

PASSPORT TO EMPLOYMENT

a ministry of Church at the Crossing

JOB OPPORTUNITIES & INFORMATION UPDATES

1.29.2018

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WE WANT YOU TO KNOW:

TOP 15 MOST POPULAR JOB BOARDS	http://www.ebizmba.com/articles/job-websites
BEST 50 NICHE JOB BOARDS	https://www.smartrecruiters.com/blog/best-50-niche-job-boards/
LINKEDIN	http://www.linkedin.com

EMPLOYERS:

*Jobs are posted on Church at the Crossing's Website under
Site Index; Passport to Employment; Resources; Job Board
each Monday Morning.*

*To insure the viability of jobs posted,
if you wish your job to be listed and remain on the most recent Job Board,
you must resubmit your request each week no later than Friday,
thank you.*

Need help refining your search on our job board?

*Save the PDF to your computer (currently when you click on the link it just "opens" in your internet browser),
open the PDF in a program like Adobe Acrobat. You can then use the "Find" feature found under the Edit menu.
A little blue box appears in the upper right-hand corner of the document. Just type in the word you are searching
for and it will find all the instances where that word appears in the document.*

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UPCOMING EVENTS & EXPOS:

JOB FAIRS

HIGHGARDEN REAL ESTATE

When: Saturday, January 31, 2018

Time: 5:00 to 7:00 pm

Where: District Tap, 3720 E. 82nd Street, Indianapolis, IN 46240

RSVP to Kelly Kichler at 317.525.8048 or kkichler@highgarden.com

A BETTER CAREER FAIR 2018

Presented by: Home Artisans of Indiana

When: Wednesday, February 21, 2018

Time: 5:00 to 8:00 pm

Where: Indiana Design Center, 2nd Floor; 200 S. Rangeline Road, Carmel, IN

Register at: <http://homeartisansofindiana.com/career-fair/#register>

MIKE'S NEWS/COMING UP

Networking

- **Rainmakers** – Local business networking events each month – Identify yourself as with Passport, to attend for free, for details see <https://gorainmakers.com/events/>
 - Virtual Networking, TOMORROW, Jan 25, 8:30AM
 - Eat & Drink January - Tue Jan 30, 4:30-8:00PM
- **Springbuk** expanding - health intelligence software announced this week of additional \$20 million in funding, 100 new jobs by 2020
- Anyone wanting to practice their verbal introduction/networking – you can attend as a guest or sub for MJ at his Gold Star meeting (over Tuesday lunch) – if interested contact Mike directly (mike@coachfortomorrow.com)

WorkOne News

- **WorkOne Noblesville Computer** Lab renovation – Lab is now operational! Open Thursdays 1-3PM, for anyone wanting IT help around job search (resume formatting, job boards, Word/Excel questions, etc.)
- Microsoft evening classes will be offered again - Excel & Word–Jan, PowerPoint (& Twitter)–Feb. See *WorkOne Noblesville staff if interested! These are popular and are filling up quickly!!*

You must be enrolled in WorkOne Hamilton County and have a Career Advisor assigned to use the Lab and register for the LinkedIn and Microsoft sessions

WorkOne Job Club – Fridays, 9:00AM WorkOne Noblesville

BPE, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN

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P2E JOB BOARD LISTINGS NEW THIS WEEK

All jobs listed are in Indianapolis unless otherwise specified

JOB TITLE	COMPANY &/OR CONTACT INFORMATION
Administrative Assistant for the Central Office Business Dept.	Hamilton Southeastern Schools
Analyst-Global Data-O2C	Eli Lilly
Area Human Resource Manager	Kaman Distribution
Assessment Scorer	Pearson
Assist. General Counsel + Corp. Secretary	Federal Home Loan Bank
Assistant Business Office Manager	Communicare Health Services, Carmel, IN
Assistant Director of Human Resources-Recruitment	Ivy Tech
Associate Attorney	Hankey Law Office
Automation/Controls Project Manager	Design Group, Carmel, IN
Benefits Analyst II/III-NASCO required-Remote	Anthem, Inc.
Body Shop Technician III	Penske Logistics
Building Engineer (HVAC)	CBRE
Compliance Coordinator	GroupOneHealth Source
Consultant-Marketing & Sales Procurement	Eli Lilly
Controls and Process Advisor	MISO, Carmel, IN
Corporate Counsel – Employment & Benefit Law	Cummins Inc.
Corporate Recruiter	HomeAdvisor
CRM Business Analyst/Developer	Beckman Coulter – Life Sciences
Data Analyst	Digital Management, LLC
Data Analyst	Indiana University:Staff
Data Analyst	Zylo
Data Analyst, Office of Online Education	Indiana University:Staff, Kokomo, IN
Delivery/Equipment Technician	At Home Health Equipment, Carmel, IN
Deputy Attorney General – Government Litigation	Office of Indiana Attorney General Curtis Hill
Desktop Refresh Technical Lead	Halcyon Solutions, Inc., Carmel, IN
Desktop Refresh Technical Lead	Mudrasys
Desktop Support Analyst	Robert Half Technology, Fishers, IN
Desktop Support Technician	Modis, Zionsville, IN
Diesel Mechanic	TMC Transportation; www.tmctrans.com
Director of Human Resources	American Senior Communities
Director of Human Resources-Comm. Rehab. Hosp. – North	Kindred Healthcare, Greenwood, IN
Director of Human Resources-Comm. Rehab. Hosp. – South	RehabCare, Greenwood, IN
Director of Sales	Seven Corners, Carmel, IN
Director of Training and Evaluation	Volunteers of America Indiana
Director, Talent Development (Human Resources)	Bierman ABA
Executive Assistant	KBSO Consulting LLC
Experienced Represented Casualty Adjuster	Allstate
Experienced Veterinary Technicians	IndyVet Emergency & Specialty Hospital
Federal Audit Data Analyst	Deloitte
Field Service Technician	Associated
Financial Analyst	Herman & Kittle Properties

