportunities
Lincoln Heritage Life	https://www.lhlic.com/
MacAllister Machinery	http://careers.macallister.com/jobs/
Monarch Beverage Company	https://monarch-beverage.com/careers/
Navient Corp.	http://jobs.navient.com/indiana-jobs
Nestle USA	http://nestlejobs.com/indianapolis/nestle-usa-jobs
NextGear Capital/Cox Automotive	http://www.nextgearcapital.com/
Northwest Radiology	http://www.northwestradiology.com/about-nwr/careers
Omni Hotels & Resorts	http://www.omnihotels.com/careers
OurHealth	http://www.ourhealth.org/careers
Roche	http://www.roche.com/careers
SMC	http://www.jobs.net/jobs/smcusa/en-us/
STLogics	http://www.Stlogics.com/careers/
Stonegate Mortgage Corp.	http://www.stonegatemtq.com/careers.aspx
Stonemill Consulting, LLC	http://www.stonemillconsulting.com
TechPoint IT Jobs	http://techpoint.org/talent-network
Tekmark Global Solutions LLC	http://www.tekmarkinc.com/go.php?id=1
Town of Fishers	http://www.fishers.in.us/jobs
Town of Plainfield	http://www.townofplainfield.com/Employment-Opportunities/
Trine University	http://www.trine.edu/careers/ed-office-international-services.aspx
United Way of Central Indiana	http://www.uwci.org/careers
UnitedHealth Group	http://careers.unitedhealthgroup.com/
University of Indianapolis	https://jobs.uindy.edu
Waffle House	http://www.wafflehouse.com/whcareers/career-path
WestPoint Financial Group/MassMutual	http://www.westpointfinancialgroup.com
Wyndham Worldwide	http://www.wyndhamworldwide.com/
YMCA of Greater Indianapolis	http://www.indymca.org/jobs/
RECRUITING/STAFFING	WEBSITE
Abacus Service Corporation	http://www.abacusservice.com
Aegis Worldwide	http://teamaegis.com/job-seekers/search-jobs/
Artemis Search Partners, Inc.	http://www.artemissearchpartners.com/
Bastian Solutions	http://www.bastiansolutions.com/about-us/careers
BusinessWorkforce	http://www.businessworkforce.com/
CareerArc	http://www.careerarc.com/about-us
Duke Careers	http://www.dukecareers.com
Express Employment Professionals-North, IN	http://www.expressindynorth.com
Express Employment Professionals-South, IN	http://www.expressindysouth.com
Gannett Talent Network	http://www.gannett.com/
Go Position	http://go-position.site/
Hireable	http://www.hireable.com

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STILL LOOKING? (Try these Websites)

These websites are not routinely verified for website link integrity.

IDC Technologies, Inc.	http://www.idctechnologies.com
IndianaCAREERconnect.com	http://www.indianacareerconnect.com
Integrity Staffing Solutions	http://jobs.integritystaffing.com/
KForce	http://www.kforce.com/jobs
Koch Davis	http://www.kochdavis.com
Meridian Group	http://www.themeridiangp.com
Newell Brands/Jarden Corporation	http://jarden.jobs/jobs/?location=Indiana&q=brand
Platinum Recruiting	http://www.platinumrecruiting.com
Purple Ink	http://purpleinkllc.com/
QuEST Global	https://www.quest-global.com/
Randstad Engineering	http://engineers.randstadusa.com
Recruitology	https://apply.recruitology.com
Safari Solutions	http://www.safarisolutions.com/careers/
Sharpen	http://careers.sharpencx.com/
US Tech Solutions	http://www.ustechsolutions.com/
USAJOBS	http://www.usajobs.gov
VACO	http://www.vaco.com/indianapolis
Vitamin T	http://vitamintalent.com/find-work/
Wolfe & Associates, Inc.	http://www.wolferecruiting.com
Women Working in Technology	http://womenworkingintechnology.org/wp/
World Wide Staffing	http://www.worldwidestaffinginc.com
JOB BOARDS	WEBSITE
BeYond	http://www.beyond.com/
CandidatePoint	http://candidatepoint.com/recommended-jobs
Careeralerter	http://www.careeralerter.com/home
CareerAlerts	http://www.careeralerts.com/
careeravenue	http://www.careeravenue.com/
CareerBuilder	http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in
Craigslist-Indianapolis	https://indianapolis.craigslist.org/
CyberCoders	https://www.cybercoders.com/
David Careers	http://davidcareers.com/
Defenders Careers	https://defenderdirectcareers.silkroad.com/
Dice	http://www.dice.com/
efinancialcareers	http://www.efinancialcareers.com/
Encore.org	http://encore.org/jobs-encore-org/
FindYourCareer.com	http://www.findyourcareer.com/
FlexJobs	https://www.flexjobs.com/
Geebo Job Alerts	https://geebo.zipalerts.com/login
Glassdoor	https://www.glassdoor.com/index.htm
hireboard	http://www.hireboard.com/jobs/