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JOB TITLE	COMPANY &/OR CONTACT INFORMATION
Financial Operations Consultant	Anthem, Inc.
General Manager	GRM Document Management
GIS Specialist, Senior	Parsons
Global Quality Auditor	Roche
Healthcare IT Project Manager	Leidos, Westfield, IN
Home Delivery & Assembly Technician	Sleep Number, Plainfield, IN
Housekeeping Manager	Senior Living Communities, Carmel, IN
Human Resource Assistant	Newfields
Human Resource Generalist	Ajilon
Human Resource Manager	Velocity Resource Group
Human Resource Sourcing Screener	Kforce
Human Resources (HR) Assistant	OfficeTeam
Human Resources Business Partner	Altec Industries
Human Resources Business Partner	NFI Industries
Human Resources Development Program	Polaris Industries
Human Resources Generalist	State of Indiana
Human Resources Specialist	ResCare
Human Resources Specialist – Social Service/Human Service/Mental & Behavioral Health Organization	Dungarvin
Inbound Technician Customer Service Representative	ICONMA
IT Support Engineer	Amazon.com
Life Coach	CareSource
Loan Officer	Quontic Bank, Carmel, IN Apply at careers@quonticbank.com
Logistics Support	Lionbridge
Maintenance Controls Technician III	System One, Whitestown, IN
Maintenance Technician	Express Scripts, Witestown, IN
Maintenance Technician	Herman & Kittle Properties, Inc.
Maintenance Technician – Tire Care	Love's Travel Stops & Country Stores, Whiteland, IN
Mammalian Cell Culture Scientist	Eli Lilly
Manager II-Program Management	Raytheon
Manager, Business Systems Analyst	Salesforce
Manufacturing Engineering Manager	Rolls-Royce
Market Recruiter	White Lodging Services
Medical Support Technician (EMT-B)	Grifols
National Account Manager	Indeed
National Sales Director, Clinician Team (Women's Health)	Roche
Office Coordinator/CPA Firm	Safari Solutions
Online Instructional Designer	Sigma Theta Tau International
Operations Contract Manager	TopHat Logistical Solutions, LLC; Fishers, IN
Part-time Evening Tax Preparers	Liberty Tax Services, Rockville Road Office

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JOB TITLE	COMPANY &/OR CONTACT INFORMATION
	Call: 317.272.9829
Payroll Analyst	Contemporary Staffing Solutions
Payroll Coordinator	Creative Financial Staffing
Pharmacy Technician	CVS Health
Pharmacy Technician – Customer Service	CVS Health
Pharmacy Technician – Picking	CVS Health
Pharmacy Technician>Returns	CVS Health
Physical Therapy Technician	Team Rehabilitation, Noblesville, IN
Product Manager – Banking	Pinnacle Partners
Program Coordinator	CLEAResult
Recruiter	TMC Transportation; www.tmctrans.com
Recruiting Coordinator	Celadon Group, Inc.
Regulatory Compliance Consultant	Anthem, Inc.
Restaurant Multi-Unit Manager	Gecko Hospitality
Retail Event Coordinator Train into Management	Indy Management Firm
Seed Hub Operations Specialist	Co-Alliance LLP, Stilesville, IN
Senior Consultant, Talent & Organizational Development	Indiana University Bloomington
Senior Director – Solution Maintenance & Support	Roche
Senior Director – Strategic Workflow Consulting	Roche
Senior Director Implementation Program Manager	Roche
Senior Human Resources Generalist	Brooks Automation
Senior Payroll Specialist	Metaldyne Corporation
Senior Quality Analyst, Issue Management	Covance
Senior Solution Engineer	Roche
Software Engineer Manager	KAR Auction Services Inc., Carmel, IN
Solution Architect	Roche
Staff Scientist	Covance
Supervisory Human Resources Specialist (Recruitment & Placement)	US Department of Veterans Affairs
Systems Engineer	Allison Transmission
Technical Support Consultant-IT, Customer Support Center	Roche
Telecommute Senior Human Resources Generalist	VirtualVocaton
Truck Sales Representative	TMC Transportation; www.tmctrans.com
Vascular Ultrasound Technician Jobs	HealthCare Traveler Jobs
W2 Outside B2B Sales Executive	Integrated Merchant Alliance
Water & Wastewater Operator	NineStar Connect Apply online at www.ninestarconnect.com
We Train Home-Based Satellite TV Technicians/Installers	Dish Network, Pittsboro, IN
Work from Home Human Resource Reporter	VirtualVocations

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2018 Standards Training Facilitator, K-12 ELA & Math + Leadership - Zionsville	Instruction Partners	Kimble Group
Account Executive	DemandJump	TechPoint
Account Executive	Emmis Communications	LinkedIn
Account Executive - Plainfield	Ingram Micro	LinkedIn
Account Liaison- Hospice	HCR ManorCare Indianapolis, IN	Johnson Jobs
Account Management Associate	Elwood Staffing Columbus, IN	Johnson Jobs
Account Manager	BrightView	Johnson Jobs
Account Manager	Celadon Group Inc.	LinkedIn
Account Manager	GRM Information Management Services Indianapolis, IN	Johnson Jobs
Account Manager	Hydro-Gear	LinkedIn
Account Manager	MGIC	Johnson Jobs
Account Manager - Carmel	Brown & Brown Insurance	Johnson Jobs
Account Manager - Emissions Solutions - Columbus	Cummins Inc.	Johnson Jobs
Addictions Therapist - Lebanon	Aspire Indiana	Johnson Jobs
Application Consultant I	Kronos	TechPoint
Application Developer	Rose International INC	Kimble Group
Application Developer II	DEFENDERS	Kimble Group
Application Engineer	Kinney Group	TechPoint
Assistant Business Office Manager	Trilogy Health Services Anderson, IN	Johnson Jobs
Associate-Engineer Equip Dev	Lilly	David Careers
ATC Automation Developer	World Wide Technology	David Careers
Bus Info Analyst Sr	Apex Systems	Kimble Group
Business Development Executive	RxBenefits, Inc.	LinkedIn
Business Development Manager	Utilities Dynamics, Inc.	LinkedIn
Business Development Representative	DemandJump	TechPoint
Business Intelligence Developer (Ongoing) - Fishers	Flexware Innovation	Kimble Group
CAPRTF Wrap Around Facilitator	Eskenazi Health	Kimble Group
Care Manager - RN or LPN jobs	Alpha Home Health Care Indianapolis, IN	Johnson Jobs
Care Navigator	Dycora	Johnson Jobs
Chief Clinical Officer	Pegasystems, Inc.	Johnson Jobs
Chief Revenue Officer	DemandJump	TechPoint
Client Executive	RenPSG	LinkedIn
Client Implementation Specialist	PERQ	TechPoint
Client Services Representative	PRO Unlimited	LinkedIn
Client Success Coordinator	Pete the Planner	LinkedIn
Client Success Manager	RenPSG · Indianapolis, Indiana	LinkedIn

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Clinic Manager	IC-Glendale Indianapolis, IN	Johnson Jobs
Clinical Educator (HIV)	VMS BioMarketing	Johnson Jobs
Clinical Pastoral Education Program Manager	Franciscan Health	Johnson Jobs
Clinical Research Manager	Eskenazi Health	Johnson Jobs
Customer Service Support	Manpower Group	Kimble Group
Customer Success Associate (Bilingual)	Carbonite	TechPoint
Customer Success Manager	Celigo, Inc · Indianapolis, Indiana Area	LinkedIn
Data Integration Specialist	HealthX	TechPoint
Desktop Support Technician - Job - Indy, IN - Zionsville	Modis	Kimble Group
Developer I-NGS	Anthem	Kimble Group
DevOps Engineer	Allegion	TechPoint
Dietary Aide-University Heights Health and Living	CarDon & Associates	Kimble Group
Digital Marketing - Email Marketing Manager	GPC - Genuine Parts Company Plainfield, IN	Johnson Jobs
Digital Marketing Manager	Belden Inc.	Johnson Jobs
Digital Marketing Manager	Indianapolis Indians Indianapolis, IN	Johnson Jobs
Dir Healthcare Mgmt	Anthem, Inc. Indianapolis, IN	Johnson Jobs
Director Client Development	RGP	LinkedIn
Director of Clinical Services - Homecare	Centra Healthcare Solutions	Johnson Jobs
Director of Customer Services	Milliner & Associates, LLC · Indianapolis, Indiana	LinkedIn
Director Of Education	CEDIA	LinkedIn
Director of Technology Planning	BSA LifeStructures Inc.	David Careers
Director, Provider Services Operations	Availity	LinkedIn
Director-Organization Development	Indiana University Health	LinkedIn
Dynamics CRM Developer - Applied Technology - Government	Crowe Horwath	Kimble Group
Electrical Hardware Test Engineer - Westfield	Ball Systems	David Careers
Employee Relations Analyst - Carmel	Allied Solutions LLC	LinkedIn
Facilities Coordinator	Desk.com	David Careers
Field Operations Business Consultant	McDonald's · Indianapolis, IN, US	LinkedIn
Firmware Engineer	Mercury Systems - West Lafayette	David Careers
Freight Sales Account Executive	UNITED PARCEL SERVICE	Johnson Jobs
Fulfillment Support Tech	Spectrum	Kimble Group
Full Stack Developer	Liberty Mutual	Kimble Group
Full Time Home Health Licensed Practical Nurse - Avon	Kindred at Home	Johnson Jobs
Global Cloud Security Architect	Allegion	TechPoint
Global Content Marketing Coordinator	Salesforce Indianapolis, IN	Johnson Jobs
Government Sales Account Manager	Verizon	Johnson Jobs
Health Care Coordinator - Spencer	Centerstone	Johnson Jobs

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Healthcare Charge Capture Manager - 14842	Crowe Horwath LLP	Johnson Jobs
HIV Mental Health Care Coordinator	Eskenazi Health	Johnson Jobs
Home Health RN Manager of Clinical Practice	Kindred at Home	Johnson Jobs
Hotel Sales & Marketing Manager	Blue Ridge Hotel Partners	Johnson Jobs
Human Resources Generalist	State of Indiana	LinkedIn
Inbound Business Development Representative	Appirio	TechPoint
Information Technology Support Specialist	Kinney Group	TechPoint
Inside Sales Representative	Appirio	TechPoint
Inside Sales Representative - Westfield	Leidos	LinkedIn
IP Paralegal Job Indianapolis, IN - Special Counsel	Special Counsel	Kimble Group
Java Developer	CyberCoders	Kimble Group
Lead AppSec Engineer	Allegion	TechPoint
Lead Member of Technical Staff	Salesforce	Kimble Group
Life Coach	CareSource · Indianapolis, IN, US	LinkedIn
Logistics Support	Lionbridge	Kimble Group
Logistics Support	LIONBRIDGE	Kimble Group
Manager II-Program Management	Raytheon	David Careers
Manager IT Business Solutions (Acute Care)	Community Health Network	Johnson Jobs
Manufacturing Engineer - Noblesville	GE Healthcare	David Careers
Marketing & Communications Manager	Indiana Hemophilia & Thrombosis Center, Inc.	Johnson Jobs
Marketing Administrator	Simon Property Group, Inc. Indianapolis, IN	Johnson Jobs
Marketing Automation Strategist	Wiley	Johnson Jobs
Marketing Communications Manager	Dow Chemical	David Careers
Marketing Coordinator	Worley Erhart-Graves Financial Advisors, Inc.	LinkedIn
Marketing Manager	Wiley	LinkedIn
Medical Support Technician (EMT-B)	Grifols	Kimble Group
Mgr I Manufacturing	Raytheon	David Careers
Multifamily Superintendent	GPAC	Kimble Group
National Account Manager	DEFENDERS	LinkedIn
National Account Manager	Indeed	Johnson Jobs
NCAA Account Manager	Anthony Travel	LinkedIn
Neurology Sales Account Manager	Indiana State Job Bank	Johnson Jobs
NOC/Help Desk Support - Carmel	Onebridge	Kimble Group
Nurse (LPN or RN)	CarDon & Associates Bloomington, IN	Johnson Jobs
Nurse Examiner-SANE / St.Vincent Indianapolis / PT Rotating	Capital Markets Placement	Kimble Group
Operations (Account Manager) - Anderson	Elwood Staffing	Johnson Jobs
Order Processing Manager	Simple Meds, LLC Indianapolis, IN	Johnson Jobs