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STILL LOOKING? (Try these Websites)

These websites are not routinely verified for website link integrity.

Indeed	http://www.indeed.com/jobs
Job Alert Service	http://www.jobalertservice.com
Job Hunt Digest	http://www.jobhuntedigest.com/?q=
Job Thunder	http://www.jobthunder.com/jobs
JobDiagnosis	http://www.jobdiagnosis.com
JobGoRound.com	http://www.jobgoround.com/
JobRight	http://www.jobright.com
Jobs2Careers	http://www.jobs2careers.com/
JobsBall	http://jobsball.co.uk/
JOBSEEQ	http://www.jobseeq.com/#jobs
JobsFlag	http://jobs.jobsflag.com/
Jobtomic	http://www.jobtomic.com
jobungo	http://www.jobungo.com
Johnson Jobs	http://www.johnsonjobs.com
JustJobs	https://justjobs.com/
Kimble Group	www.kimblegroup.com
Ladders	https://www.theladders.com/theladders/
LinkedIn	www.linkedin.com
Monster	http://www.monster.com
Nextcareer	http://www.NextCareer.com
Online Job Applications	http://www.onlinejobapplications.com/
Post Job Free	https://www.postjobfree.com/
PRSA Hoosier Chapter	http://www.prsaHoosier.org/job-bank
RecommendedJobs	http://www.recommendedjobs.com/#jobs
Resume Library Com	https://www.resume-library.com/
SalesJobs.com	https://www.salesjobs.com
Search Find Hired	http://searchfindhired.com/
SimplyHired	http://www.simplyhired.com/
Startwire	http://www.startwire.com/
SuggestedJobs	http://www.suggestedjobs.com/#jobs
Techpoint Job Board	http://techpoint.org/job-board
The Job Network	http://www.thejobnetwork.com/
TopUSAJobs	https://jobs.glidepath.com/careers/
VirtualVocations	https://www.virtualvocations.com
Work Now America	http://www.worknowamerica.com/jobs
Wullo	http://www.wullo.com/jobs.php#
Your Sales Engineer Jobs	https://www.getsalesengineerjobs.com/
ZipRecruiter	https://www.ziprecruiter.com/

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OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class
Monday Nights – 7:00-9:00pm @ Church at the Crossing

Introduction to P2E Participants
Danny's Closet of Hope
Dress for Success
Trinity Free Medical Clinic & other Healthcare
Connect 2 Help (211)
Food Pantries
Emergency Shelters
Employment Services/Staffing Companies
Recruiters by Specialty
Ex-Offender Re-Entry Assistance
Neighborhood Christian Legal Clinic & Legal Services
Mental Health & Substance Abuse
Counseling Services
Veterans Assistance
Compassionate Support: Stephen Ministry/Divorce Care
WorkOne Organizations
Vocational Training & English as a Second Language