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Partner & Field Marketing Manager	Belden Inc.	Johnson Jobs
Partner Success Manager	SupplyKick	LinkedIn
Patient Care Coordinator (RN) - Behavioral Health	Community Health Network Indianapolis, IN	Johnson Jobs
Patient Support Technician (PST)- PRN - COMMUNITY REHABILITATION HOSPITAL	Kindred Healthcare	Kimble Group
PeopleSoft Payroll Solutions Development Lead	Ascension Health - Greenwood, IN	David Careers
Physician: Addiction Psychiatrist Job in Indianapolis, Indiana with 33	CompHealth	Kimble Group
Plant Health Care Technician	Davey Tree	Johnson Jobs
POINT Peer Recovery Coach	Eskenazi Health	Johnson Jobs
PR Account Executive	BLASTmedia	TechPoint
Practice Manager - Anderson	Aspire Indiana, Inc.	LinkedIn
Practice Sales Account Manager - Northeast	General Electric	Johnson Jobs
Pre-Sales Solution Architect	Appirio	Kimble Group
Product Marketing Manager	Cameron Craig Group Carmel, IN	Johnson Jobs
Product Marketing Manager - Carmel	Allegion	Johnson Jobs
Product Owner	PERQ	TechPoint
Professional Sales Representative - Indianapolis	Publicis Healthcare Communications Group	Johnson Jobs
Project Manager	FORCE Communications, LLC	LinkedIn
Project Manager	HealthX	TechPoint
Project Manager	The Pedowitz Group	LinkedIn
Project Manager	Vivizer Healthcare	LinkedIn
Project Manager I	Kronos	TechPoint
Quality Engineer	Pinnacle Partners	Kimble Group
Real Estate Paralegal Job Indianapolis, IN - Special Counsel	Special Counsel	Kimble Group
Regional Sales Director	Workiva · Indianapolis, IN, US	LinkedIn
Regional Sales Executive	Bluelock	LinkedIn
Regional Sales Executive	Bluelock · Indianapolis, Indiana	LinkedIn
Registered Nurse (RN) - Clinical Nurse Manager - Home Health	Capital Markets Placement	Johnson Jobs
Registered Nurse (RN) - Clinical Nurse Manager...	Centra Healthcare	Johnson Jobs
Registered Nurse (RN) - Home Health	Community Health Network	Johnson Jobs
Registered Nurse (RN) - Labor & Delivery / St.VincentCarmel / PRN Rotating - St. Vincent Health, IN - Carmel	St. Vincent Health, IN	Kimble Group
Registered Nurse (RN) - Orthopedic / St.Vincent Indianapolis	Capital Markets Placement	Kimble Group
Registered Nurse (RN) - Orthopedic / St.Vincent	St. Vincent Health, IN	Kimble Group

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Indianapolis/ PRN Days		
Registered Nurse (RN) - Women's Peds Float / St.Vincent Indianapolis / FT Days / 72 Hours Bi-Weekly	St. Vincent Health, IN	Kimble Group
Resume Writer	Leidos - Westfield IN	David Careers
Robot Programmer	FactoryFix	Johnson Jobs
Sales - Business Development Director	BI WORLDWIDE	LinkedIn
Sales Account Executive	UPS	LinkedIn
Sales and Marketing Manager (Real Estate) - Anderson	Carpenter Realtors	Johnson Jobs
Sales Executive	AMPLify Resources Group · Indianapolis, Indiana	LinkedIn
Sales Manager	Neopost	LinkedIn
Sales Representative / Account Manager / Customer Service	FlashBanc	Johnson Jobs
Salesforce Developer (Java)	VDart, Inc.	Kimble Group
Senior Consultant - Health Care	BKD	Johnson Jobs
Senior Consultant, Talent and Organizational Development	Indiana University Bloomington · Indianapolis, IN, US	LinkedIn
Senior ServiceNow Developer	Washington Frank	Kimble Group
SFDC Developer / Lead	E-Solutions, Inc.	Kimble Group
Social Worker for Home Health Care - Columbus	Interim HealthCare of Columbus, IN	Johnson Jobs
Software Developer	PFL.com	TechPoint
Software Developer Analyst - Sharepoint	Eskenazi Health	Kimble Group
Software Engineer II	Angie's List	TechPoint
Solution Architect I	Covance	Kimble Group
Solution Consultant	HealthX	TechPoint
Splunk Development Engineer	Kinney Group	TechPoint
Splunk Support Technician	Kinney Group	TechPoint
Strategic Account Manager, Government & Education	Spectrum Indianapolis, IN	Johnson Jobs
Strategic Marketing Consultant	Emarsys	LinkedIn
Systems Analyst	Auritas	David Careers
Technical Account Manager - Columbus	Elwood Staffing	Johnson Jobs
Vice President of Enterprise Sales	Healthx · Indianapolis or Remote	LinkedIn
VP, Sales - Americas	American Express	Johnson Jobs
VPN Network Admin	Kinney Group	TechPoint
Watson Health Imaging - Software Developer - Merge Cardio	IBM	David Careers
Wraparound Facilitator - Hamilton County	Aspire Indiana	Kimble Group

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Employ Indy – NEW THIS WEEK

EmployIndy Link: <https://employindy.hirecentric.com/jobsearch/>

CNC Machinist

Coach Operator (Driver)

Corrosive Operator

CSR Financial Services Banking - DT Indy

Maintenance Operator

Maintenance Supervisor

Maintenance Tech - Electrician

Order Picker - East Indianapolis

Pharmacy Technician - NW Indy

Plant Manager Manufacturing - NW Indy

PLC Technician

Solder - NW Indy

Treasury Management R & D Analyst - DT Indianapolis

Warehouseman

NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

EXECUTIVE

Executive Director - Purple Ink Ilc. Do you have a passion for non-profit, Christian organizations? Are you known for your ability to lead and inspire others? Have you always wanted the ability to...[more](#)

Executive Director - Broad Ripple Village Association (BRVA). Broad Ripple Village Association (BRVA) was founded in 1969 and is the oldest and largest volunteer organization actively working on initiatives that enrich the...[more](#)

DEVELOPMENT

Manager of Fundraising & Special Events - ALS Association, Indiana Chapter. The Manager of Fundraising & Special Events is responsible for the planning and implementation of the ALS Association (ALSA) Indiana Chapter fundraising...[more](#)

Grant Writer & Donor Relations Coordinator - Indianapolis Children's Choir. The Indianapolis Children's Choir (ICC) is looking for a unique individual possessing skills in the area of grant writing, donor stewardship, database...[more](#)

ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

Assistant to the President & CEO - Indiana Youth Institute. Promotes efficiency and effectiveness with the executive department by conserving the President's time and upholding the organization's mission and...[more](#)

Administrative Assistant & Receptionist - Music for All. Music for All is seeking an individual to be our Administrative Assistant & Receptionist. This individual reports to the Accounting Manager and is the first...[more](#)

Membership Relations Administrator - Indy Chamber. The Member Relations Administrator will maximize member retention by performing the following: Work with Director of Membership Relations...[more](#)

Enrollment Coordinator - Purple Ink Ilc. Are you a great communicator, who is driven to provide top-notch service to your customers? Do you desire to work for an organization with a mission to serve...[more](#)

COMMUNICATIONS/MARKETING/EVENTS

Communication Manager - National Precast Concrete Association. Are you looking for a challenging opportunity where your job performance

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NOT FOR PROFIT - NEW THIS WEEK

Website: <http://charitableadvisors.hirecentric.com/jobsearch/>

and work ethic are valued, where there are excellent benefits, and where you are part...[more](#)

Meeting / Membership/ Communications Manager - HollandParlette. Individual needed to manage meeting planning, membership, communications and marketing for three non-profit associations (International Association of...[more](#)

Director of Communications, Gene Glick Family Support Center - Children's Bureau, Inc. The Director of Communications is responsible for promoting a positive public image, growing CB's various audiences and advancing the agency's efforts to...[more](#)

Director of Communications - Zeta Beta Tau Fraternity. The Director of Communications is responsible for writing and managing communications through electronic, print and web media. The primary...[more](#)

Communications Specialist (part-time) - Central Indiana Land Trust. CILTI is a fast-paced office that incorporates fundraising, membership and communications in our advancement efforts - all in support of our work to identify...[more](#)

FINANCE

Financial Coach-1 - Indianapolis Urban League. The financial coach provides direct services to low to moderate-income individuals who are enrolled as CWF participants. Financial coaching involve an ability to...[more](#)

Assistant Controller - The Oaks Academy. The Assistant Controller will be responsible for monitoring and managing the accounting function in collaboration with the CFO, including monthly, quarterly...[more](#)

Senior Staff Accountant - Girls Inc. The Senior Staff Accountant coordinates all Payroll and Accounts Receivable Operations. He/she assists the Director of Finance in Cash Management, month...[more](#)

Financial Coach - Community Alliance of the Far Eastside (C.A.F.E.). The Financial Coach provides direct services to individuals with low to moderate-income who are enrolled as Great Families 2020 customers. Financial counseling...[more](#)

PROGRAMS

Care Services Coordinator (Part-Time) - ALS Association, Indiana Chapter. The Care Services Coordinator assists those diagnosed with Amyotrophic Lateral Sclerosis (ALS) and their caregivers in attaining their maximum functional...[more](#)

Disaster Program Specialist - American Red Cross. At the American Red Cross, you will enjoy a collaborative work culture committed to the diversity of our people, programs, and services. We need people who want...[more](#)

Rape Crisis Center Community Advocate - The Julian Center. The Julian Center, the largest organization supporting victims of domestic violence, sexual assault, and other life crises in Indiana, is seeking a full-time...[more](#)

Community Advocate - The Julian Center. The Julian Center, the largest organization supporting victims of domestic violence, sexual assault, and other life crises in Indiana, is seeking a full-time...[more](#)

Intensive Case Manager/Supervisor - Horizon House. Horizon House is a multi-service day center serving the homeless community in Indianapolis, offering direct services and advocacy in a spirit of genuine hospitality...[more](#)

CITY OF FISHERS JOB OPPORTUNITIES:

www.fishers.in.us/jobs

- [Building Maintenance Technician II](#)
- [Camp Counselor](#)
- [Camp Counselor – Ritchey Woods](#)
- [Director of Human Resources](#)
- [Intern – Engineering and Construction Inspection](#)
- [Intern – Police Department](#)

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CITY OF FISHERS JOB OPPORTUNITIES:

www.fishers.in.us/jobs

- [Intern - Recreation](#)
- [Part-Time Clerk/Receptionist – Parks & Recreation](#)
- [Part-Time Community Engagement Coordinator](#)
- [Part-Time Environmental Education Program Instructor](#)
- [Part-Time Help Desk Specialist](#)
- [Part-Time Laborer – Water Quality](#)
- [Snow Removal - Backhoe Operator](#)
- [Snow Plow Driver](#)

COLLEGE PARK CHURCH – NORTH INDY – EMPLOYMENT OPPORTUNITIES:

317.875.0282

We are currently looking to fill the following roles on our staff team:

- Full-Time Positions
 - [Pastor of Student Ministries-North Indy](#)
 - [Pastor of Soul Care-North Indy](#)
 - [Accounts Payable Assistant-North Indy](#)
 - [Lead Pastor Assistant-North Indy](#)
- Part-Time Positions
 - [Children's Ministry Assistant-Fishers](#)
 - [Facilities Assistant – 2nd Shift-North Indy](#)
 - [Events Child Care Caregiver-North Indy](#)
- Internships
 - [Communications & Media Team Intern-North Indy](#)

Visit the College Park **Employment** page for a complete list of open positions, job descriptions, and information about how to apply.

YMCA JOB OPPORTUNITIES:

www.indymca.org/jobs

New Full-time Position:

- Wellness Coach III – Baxter – 1/31
- Program Director – Before & After School – Charters – Youth Development – 2/2
- Day Camp Program Specialist – Irsay (Downtown) – Youth Development – 2/3
- Day Camp Associate Program Director – Pike/Witham – Youth Development – 2/3
- Day Camp Program Specialist – Fishers – Youth Development – 2/3
- Day Camp Program Specialist – Roche – Youth Development – 2/9

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YMCA JOB OPPORTUNITIES:

www.indymca.org/jobs

- Day Camp Program Specialist – Lilly (Downtown) – Youth Development – 2/9
- Full Time Site Director - Avon Intermediate (35) – Youth Development – 2/21

Libby Hancock/Association Office

HR Administrative Assistant

317.713.8516 direct / lhancock@indymca.org

GOOD INFORMATION

OPPORTUNITIES:

- **May be worth checking out:**
 - **Conagra Foods:** Manufacturing...hiring for operations, line staff, line supervisors. <http://www.conagrabrands.com/careers>
 - **Silverback:** Looking for an expense analyst and software programmer. If you have a background in accounting or audit, this may be of interest. Scott Grotjan [317-798-2474](tel:317-798-2474) www.getsilverback.com
 - **City of Indianapolis:** Multiple openings in many areas. www.indy.gov/jobs I highly recommend checking out this site. There were at least 15 openings that pay more than \$15/hour...including several in the \$25-\$40 range.
 - **CoreCivic:** Jobs associated with Marion County jail and adjunct programs. Good positions for veterans. jobs.corecivic.com
- <https://www.eventbrite.com/> - for Job Fairs and other Events
- **Indianapolis Job Fair, Best Hire Career Fairs** – April 12, 2018 and August 9, 2018; Marriott East, 7202 E. 21st St, Indianapolis, IN 46219
- **“Looking for a new job?”** The Indianapolis Star has ranked Northview as a Top Workplace for six consecutive years. Have you considered working here? Find a list of current job openings at <https://www.northviewchurch.us/>
- **STARBUCKS JOB FAIR**
 - ✓ 1ST Wednesday of the Month at Main Street & US31; 1420 West Main Street; Carmel, IN 46302 3-6pm
 - ✓ 3rd Wednesday of the Month at 82nd Street & Craig; 6714 E. 82nd Street; Indianapolis, IN 46250 3-6pm
 - ✓ Health benefits, a 401(k) and growth opportunities. Now Hiring Barista & Shift Supervisors Full Time & Part Time at Castleton, Carmel, Westfield & Fishers Locations
- **NEW TOOLS AVAILABLE TO HOOSIER JOB SEEKERS** - If you are looking for a better-paying job in a high-demand field, a new website will connect you with the training and resources to get started. The state just launched the “Next Level Jobs” initiative and nextleveljobs.org. You can quickly get connected with resources and share your information with employers. Visit: <http://nextleveljobs.org/2017> or <http://www.des05.com/t/33794534/995558842/74517845/0/60330/?x=b85970f4>
- **Education/Training Opportunity:** Metropolitan School District; Community & Continuing Education Center; Washington Township; Northview Middle School, 8401 Westfield Blvd; Indianapolis, IN 46240; door #4; 317.259.5275; free classes for adults in need of skills training (academic and career certification*); Opportunities include: College preparation, basic academic skills classes, career certification (including: Certified Nursing Assistant, Certified Medical Assistant, HVAC, CNC, CDL (A & B), Welding, Microsoft Office, Pharmacy Technician, EMT, A+

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(Computer Support Specialist), Building Maintenance, Aviation Manufacturing, Material Management and Logistics); *Career certification classes require meeting minimum eligibility criteria prior to enrollment.

- **Free or Reduced Fee Health Care** services clinics in Marion Co. and 4 in Hamilton Co. Trinity Free Clinic in Carmel, now offers full scale dental services. (trinity/freeclinical.org/support)
- **Kelly Services:** Have you ever felt like you want to make a difference in the lives of others, but your work experience has been in physical labor jobs? That's okay... if you are willing to work hard, pay attention to detail, and have a true desire to make a difference, then we should talk! Kelly Services is seeking outstanding individuals to join the Kelly team at Lilly near downtown Indianapolis. Lilly is one of the global leaders in drug research, development and manufacturing. What you need to bring to the position: Solid work history, willingness to learn, exposure to a manufacturing or warehouse environment, keen attention to detail, able to follow direction and work with a focus on safety. As a team member Kelly Services offers you an exceptional array of perks including product discounts, an extensive free learning center, access to benefits, etc. Email your resume today for immediate consideration! 2554@kellyservices.com
- **Have you ever considered Substitute Teaching?** Kelly Educational staffing services 9 school districts in the Indianapolis area +about 20 Charter Schools! To be a Substitute Teacher or Paraprofessional you need a high school diploma or GED and the ability to pass a criminal background check. We provide free pre-hiring training and as a Substitute Teacher you have the ability to work full or part-time! You completely make your own schedule. School starts on July 26th, if you are interested please reply to this email with the job fair you would like to attend (they are listed below.) You can also view our [website](http://uskesauth.kellyebiz.com/US-KES/indianapolis/) <http://uskesauth.kellyebiz.com/US-KES/indianapolis/> for more information.
- **MSD Washington Township Adult Education** – located in Northview Middle School on Westfield Blvd provides training in becoming a CNA, EMT, Pharmacy Assistant, Phlebotomist, and CMA in the medical field. In manufacturing/ production/ logistics, they have classes in apartment maintenance, aviation manufacturing, CNC programming, HVAC, MSSC/ forklift license, CDL truck driving, welding, and certified production technician. They also offer classes for MOS (Microsoft Office Specialist) and Computer Support Specialist certification. Contact [317.259.5275](tel:317.259.5275), the Adult Education office. Great opportunities for new careers.

REGULAR NETWORKING EVENTS:

- **P2E Accountability Groups:** provide an opportunity for groups of 6-8 people to meet, get to know one another and help each other along in the journey to re-employment. Well-run accountability groups plan and set goals for each individual to accomplish over the next week, then meet the following week to discuss what was done, not done, what help is needed, etc. Group members agree to be accountable for their job search efforts to the rest of the group. There is no cost to participate in these groups.
 - Fishers Group: Wednesdays; 9:30-11:00 AM; WorkOne – 300 N. 17th Street, Noblesville; (Ivy Tech Noblesville Campus) Facilitator: Mike Johnson at mikejohnsonmj@aol.com
 - Northeast Indy Group: Thursdays; 9:00-10:00 AM; Community North Heart Hospital, 8075 N. Shadeland Ave.; Facilitator: Jeff Crane at jcrane@esourcecoach.com
 - P2E Friday Group: Fridays; 9:00-10:30 AM; The Haverstick at Church at the Crossing; Facilitator: Monty Riffer at mriffer@comcast.net
- **P2E Workshops at Church at the Crossing:** Contact us at p2e@golove.org P2E Workshops are provided as a crash course to address the basic requirements of a job search. These sessions cover resumes, cover letters, references, 30 second informercials, networking techniques, use of social media, interviews, STAR stories and more. There is no cost to participate in P2E workshops – everyone is welcome!
 - Tuesdays, 1:30 – 3:30 PM; Room 134 (In the Haverstick Building)

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GOOD INFORMATION

- **SPARKS!** Sparks Lunch is a FREE event to attend (just buy your own lunch)! This is open to new friends, members and guests of members. This networking lunch will allow everyone to introduce themselves to (at minimum those at your table) as well as learn more about what Sparks is all about. So click the button below to grab a FREE ticket and attend this new event. **REGISTER HERE:** <http://www.ne16.com/t/653353/6063125/968258/2/1000029/?x=5dc0a268>
 - **Sparks Lunch:**
 - The FIRST FRIDAY of Each Month! 11:30-1:00 pm
 - **Network & Eat Lunch:**
 - The FIRST TUESDAY of Each Month 11:30-1:00 pm
- **Be Funemployed Volunteer Events:** for details see <http://www.befunemployed.org/VolunteerOpportunities.html>
- **Bier Networking** by the Financial Center; Every Tuesday 4-6pm at Bier Brewery; 5133 East 65th Street; Indianapolis, IN 46220; (65th and Binford Blvd)
- **BPE**, Mondays 8-9:30AM, Yaeger Building, 11650 Lantern Road, Fishers, IN
- **Fishers Rotary at Forum Credit Union HQ** - exit 205 AAA Parkway office complex area - Fridays 7AM. Open to guests, also recruiting to get new Rotary members – if interested contact Steve Kosiba from our group or Luzia Galosi (a P2E alumnus)
- **Indy Software Artisans** – Meetup for Programmers & Engineers – 3rd Thursday each month, 5:30 – 7:30pm, meets in Software Engineering Professionals office building – Center Green, Suite 400, downtown Carmel
- **TechPoint** Thursday (IT Focus) – 3rd Thursday of each month <http://techpoint.org/>
- **DRESS FOR SUCCESS** - Do you need a new job? Are you a woman looking for employment and would like to accelerate your job search? Join Dress for Success Indianapolis' Pre-Employment Network. Our weekly workshops can help secure the employment you want and need. Starting September 12th and September 13th, 2017 – join us from 10am to noon as we share with you how you can achieve this goal? Call or email Tiffany at 317.940.3737 x106 or Tiffany@indydfs.org to attend!

STILL LOOKING? (Try these Websites)

These websites are not routinely verified for website link integrity.

BUSINESSES	WEBSITE
Amgen	http://www.amgen.com/
Angie's List	https://careers.angieslist.com/
Ascension Health	http://msc.ascensionhealth.org/
Avon	https://www.avon.com
Bankers Life	https://www.bankerslife.com/careers/
Bastian Solutions	http://www.bastiansolutions.com/about/careers
Best Media Version	http://www.bestversionmedia.com/

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Bloomerang	https://bloomerang.co/about/careers/
Citizens Energy Group	http://www.citizensenergygroup.com/Our-Company/Careers
Community Health Network	https://www.ecommunity.com/careers
Company Kitchen	https://companykitchen.com
Covance	http://jobsearch.covance.com/
Crowe Horwath	http://jobs.crowehorwath.com/
Dow AgroSciences	http://www.dowagro.com/en-us/careers
Engaging Solutions	http://www.engagingsolutions.net
Eskenazi Health	http://www.eskenazihealth.edu/careers
Exacq	https://www.exacq.com/about/jointheteam.php
Fastenal	https://careers.fastenal.com/
GEICO	http://www.geico.jobs/indy
Goodwill Industries	http://www.goodwillindy.org/mod/jobs/jobsAtGoodwill/
Green BEAN Delivery	http://www.greenbeandelivery.com
HealthX	http://www.healthx.com/global/careers/
Indiana State Fairgrounds	http://www.in.gov/statefair/fairgrounds/employment.html
Indiana, State of	http://www.in.gov/spd/careers/
Katz, Sapper & Miller	http://www.ksmconsulting.com/
Key Benefits Administrators	http://keybenefit.applicantpro.com/jobs/
Kroger Corporation	https://jobs.kroger.com/
LeadJen	https://www.leadjen.com/careers
Leidos	https://leidos.com/careers
Liberty Mutual Insurance	http://www.libertymutualcampus.com
Liberty Mutual Insurance	http://www.jobs.libertymutualgroup.com/indianapolis/claims-job
Lids	http://www.lids.com/HelpDesk/Corporate/CareerOpportunities
Lincoln Heritage Life	https://www.lhlic.com/
MacAllister Machinery	http://careers.macallister.com/jobs/
Monarch Beverage Company	https://monarch-beverage.com/careers/
Navient Corp.	http://jobs.navient.com/indiana-jobs
Nestle USA	http://nestlejobs.com/indianapolis/nestle-usa-jobs
NextGear Capital/Cox Automotive	http://www.nextgearcapital.com/
Northwest Radiology	http://www.northwestradiology.com/about-nwr/careers
Omni Hotels & Resorts	http://www.omnihotels.com/careers
OurHealth	http://www.ourhealth.org/careers
Roche	http://www.roche.com/careers
SMC	http://www.jobs.net/jobs/smcusa/en-us/
STLogics	http://www.Stlogics.com/careers/
Stonegate Mortgage Corp.	http://www.stonegatemtq.com/careers.aspx
Stonemill Consulting, LLC	http://www.stonemillconsulting.com
TechPoint IT Jobs	http://techpoint.org/talent-network

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Tekmark Global Solutions LLC	http://www.tekmarkinc.com/go.php?id=1
Town of Fishers	http://www.fishers.in.us/jobs
Town of Plainfield	http://www.townofplainfield.com/Employment-Opportunities/
Trine University	http://www.trine.edu/careers/ed-office-international-services.aspx
United Way of Central Indiana	http://www.uwci.org/careers
UnitedHealth Group	http://careers.unitedhealthgroup.com/
University of Indianapolis	https://jobs.uindy.edu
Waffle House	http://www.wafflehouse.com/whcareers/career-path
WestPoint Financial Group/MassMutual	http://www.westpointfinancialgroup.com
Wyndham Worldwide	http://www.wyndhamworldwide.com/
YMCA of Greater Indianapolis	http://www.indymca.org/jobs/
RECRUITING/STAFFING	WEBSITE
Abacus Service Corporation	http://www.abacusservice.com
Aegis Worldwide	http://teamaegis.com/job-seekers/search-jobs/
Artemis Search Partners, Inc.	http://www.artemissearchpartners.com/
Bastian Solutions	http://www.bastiansolutions.com/about-us/careers
BusinessWorkforce	http://www.businessworkforce.com/
CareerArc	http://www.careerarc.com/about-us
Duke Careers	http://www.dukecareers.com
Express Employment Professionals-North, IN	http://www.expressindynorth.com
Express Employment Professionals-South, IN	http://www.expressindysouth.com
Gannett Talent Network	http://www.gannett.com/
Go Position	http://go-position.site/
Hireable	http://www.hireable.com
IDC Technologies, Inc.	http://www.idctechnologies.com
IndianaCAREERconnect.com	http://www.indianacareerconnect.com
Integrity Staffing Solutions	http://jobs.integritystaffing.com/
KForce	http://www.kforce.com/jobs
Koch Davis	http://www.kochdavis.com
Meridian Group	http://www.themeridiangp.com
Newell Brands/Jarden Corporation	http://jarden.jobs/jobs/?location=Indiana&q=brand
Platinum Recruiting	http://www.platinumrecruiting.com
Purple Ink	http://purpleinkllc.com/
QuEST Global	https://www.quest-global.com/
Randstad Engineering	http://engineers.randstadusa.com
Recruitology	https://apply.recruitology.com
Safari Solutions	http://www.safarisolutions.com/careers/
Sharpen	http://careers.sharpencx.com/
US Tech Solutions	http://www.ustechsolutions.com/
USAJOBS	http://www.usajobs.gov

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These websites are not routinely verified for website link integrity.

VACO	http://www.vaco.com/indianapolis
Vitamin T	http://vitamintalent.com/find-work/
Wolfe & Associates, Inc.	http://www.wolferecruiting.com
Women Working in Technology	http://womenworkingintechnology.org/wp/
World Wide Staffing	http://www.worldwidestaffinginc.com
JOB BOARDS	WEBSITE
BeYond	http://www.beyond.com/
CandidatePoint	http://candidatepoint.com/recommended-jobs
Careeralerter	http://www.careeralerter.com/home
CareerAlerts	http://www.careeralerts.com/
careeravenue	http://www.careeravenue.com/
CareerBuilder	http://www.careerbuilder.com/jobs-job-fairs-in-indianapolis.in
Craigslist-Indianapolis	https://indianapolis.craigslist.org/
CyberCoders	https://www.cybercoders.com/
David Careers	http://davidcareers.com/
Defenders Careers	https://defenderdirectcareers.silkroad.com/
Dice	http://www.dice.com/
efinancialcareers	http://www.efinancialcareers.com/
Encore.org	http://encore.org/jobs-encore-org/
FindYourCareer.com	http://www.findyourcareer.com/
FlexJobs	https://www.flexjobs.com/
Geebo Job Alerts	https://geebo.zipalerts.com/login
Glassdoor	https://www.glassdoor.com/index.htm
hiredboard	http://www.hiredboard.com/jobs/
Indeed	http://www.indeed.com/jobs
Job Alert Service	http://www.jobalertservice.com
Job Hunt Digest	http://www.jobhuntedigest.com/?q=
Job Thunder	http://www.jobthunder.com/jobs
JobDiagnosis	http://www.jobdiagnosis.com
JobGoRound.com	http://www.jobgoround.com/
JobRight	http://www.jobright.com
Jobs2Careers	http://www.jobs2careers.com/
JobsBall	http://jobsball.co.uk/
JOBSEEQ	http://www.jobseeq.com/#jobs
JobsFlag	http://jobs.jobsflag.com/
Jobtomic	http://www.jobtomic.com
jobungo	http://www.jobungo.com
Johnson Jobs	http://www.johnsonjobs.com
JustJobs	https://justjobs.com/
Kimble Group	www.kimblegroup.com

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These websites are not routinely verified for website link integrity.

Ladders	https://www.theladders.com/theladders/
LinkedIn	www.linkedin.com
Monster	http://www.monster.com
Nextcareer	http://www.NextCareer.com
Online Job Applications	http://www.onlinejobapplications.com/
Post Job Free	https://www.postjobfree.com/
PRSA Hoosier Chapter	http://www.prsahoosier.org/job-bank
RecommendedJobs	http://www.recommendedjobs.com/#jobs
Resume Library Com	https://www.resume-library.com/
Salesforce Jobs and Careers	https://careers.secure.force.com/jobs
SalesJobs.com	https://www.salesjobs.com
Search Find Hired	http://searchfindhired.com/
SimplyHired	http://www.simplyhired.com/
Startwire	http://www.startwire.com/
SuggestedJobs	http://www.suggestedjobs.com/#jobs
Techpoint Job Board	http://techpoint.org/job-board
The Job Network	http://www.thejobnetwork.com/
TopUSAJobs	https://jobs.glidepath.com/careers/
VirtualVocations	https://www.virtualvocations.com
Work Now America	http://www.worknowamerica.com/jobs
Wullo	http://www.wullo.com/jobs.php#
Your Sales Engineer Jobs	https://www.getsalesengineerjobs.com/
ZipRecruiter	https://www.ziprecruiter.com/

OTHER AVAILABLE RESOURCES

To learn more about these Services, visit our Passport to Employment Class
Monday Nights – 7:00-9:00pm @ Church at the Crossing

Introduction to P2E Participants
 Danny's Closet of Hope
 Dress for Success
 Trinity Free Medical Clinic & other Healthcare
 Connect 2 Help (211)
 Food Pantries
 Emergency Shelters
 Employment Services/Staffing Companies
 Recruiters by Specialty
 Ex-Offender Re-Entry Assistance
 Neighborhood Christian Legal Clinic & Legal Services
 Mental Health & Substance Abuse

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Counseling Services

Veterans Assistance

Compassionate Support: Stephen Ministry/Divorce Care

WorkOne Organizations

Vocational Training & English as a Second Language